

**CITY OF MATTOON, ILLINOIS
CITY COUNCIL AGENDA**

May 21, 2019

6:30 PM

6:30 PM BUSINESS MEETING

Pledge of Allegiance

Roll Call

Electronic Attendance

CONSENT AGENDA:

Items listed on the Consent Agenda are considered to be routine in nature and will be enacted by one motion. No separate discussion of these items will occur unless a Council Member requests the item to be removed from the Consent Agenda. If an item is removed from the Consent Agenda, it will be considered elsewhere on the agenda for this meeting. Prior to asking for a motion to approve the Consent Agenda, the Mayor will ask if anyone desires to remove an item from the Consent Agenda for public discussion.

1. Minutes of the Regular Meeting May 7, 2019.
2. Bills and Payroll for the first half of May, 2019.

PRESENTATIONS, PETITIONS AND COMMUNICATIONS

This portion of the City Council meeting is reserved for persons who desire to address the Council. The Illinois Open Meetings Act mandates that the City Council may NOT take action on comments received on matters that have not been identified on this agenda, but the Council may direct staff to address the topic or refer the matter for action on the agenda for another meeting. Persons addressing the Council are requested to limit their presentations to three minutes and to avoid repetitious comments. We would ask you to state your name and address for the record as well as stand when speaking.

Presentation: Library – Summer Read Program

NEW BUSINESS

1. Motion – Adopt Ordinance No. 2019-5416: Amending Title V: Public Works of the municipal code to revise Chapter 55 Industrial Pretreatment Regulations for compliance with Federal regulations. (Cox)
2. Motion - Approve Council Decision Request 2019-1932: Approving Change Order #5 in the amount of \$38,026.47 for Phase 2 of the Marshall Avenue Reconstruction Project from 9th Street to 14th Street. (Graven) 14-00266-02-PV
3. Motion – Adopt Special Ordinance No. 2019-1711: Authorizing the mayor to sign an outright grant agreement by and between the City of Mattoon and the Mattoon Public Library reimbursing up to \$8,305 from Mid-town TIF Revenues for painting the soffit and trim to a building located at 1600 Charleston Avenue; and authorizing the mayor to sign the grant agreement. (Owen)

4. Motion – Approve Council Decision Request 2019-1933: Approving a \$5,500 grant by the Tourism Advisory Committee from FY19/20 hotel/motel tax funds in support of the Mattoon Hitmen Baseball for hosting three tournaments to be held May 17-19, June 7-9, and June 14-16, 2019; and authorizing the mayor to sign the agreement. (Hall)

5. Motion – Approve Council Decision Request 2019-1934: Approving a \$3,075.00 grant by the Tourism Advisory Committee from FY19/20 hotel/motel tax funds in support of the Lake Mattoon Sailing Association for hosting the Lake Mattoon Riviera Regatta to be held June 7-9, 2019; and authorizing the mayor to sign the agreement. (Hall)

6. Motion – Approve Council Decision Request 2019-1935: Approving a \$15,000 grant by the Tourism Advisory Committee from FY19/20 hotel/motel tax funds in support of the Mattoon Cobra’s Softball for hosting four events (14th Annual Mother’s Day Tournament, USSSA 7GG Schools Out Blowout Tournament, USSSA State Tournament, and Donny Howell Fall Classic/College Showcase) to be held May 10-12, May 31-June 2, June 14-16, and October 5-6, 2019 respectively; and authorizing the mayor to sign the agreement. (Hall)

7. Motion – Approve Council Decision Request 2019-1936: Approving a \$4,000 grant by the Tourism Advisory Committee from FY19/20 hotel/motel tax funds in support of the American Legion Post 88 Baseball for hosting the Firecracker Classic to be held June 7-9 and June 27-31, 2019; and authorizing the mayor to sign the agreement. (Hall)

8. Motion – Approve Council Decision Request 2019-1937: Approving a \$2,000 grant by the Tourism Advisory Committee from FY19/20 hotel/motel tax funds in support of the Mattoon YMCA for hosting the Lytle Park Triathlon to be held June 9, 2019; and authorizing the mayor to sign the agreement. (Hall)

9. Motion – Approve Council Decision Request 2019-1938: Approving a \$3,000 grant by the Tourism Advisory Committee from FY19/20 Festival Management Bagelfest funds in support of the Mattoon YMCA for hosting the Run for the Bagel to be held July 20, 2019; and authorizing the mayor to sign the agreement. (Hall)

10. Motion – Adopt Special Ordinance No. 2019-1712: Declaring personal property owned by the municipality surplus and authorizing the sale or disposal of the property. (Gover)

11. Motion – Approve Council Decision Request 2019-1939: Approving the budget amendments to the FY19/20 Budget to provide for the increased cost of the MAC storage facility and for ball field improvements to be made at Lawson Park. (Owen)

DEPARTMENT REPORTS:

**CITY ADMINISTRATOR/COMMUNITY DEVELOPMENT
CITY ATTORNEY
CITY CLERK
FINANCE
PUBLIC WORKS
FIRE
POLICE
ARTS AND TOURISM**

COMMENTS BY THE COUNCIL

Recess to closed session pursuant to the Illinois Open Meetings Act for the purpose of the discussion of the appointment, compensation, discipline, performance, or dismissal of specific employees of the City or legal counsel for the City. (5ILCS 120 (2)(C)(1)); collective negotiating matters between the City of Mattoon and its employees or their representatives, or deliberations concerning salary

schedules for one or more classes of employees (5ILCS 120 (2)(C)(2);)); and litigation that is affecting the City and an action is probable or imminent (5ILCS 120 (2)(C)(11)). (Gover)

Reconvene

Adjourn

CONSENT AGENDA ITEMS: UNAPPROVED MINUTES:

Regular Meeting – May 07, 2019

The City Council of the City of Mattoon held a regular meeting in the City Hall Council Chambers on May 7, 2019.

Mayor Gover presided and called the meeting to order at 6:30 p.m.

Mayor Gover led the Pledge of Allegiance.

The following members of the Council answered roll call physically present: YEA Commissioner Dave Cox, YEA Commissioner Sandra Graven, YEA Commissioner Rick Hall, YEA Commissioner Preston Owen, and YEA Mayor Tim Gover.

Also physically present were City personnel: City Administrator Kyle Gill, City Attorney Dan Jones, Finance Director/Treasurer Beth Wright, Arts & Tourism Director Angelia Burgett, Public Works Director Dean Barber, Interim Fire Chief Kris Phipps, Deputy Police Chief Sam Gaines, Parks/Lakes/Cemetery Superintendent Kurt Stretch, and City Clerk Susan O'Brien.

CONSENT AGENDA

Mayor Gover seconded by Commissioner Hall moved to approve the consent agenda consisting of minutes of the Regular Meeting April 16, 2019; bills and payroll for the last half of April, 2019 and May 3, 2019.

Bills & Payroll last half of April, 2019

General Fund

Payroll		\$	573,493.91
Bills		\$	253,200.39
	Total	\$	826,694.30

Hotel Tax Administration

Payroll		\$	8,103.75
Bills		\$	1,587.60
	Total	\$	9,691.35

Festival Mgmt Fund

Bills		\$	11,949.53
	Total	\$	11,949.53

Ins & Tort Jdgmt

Bills		\$	302.29
	Total	\$	302.29

Midtown TIF Fund

Bills		\$	40,000.00
	Total	\$	40,000.00

Capital Project Fund

Bills		\$	101,750.45
	Total	\$	101,750.45

	<u>Broadway East Bus Dist</u>		
Bills		\$	45,236.21
		\$	45,236.21
	<u>Water Fund</u>		
Payroll		\$	85,688.36
Bills		\$	141,155.48
	Total	\$	226,843.84
	<u>Sewer Fund</u>		
Payroll		\$	91,596.48
Bills		\$	81,155.72
	Total	\$	172,752.20
	<u>Health Insurance Fund</u>		
Bills		\$	270,687.94
	Total	\$	270,687.94
	<u>Motor Fuel Tax Fund</u>		
Bills		\$	18,124.74
	Total	\$	18,124.74

Mayor Gover opened the floor for questions/comment/discussion with no response.

Mayor Gover declared the motion to approve the consent agenda carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

PRESENTATIONS, PETITIONS AND COMMUNICATIONS

Mayor Gover presented Captain Rich Heuerman a retirement plaque. Deputy Chief Gaines provided accolades for his service and experience.

NEW BUSINESS

Mayor Gover seconded by Commissioner Hall moved to adopt Resolution No. 2019-3040, re-appointing Dan Jones to the Office of City Attorney and authorizing a two-year extension of the Legal Services Agreement for the City Attorney position.

CITY OF MATTOON, ILLINOIS

RESOLUTION NO. 2019-3040

A RESOLUTION EXTENDING THE CONTRACT OF, AND REAPPOINTING DANIEL C. JONES TO THE OFFICE OF CITY ATTORNEY AND AUTHORIZING THE EXECUTION OF THE LEGAL SERVICES AGREEMENT FOR THE CITY ATTORNEY POSITION

WHEREAS, the status of appointed officers of the municipality are traditionally re-evaluated after the election of new members to the City Council; and

WHEREAS, the City Council of the City of Mattoon appointed Daniel C. Jones of The Tapella Eberspacher Law Firm, to the office of City Attorney for a two year term; and

WHEREAS, Daniel C. Jones has served as City Attorney for the past 2 years and has presided over City Court; and,

WHEREAS, it is necessary to extend the contract for an addition two year term and reappoint Daniel C. Jones as City Attorney to enable the business of the municipal corporation to continue.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL FOR THE CITY OF MATTOON, COLES COUNTY, ILLINOIS as follows:

Section 1. The Council hereby ratifies the mayor's reappointment of Daniel C. Jones to the office of City Attorney effective May 1, 2019.

Section 2. The Council hereby approves a two-year extension of the letter of engagement prepared by Daniel C. Jones regarding services as the City of Attorney (Exhibit A).

Upon motion by Mayor Gover seconded by Commissioner Hall adopted this 7th day of May, 2019 by a roll call vote, as follows:

AYES (Names): Commissioner Cox, Commissioner Graven,
 Commissioner Hall, Commissioner Owen,
 Mayor Gover
NAYS (Names): None
ABSENT (Names): None

Approved this 7th day of May, 2019.

/s/ Tim Gover
Tim Gover, Mayor
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

/s/Susan J. O'Brien
Susan J. O'Brien, City Clerk

/s/Daniel C. Jones
Daniel C. Jones, City Attorney

Recorded in the Municipality's Records on May 7, 2019.

Mayor Gover opened the floor for questions/comments/discussion with no response.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Graven, YEA Commissioner Owen, YEA Mayor Gover.

Commissioner Owen seconded by Commissioner Graven moved to approve Council Decision Request 2019-1926, accepting the electrical aggregation bid in the amount of 4.65¢ KW/hr from Homefield Energy for the Electrical Supply for residential users in the City of Mattoon.

Mayor Gover opened the floor for questions/comments/discussion. Director Barber explained the bids; and reviewed the cost summary, cumulative savings, and consideration of dropping out of the aggregation after 18 months. Mayor Gover opened the floor for further questions with no response.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Graven, YEA Commissioner Owen, YEA Mayor Gover.

Commissioner Owen second by Commissioner Cox moved to approve Council Decision Request 2019-1927, approving a water and sewer adjustment in the amount of \$1,558.55 for Sopris View Holdings, L.L.C. due to a water leak.

Mayor Gover opened the floor for questions/comments/discussion. Mayor Gover noted the reason for the Council consideration was due to the adjustment over \$1,000.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Graven, YEA Commissioner Owen, YEA Mayor Gover.

Commissioner Owen seconded by Commissioner Cox moved to approve Council Decision Request 2019-1928, approving a water and sewer adjustment in the amount of \$1,396.74 for Gregory Patterson due to a water leak.

Mayor Gover opened the floor for questions/comments/discussion with no response.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Graven, YEA Commissioner Owen, YEA Mayor Gover.

Commissioner Hall seconded by Commissioner Graven moved to approve Council Decision Request 2019-1929, approving and authorizing the employment of Steven W. Gray as a probationary firefighter, pending passage of his evaluations.

Mayor Gover opened the floor for questions/comments/discussion with no response.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Graven, YEA Commissioner Owen, YEA Mayor Gover.

Commissioner Cox seconded by Commissioner Owen moved to adopt Special Ordinance No. 2019-1710, authorizing an amendment of license agreement between the City of Mattoon and Niemann Foods, Incorporated in order to extend the right-of-way license agreement for North 20th and Prairie Avenue for an additional 20 years.

CITY OF MATTOON, ILLINOIS

SPECIAL ORDINANCE NO. 2019-1710

AN ORDINANCE AUTHORIZING AN AMENDMENT OF LICENSE BETWEEN THE CITY OF MATTOON AND NIEMANN FOODS, INCORPORATED

WHEREAS, the City of Mattoon owns Right-of-Way, North 20th Street, North 21st Street and Prairie Avenue around the County Market, and;

WHEREAS, the land had been under a License Agreement the last twenty (20) years for parking and operation of a grocery store, and;

WHEREAS, the License Agreement will expire unless a new amendment to the license agreement is approved, and;

WHEREAS, Niemann Foods, Inc. desires an amendment to the license for an additional twenty (20) years to continue to use the right-of-ways for parking and operation of a grocery store, and;

WHEREAS, the City Council for the City of Mattoon, Coles County, Illinois deems the Amendment of License is in the public interest and;

WHEREAS, the Amendment of License is attached hereto as Exhibit "A" and incorporated in this Special Ordinance by this reference.

NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL FOR THE CITY OF MATTOON, COLES COUNTY, A MUNICIPAL CORPORATION, as follows:

Section 1. The Mayor is hereby authorized to execute the Amendment of License and any and all other documents necessary to execute the Agreement through May 17, 2039.

Section 2. This ordinance shall be deemed published as of the day of its adoption and approval by the City Council.

Upon motion by Commissioner Cox, seconded by Commissioner Owen, adopted this 7th day of May, 2019, by a roll call vote, as follows:

AYES (Names): Commissioner Cox, Commissioner Graven,
Commissioner Hall, Commissioner Owen,
Mayor Gover

NAYS (Names): None

ABSENT (Names): None

Approved this 7th day of May, 2019.

/s/Timothy D. Gover
Timothy D. Gover, Mayor
City of Mattoon, Coles County, Illinois

ATTEST:
/s/Susan J. O'Brien
Susan J. O'Brien, City Clerk

APPROVED AS TO FORM:
/s/Dan C. Jones
Dan C. Jones, City Attorney

Effective Date: _____

Recorded in the Municipality's Records on May 7, 2019.

Mayor Gover opened the floor for questions/comments/discussion. Administrator Gill noted the location and the responsibility of Niemann for removing items when lease expires.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Graven, YEA Commissioner Owen, YEA Mayor Gover.

Commissioner Cox seconded by Commissioner Hall moved to approve Council Decision Request 2019-1930, waiving the formal bidding requirement and accepting the price quote in the amount of \$32,500 from Birkey's Construction Equipment for the purchase of one 2017 Case CX30C Mini Excavator for Dodge Grove Cemetery.

Mayor Gover opened the floor for questions/comments/discussion. Administrator Gill and Superintendent Stretch explained the necessity of the equipment.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Graven, YEA Commissioner Owen, YEA Mayor Gover.

Commissioner Hall seconded by Commissioner Cox moved to approve Council Decision Request 2019-1931, awarding the bid in the amount of \$63,615.40 from Coach House Garages for a storage building for the Mattoon Arts Council to be located north of the Depot at 1718 Broadway Avenue.

Mayor Gover opened the floor for questions/comments/discussion. Council discussed the approval of the Arts Council, additional costs, and funding by the Tourism or Arts Council.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, NAY Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

DEPARTMENT REPORTS:

CITY ADMINISTRATOR/COMMUNITY DEVELOPMENT noted economic development research with Finance Director & Treasurer Wright, union negotiations and attorneys' arbitration preparation. Mayor Gover opened the floor for questions with no response.

CITY ATTORNEY thanked everyone for his reappointment. Mayor Gover opened the floor for questions with no response.

CITY CLERK noted business as usual with insurance and pension issues and foia requests. Mayor Gover opened the floor for questions with no response.

FINANCE completed the public disclosure of Public Act 97-0609 for the Total Compensation; auditor meeting scheduled; and completed the accounting for Fire Pension investments and Trial Balance, adjustments and accruals. Mayor Gover opened the floor for questions with no response.

PUBLIC WORKS announced the City-wide Cleanup Day on May 18th; and updated Council on the Howell Asphalt project, Joe Coleman demolition project, Boyd's work on Champaign Avenue, and Caldwell tanks project. Mayor Gover opened the floor for questions with no response.

FIRE provided statistics since the last meeting, updated Council on the inspections, school drills, and hydrant flow testing; and notified Council of the new hire testing on June 22nd at Lake Land College. Mayor Gover opened the floor for questions with no response.

POLICE provided statistics since the last meeting; announced Jose Aceves' upcoming graduation from the Academy; and updated Council on busy Court with a forfeiture hearing of a house. Mayor Gover opened the floor for questions with no response.

ARTS AND TOURISM announced Sound Source Music recitals, Gardenfest, and Bagelfest Oak Ridge Boys' ticket sales. Mayor Gover opened the floor for questions with no response.

Mayor Gover seconded by Commissioner Hall moved to recess to closed session at 6:59 p.m. pursuant to the Illinois Open Meetings Act for the purpose of the discussion of collective negotiating matters between the City of Mattoon and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees (5ILCS 120 (2)(C)(2)).

Council reconvened at 7:10 p.m.

Administrator Gill discussed economic development. Council discussed a development agreement and size of the facility.

Commissioner Hall seconded by Commissioner Cox moved to adjourn at 7:26 p.m.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Graven, NAY Commissioner Owen, YEA Mayor Gover.

/s/Susan J. O'Brien
City Clerk

BILLS & PAYROLL:

BILLS & PAYROLL BEGIN ON THE NEXT PAGE.

CITY OF MATTOON

PAYROLL 5-17-19

4-27-19/5-10-19

	G/L ACCOUNT	ACCOUNT NAME	AMOUNT
CITY COUNCIL	110 5110-111	SALARIES OF REG EMPLOYEES	\$ 1,476.91
CITY CLERK	110 5120-111	SALARIES OF REG EMPLOYEES	\$ 3,994.63
	110 5120-114	COMPENSATED ABSENCES	\$ 1,275.35
CITY ADMINISTRATOR	110 5130-111	SALARIES OF REG EMPLOYEES	\$ 1,302.87
	110 5130-114	COMPENSATED ABSENCES	\$ 86.87
FINANCIAL ADMINISTRATION	110 5150-111	SALARIES OF REG EMPLOYEES	\$ 1,607.83
	110 5150-114	COMPENSATED ABSENCES	\$ 17.83
COMPUTER INFO SYSTEMS	110 5170-111	SALARIES OF REG EMPLOYEES	\$ 2,664.90
	110 5170-114	COMPENSATED ABSENCES	\$ 296.10
POLICE ADMINISTRATION	110 5211-111	SALARIES OF REG EMPLOYEES	\$ 15,761.94
CRIMINAL INVESTIGATION	110 5212-111	SALARIES OF REG EMPLOYEES	\$ 13,119.05
	110 5212-113	OVERTIME	\$ 668.89
PATROL	110 5213-111	SALARIES OF REG EMPLOYEES	\$ 91,701.10
	110 5213-113	OVERTIME	\$ 5,170.83
	110 5213-114	COMPENSATED ABSENCES	\$ 79.86
K-9 SERVICE	110 5214-111	SALARIES OF REG EMPLOYEES	\$ 6,346.59
	110 5214-113	OVERTIME	\$ 43.78
SCHOOL RESOURCE PROGRAM	110 5227-111	SALARIES OF REG EMPLOYEES	\$ 7,296.23
FIRE PROTECTION ADMIN	110 5241-111	SALARIES OF REG EMPLOYEES	\$ 65,217.02
	110 5241-113	OVERTIME	\$ 19,730.54
	110 5241-114	COMPENSATED ABSENCES	\$ 4,295.35
CODE ENFORCEMENT ADMIN	110 5261-111	SALARIES OF REG EMPLOYEES	\$ 1,898.88
	110 5261-114	COMPENSATED ABSENCES	\$ 461.11
PUBLIC WORKS ADMIN	110 5310-111	SALARIES OF REG EMPLOYEES	\$ 5,133.03
	110 5310-113	OVERTIME	\$ 96.51
	110 5310-114	COMPENSATED ABSENCES	\$ 390.97
STREETS	110 5320-111	SALARIES OF REG EMPLOYEES	\$ 19,161.52
	110 5320-112	SALARIES OF TEMP EMPLOYEES	\$ 610.00
	110 5320-113	OVERTIME	\$ 310.22
	110 5320-114	COMPENSATED ABSENCES	\$ 3,134.45
CUSTODIAL SERVICES	110 5381-111	SALARIES OF REG EMPLOYEES	\$ 2,485.02
	110 5381-114	COMPENSATED ABSENCES	\$ 104.48
PARK ADMINISTRATION	110 5511-111	SALARIES OF REG EMPLOYEES	\$ 6,667.49
	110 5511-112	SALARIES OF TEMP EMPLOYEES	\$ 1,010.00
	110 5511-113	OVERTIME	\$ 332.45
	110 5511-114	COMPENSATED ABSENCES	\$ 384.35
LAKE MATTOON	110 5512-111	SALARIES OF REG EMPLOYEES	\$ 2,526.23
	110 5512-112	SALARIES OF TEMP EMPLOYEES	\$ 1,556.00
	110 5512-113	OVERTIME	\$ 741.26
CEMETERY	110 5570-111	SALARIES OF REG EMPLOYEES	\$ 2,627.84
	110 5570-112	SALARIES OF TEMP EMPLOYEES	\$ 1,793.25
		*** FUND 110 TOTALS ***	\$ 293,579.53

CITY OF MATTOON

PAYROLL 5-17-19

4-27-19/5-10-19

HOTEL TAX ADMINISTRATION	122 5653-111	SALARIES OF REG EMPLOYEES	\$ 2,614.36
	122 5653-112	SALARIES OF TEMP EMPLOYEES	\$ 888.31
		*** FUND 122 TOTALS ***	\$ 3,502.67
WATER TREATMENT PLANT	211 5353-111	SALARIES OF REG EMPLOYEES	\$ 15,204.35
	211 5353-113	OVERTIME	\$ 306.01
	211 5353-114	COMPENSATED ABSENCES	\$ 1,550.26
WATER DISTRIBUTION	211 5354-111	SALARIES OF REG EMPLOYEES	\$ 9,580.85
	211 5354-112	SALARIES OF TEMP EMPLOYEES	\$ 305.00
	211 5354-113	OVERTIME	\$ 392.91
	211 5354-114	COMPENSATED ABSENCES	\$ 1,567.39
ACCOUNTING & COLLECTION	211 5355-111	SALARIES OF REG EMPLOYEES	\$ 7,177.73
	211 5355-114	COMPENSATED ABSENCES	\$ 226.07
ADMINISTRATIVE & GENERAL	211 5356-111	SALARIES OF REG EMPLOYEES	\$ 7,098.82
	211 5356-113	OVERTIME	\$ 93.69
	211 5356-114	COMPENSATED ABSENCES	\$ 463.74
		*** FUND 211 TOTALS ***	\$ 43,966.82
SANITARY SEWER MTCE & CLEAN	212 5342-111	SALARIES OF REG EMPLOYEES	\$ 9,580.85
	212 5342-112	SALARIES OF TEMP EMPLOYEES	\$ 305.00
	212 5342-113	OVERTIME	\$ 331.34
	212 5342-114	COMPENSATED ABSENCES	\$ 1,567.39
WASTEWATER TREATMENT PLANT	212 5344-111	SALARIES OF REG EMPLOYEES	\$ 16,302.75
	212 5344-113	OVERTIME	\$ 427.13
	212 5344-114	COMPENSATED ABSENCES	\$ 655.10
ACCOUNTING & COLLECTION	212 5345-111	SALARIES OF REG EMPLOYEES	\$ 7,177.76
	212 5345-114	COMPENSATED ABSENCES	\$ 226.08
ADMINISTRATIVE & GENERAL	212 5346-111	SALARIES OF REG EMPLOYEES	\$ 7,098.81
	212 5346-113	OVERTIME	\$ 93.69
	212 5346-114	COMPENSATED ABSENCES	\$ 463.74
		*** FUND 212 TOTALS ***	\$ 44,229.64
		*** GRAND TOTALS ***	\$ 385,278.66

CITY OF MATTOON
 PAYROLL 5-17-19
 4-27-19/5-10-19

*** PAY CODE TOTALS ***

PAY CODE	NO OF TIMES	HOURS	AMOUNT
CLOTHING ALLOWANCE	70		\$ 40,113.52
SALARY PAY	129	10,291.02	\$ 289,614.58
SICK PAY-AFSCME	12	99.5	\$ 2,874.37
VACATION PAY	29	288	\$ 8,699.34
HOLIDA PAY-REGULAR	27	104.2	\$ 2,574.04
OVERTIME PAY	36	621.25	\$ 25,777.20
SICK-NON UNION	4	33.5	\$ 1,117.36
VACATION PAY OUT	1	2	\$ 79.86
CAPTAIN PAY	2	48	\$ 48.00
COMP EARNED	4	31.13	\$ -
VACATION PAY	1	24	\$ 669.19
PEDA PAY	1	24	\$ 629.33
SICK-FD UNION	2	48	\$ 1,232.33
SHIFT PAY	4	97	\$ 65.96
REGULAR PAY	20	766.25	\$ 8,476.77
SHIFT PAY	4	442	\$ 344.76
STRAIGHT OT POLICE	2	97.75	\$ 2,962.05

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: N/A NON-DEPARTMENTAL

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 5/08/2019 THRU 5/21/2019

BUDGET TO USE: DR-DEPARTMENT REQUESTED

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
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01-017200	FIRE PENSION FUND	I-201905093456	110 2172-001	DUE TO FIREFI:	MAY PPRT	141613	65,013.40
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VENDOR 01-017200 TOTALS							65,013.40
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01-030100	MATTOON PUBLIC LIBRARY	I-201905093458	110 2172-000	DUE TO LIBRAR:	MAY PPRT	141617	10,542.71
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VENDOR 01-030100 TOTALS							10,542.71
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01-038700	POLICE PENSION FUND	I-201905093457	110 2172-002	DUE TO POLICE:	MAY PPRT	141618	65,013.40
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VENDOR 01-038700 TOTALS							65,013.40
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	DEPARTMENT	NON-DEPARTMENTAL	TOTAL:	140,569.51
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01-001886	RICK HALL	I-MAY19-CELLRH	110 5110-533	CELLULAR PHON:	CELL PHONE	999999	50.00
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VENDOR 01-001886 TOTALS							50.00
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01-003024	DAVID COX	I-MAY19-CELLDC	110 5110-533	CELLULAR PHON:	CELL PHONE	999999	50.00
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VENDOR 01-003024 TOTALS							50.00
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01-005640	CDW GOVERNMENT	I-SCM7715	110 5110-828	VGT ALLOCATIO:	PRESENTATION EQUIPME	141653	415.00
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VENDOR 01-005640 TOTALS							415.00
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01-037951	J. PRESTON OWEN	I-MAY19-CELLPO	110 5110-533	CELLULAR PHON:	CELL PHONE	999999	50.00
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VENDOR 01-037951 TOTALS							50.00
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	DEPARTMENT 110	CITY COUNCIL	TOTAL:	565.00
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01-021348	LEE ENTERPRISES-CENTRA	I-42447-1	110 5120-540	ADVERTISING :	LANDSCAPER NOTICE	141701	244.00
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VENDOR 01-021348 TOTALS							244.00
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VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 120 CITY CLERK

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 5/08/2019 THRU 5/21/2019

BUDGET TO USE: DR-DEPARTMENT REQUESTED

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-024060	IL DEPT OF NATURAL RES	I-201905153490	110 5120-802	HUNTING/FISHI:	CITY CLERK FISHING L	000000	32.25
						VENDOR 01-024060 TOTALS	32.25
01-033000	UNITED STATES POSTAL S	I-201905153494	110 5120-531	POSTAGE	: REPLENISH POSTAGE	141742	130.67
						VENDOR 01-033000 TOTALS	130.67
01-049003	XEROX CORPORATION	I-096762034	110 5120-814	PRINT/COPY MA:	COPIER MX4-732162	141749	361.29
						VENDOR 01-049003 TOTALS	361.29
						DEPARTMENT 120 CITY CLERK TOTAL:	768.21
01-018700	KYLE GILL	I-MAY19-CELLKG	110 5130-565	CELLULAR PHON:	CELL PHONE	999999	100.00
						VENDOR 01-018700 TOTALS	100.00
						DEPARTMENT 130 CITY ADMINISTRATOR TOTAL:	100.00
01-000715	EASTERN IL UNIVERSITY	I-201905153496	110 5150-562	TRAVEL & TRAI:	IMTA ANNUAL CONFEREN	141668	175.00
						VENDOR 01-000715 TOTALS	175.00
01-002931	BETH WRIGHT	I-MAY19-CELLBW	110 5150-532	TELEPHONE	: CELL PHONE	141748	100.00
						VENDOR 01-002931 TOTALS	100.00
						DEPARTMENT 150 FINANCIAL ADMINISTRATION TOTAL:	275.00
01-001286	ANCEL, GLINK, DIAMOND, I-64163		110 5160-519	OTHER PROFESS:	LEGAL SERVICES	141640	81.15
01-001286	ANCEL, GLINK, DIAMOND, I-69820		110 5160-519	OTHER PROFESS:	LEGAL SERVICES	141640	54.10
						VENDOR 01-001286 TOTALS	135.25
01-002401	SMITHAMUNDSEN	I-581725	110 5160-515	LABOR RELATIO:	LEGAL SERVICES	141732	13,897.50

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 160 LEGAL SERVICES

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 5/08/2019 THRU 5/21/2019

BUDGET TO USE: DR-DEPARTMENT REQUESTED

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-002401	SMITHAMUNDSEN	I-581726	110 5160-515	LABOR RELATIO:	LEGAL SERVICES	141732	76.50
						VENDOR 01-002401 TOTALS	13,974.00
DEPARTMENT 160 LEGAL SERVICES						TOTAL:	14,109.25
01-020975	HEART TECHNOLOGIES INC	I-24606	110 5170-841	WIDE AREA NET:	BACKUP SERVICES	141684	5,280.00
01-020975	HEART TECHNOLOGIES INC	I-24607	110 5170-852	NETWORK SECUR:	EMAIL SECURITY	141684	1,800.00
						VENDOR 01-020975 TOTALS	7,080.00
01-023800	CONSOLIDATED COMMUNICA	I-201905153521	110 5170-854	WIDE AREA NET:	101-0937	000000	89.28
						VENDOR 01-023800 TOTALS	89.28
DEPARTMENT 170 COMPUTER INFO SYSTEMS						TOTAL:	7,169.28
01-001663	ADVANCED DIGITAL SOLUT	I-IN16025	110 5211-814	PRINT/COPY MA:	XEROX	141633	61.86
						VENDOR 01-001663 TOTALS	61.86
01-002019	BARBECK COMMUNICATIONS	I-251746	110 5211-535	RADIOS	: BARBECK COMMUNICATIO	141641	460.00
						VENDOR 01-002019 TOTALS	460.00
01-002714	IL STATE POLICE	I-201905153491	110 5211-825	SEIZURES/FORF:	SEIZED CASH	141688	1,065.00
01-002714	IL STATE POLICE	I-201905153492	110 5211-825	SEIZURES/FORF:	SEIZED CASH	141688	25,017.36
						VENDOR 01-002714 TOTALS	26,082.36
01-003339	GREATAMERICA FINANCIAL	I-24721754	110 5211-814	PRINT/COPY MA:	XEROX USE & LEASE PA	141681	199.27
						VENDOR 01-003339 TOTALS	199.27
01-003705	EDWARDS CARPENTRY, INC	I-2083	110 5211-579	MISC OTHER PU:	MOWING 4/26 & 5/3	141669	350.00
						VENDOR 01-003705 TOTALS	350.00

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 211 POLICE ADMINISTRATION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 5/08/2019 THRU 5/21/2019

BUDGET TO USE: DR-DEPARTMENT REQUESTED

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-003750	PREMIER PRINT GROUP	I-171189011	110 5211-550	PRINTING & BI:	CONSENT TO SEARCH	141724	280.00
					VENDOR 01-003750 TOTALS		280.00
01-003930	LARRY J. FREDERICKS	I-14626	110 5211-825	SEIZURES/FORF:	HELMETS, RIOT FACE SH	141674	12,254.00
					VENDOR 01-003930 TOTALS		12,254.00
01-037800	RAY O'HERRON CO	I-1924200-IN	110 5211-319	MISCELLANEOUS:	BADGE	141725	234.14
					VENDOR 01-037800 TOTALS		234.14
01-038400	PITNEY BOWES INC	I-3103105608	110 5211-531	POSTAGE	: POSTAGE MACHINE LEAS	141722	164.46
					VENDOR 01-038400 TOTALS		164.46
						DEPARTMENT 211 POLICE ADMINISTRATION TOTAL:	40,086.09
01-000610	LEXISNEXIS RISK DATA M	I-1299801-20190430	110 5212-579	MISC OTHER PU:	APRIL SEARCHES	141702	50.00
					VENDOR 01-000610 TOTALS		50.00
						DEPARTMENT 212 CRIMINAL INVESTIGATION TOTAL:	50.00
01-001973	USPCA REGION 16	I-201905163547	110 5214-319	MISCELLANEOUS:	BRIX CERTIFICATION 6	141745	60.00
					VENDOR 01-001973 TOTALS		60.00
01-002578	ALBIN ANIMAL HOSPITAL	I-201905153507	110 5214-579	MISC OTHER PU:	BRIX P/E 5/6/19	141634	31.44
					VENDOR 01-002578 TOTALS		31.44
01-016000	JOHN DEERE FINANCIAL	I-201905093452	110 5214-579	MISC OTHER PU:	DOG FOOD	141614	131.97
					VENDOR 01-016000 TOTALS		131.97
						DEPARTMENT 214 K-9 SERVICE TOTAL:	223.41

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 223 AUTOMOTIVE SERVICES

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 5/08/2019 THRU 5/21/2019

BUDGET TO USE: DR-DEPARTMENT REQUESTED

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-002934	SOUTH CENTRAL FS, INC.	I-201905153495	110 5223-326	FUEL	: APRIL FUEL	141733	4,694.42
					VENDOR 01-002934 TOTALS		4,694.42
01-003095	ADVANCE AUTO PARTS	I-201905153506	110 5223-319	MISCELLANEOUS: PARTS		141632	57.54
					VENDOR 01-003095 TOTALS		57.54
01-003943	FESSI	I-247031	110 5223-316	TOOLS & EQUIP: EXTINGUISHER MNTCE		141672	6.70
					VENDOR 01-003943 TOTALS		6.70
01-003978	STOP STICK, LTD	I-0014529-IN	110 5223-316	TOOLS & EQUIP: STOP STICK KIT		141737	493.00
					VENDOR 01-003978 TOTALS		493.00
01-018950	GLASS CUTTERS	I-M190511	110 5223-434	REPAIR OF VEH: IMPALA WINDSHIELD RE		141679	100.00
					VENDOR 01-018950 TOTALS		100.00
01-030000	KULL LUMBER CO	I-201905143478	110 5223-434	REPAIR OF VEH: MIRROR, GLUE, TAPE		141697	17.57
					VENDOR 01-030000 TOTALS		17.57
01-034603	MEARS AUTOMOTIVE, INC.	I-26671	110 5223-434	REPAIR OF VEH: OIL CHANGE		141710	25.49
01-034603	MEARS AUTOMOTIVE, INC.	I-26711	110 5223-434	REPAIR OF VEH: TIRE REPAIR KIT		141710	38.70
01-034603	MEARS AUTOMOTIVE, INC.	I-26736	110 5223-434	REPAIR OF VEH: OIL CHANGE		141710	50.43
01-034603	MEARS AUTOMOTIVE, INC.	I-26738	110 5223-434	REPAIR OF VEH: OIL CHANGE		141710	40.44
01-034603	MEARS AUTOMOTIVE, INC.	I-26740	110 5223-434	REPAIR OF VEH: OIL CHANGE		141710	25.49
01-034603	MEARS AUTOMOTIVE, INC.	I-26742	110 5223-434	REPAIR OF VEH: OIL CHANGE		141710	57.50
01-034603	MEARS AUTOMOTIVE, INC.	I-26745	110 5223-434	REPAIR OF VEH: OIL CHANGE		141710	62.26
01-034603	MEARS AUTOMOTIVE, INC.	I-26746	110 5223-434	REPAIR OF VEH: OIL CHANGE		141710	25.49
01-034603	MEARS AUTOMOTIVE, INC.	I-26748	110 5223-434	REPAIR OF VEH: OIL CHANGE		141710	25.49
01-034603	MEARS AUTOMOTIVE, INC.	I-26750	110 5223-434	REPAIR OF VEH: SQUAD REPAIRS		141710	71.49
01-034603	MEARS AUTOMOTIVE, INC.	I-26759	110 5223-434	REPAIR OF VEH: OIL CHANGE		141710	25.49
01-034603	MEARS AUTOMOTIVE, INC.	I-26766	110 5223-434	REPAIR OF VEH: SQUAD REPAIRS		141710	34.00
01-034603	MEARS AUTOMOTIVE, INC.	I-26799	110 5223-434	REPAIR OF VEH: OIL CHANGE		141710	81.02
01-034603	MEARS AUTOMOTIVE, INC.	I-26803	110 5223-434	REPAIR OF VEH: OIL CHANGE		141711	25.49
					VENDOR 01-034603 TOTALS		588.78
DEPARTMENT 223 AUTOMOTIVE SERVICES						TOTAL:	5,958.01

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 224 POLICE BUILDINGS

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 5/08/2019 THRU 5/21/2019

BUDGET TO USE: DR-DEPARTMENT REQUESTED

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-000550	NAPA AUTO PARTS INC	I-201905143477	110 5224-432	REPAIR OF BUI:	BELTS	141716	13.38
VENDOR 01-000550 TOTALS							13.38
01-001070	AMEREN ILLINOIS	I-201905153535	110 5224-321	UTILITIES	: 1700 WABASH	000000	1,149.56
01-001070	AMEREN ILLINOIS	I-201905153536	110 5224-321	UTILITIES	: 620 S 12TH	000000	59.14
VENDOR 01-001070 TOTALS							1,208.70
01-033800	MATTOON WATER DEPT	I-201905023397	110 5224-321	UTILITIES	: 1710 WABASH	000000	234.50
01-033800	MATTOON WATER DEPT	I-201905023398	110 5224-321	UTILITIES	: 221 S 17TH	000000	54.67
VENDOR 01-033800 TOTALS							289.17
01-038300	PERRY'S LOCKSMITH	I-16-73124	110 5224-432	REPAIR OF BUI:	LOCK REPAIRS	141721	105.00
VENDOR 01-038300 TOTALS							105.00
DEPARTMENT 224 POLICE BUILDINGS						TOTAL:	1,616.25
01-000151	INDUSTRIAL ORGANIZATIO	I-C44602A	110 5241-579	MISC OTHER PU:	FD TESTING	141691	167.83
VENDOR 01-000151 TOTALS							167.83
01-000550	NAPA AUTO PARTS INC	I-201905153493	110 5241-434	REPAIR OF VEH:	WIPER BLADES,FILTERS	141716	233.83
VENDOR 01-000550 TOTALS							233.83
01-001070	AMEREN ILLINOIS	I-201905093437	110 5241-321	UTILITIES	: 2700 MARSHALL AVE	000000	66.08
01-001070	AMEREN ILLINOIS	I-201905093438	110 5241-321	UTILITIES	: 1801 PRAIRIE	000000	82.73
01-001070	AMEREN ILLINOIS	I-201905153541	110 5241-321	UTILITIES	: 2700 MARSHALL	000000	14.52
VENDOR 01-001070 TOTALS							163.33
01-001984	BOUND TREE MEDICAL, LL	I-83205389	110 5241-313	MEDICAL & SAF:	MEDICAL SUPPLIES	141646	223.86
VENDOR 01-001984 TOTALS							223.86

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 241 FIRE PROTECTION ADMIN.

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 5/08/2019 THRU 5/21/2019

BUDGET TO USE: DR-DEPARTMENT REQUESTED

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-002401	SMITHAMUNDSEN	I-581723	110 5241-515	LABOR RELATIO:	LEGAL SERVICES	141732	3,672.00
					VENDOR 01-002401 TOTALS		3,672.00
01-002469	CRAIG ANTENNA SERVICE, I-70245		110 5241-535	RADIOS	: DEEP CYCLE BATTERIES	141662	842.94
					VENDOR 01-002469 TOTALS		842.94
01-002934	SOUTH CENTRAL FS, INC. I-201905153495		110 5241-326	FUEL	: APRIL FUEL	141733	289.32
01-002934	SOUTH CENTRAL FS, INC. I-201905153495		110 5241-326	FUEL	: APRIL FUEL	141733	174.83
					VENDOR 01-002934 TOTALS		464.15
01-003056	CAMPION, BARROW & ASSO I-023154		110 5241-568	PHYSICALS	: FIRE SERVICES TESTIN	141650	425.00
					VENDOR 01-003056 TOTALS		425.00
01-003321	CHOICE 1 HEALTH CARE S I-9593		110 5241-313	MEDICAL & SAF:	TEST STRIPS	141655	149.70
					VENDOR 01-003321 TOTALS		149.70
01-003656	DINGES FIRE COMPANY	I-53167	110 5241-313	MEDICAL & SAF:	REPAIR TIC	141665	2,220.47
					VENDOR 01-003656 TOTALS		2,220.47
01-003945	KRIS A PHIPPS	I-MAY2019-FD CHIEF	110 5241-519	OTHER PROFESS:	INTERIM FIRE CHIEF	999999	9,875.00
					VENDOR 01-003945 TOTALS		9,875.00
01-003977	LOVELL SHOE REPAIR	I-36382651	110 5241-315	UNIFORMS & CL:	REPLACE ZIPPERS	141704	29.00
					VENDOR 01-003977 TOTALS		29.00
01-019020	GLOBAL TECHNICAL SYSTE I-107005465-1		110 5241-434	REPAIR OF VEH:	SNORKEL REMOTE REPAI	141680	187.70
					VENDOR 01-019020 TOTALS		187.70

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 241 FIRE PROTECTION ADMIN.

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 5/08/2019 THRU 5/21/2019

BUDGET TO USE: DR-DEPARTMENT REQUESTED

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-025600	ILMO PRODUCTS COMPANY	I-01038757	110 5241-313	MEDICAL & SAF:	CYLINDER RENTAL	141689	98.10
					VENDOR 01-025600 TOTALS		98.10
01-031000	LORENZ SUPPLY CO.	I-496332	110 5241-312	CLEANING SUPP:	TISSUE,TOWELS,CLEANE	141703	159.30
					VENDOR 01-031000 TOTALS		159.30
01-033000	UNITED STATES POSTAL S	I-201905153494	110 5241-531	POSTAGE	: REPLENISH POSTAGE	141742	9.15
					VENDOR 01-033000 TOTALS		9.15
01-036080	MUNICIPAL EMERGENCY SE	I-IN1337860	110 5241-315	UNIFORMS & CL:	HELMET FRONT	141715	54.50
01-036080	MUNICIPAL EMERGENCY SE	I-IN1338236	110 5241-315	UNIFORMS & CL:	COATS,PANTS	141715	2,626.57
					VENDOR 01-036080 TOTALS		2,681.07
01-040356	MIKE ROMINE	I-201905153543	110 5241-318	VEHICLE PARTS:	REIMBURSE ROCKER SWI	141726	34.99
					VENDOR 01-040356 TOTALS		34.99
01-040451	S & S SERVICE CO	I-69641	110 5241-434	REPAIR OF VEH:	ANNUAL SERVICE	141727	545.44
01-040451	S & S SERVICE CO	I-69644	110 5241-434	REPAIR OF VEH:	ANNUAL SERVICE	141727	670.90
01-040451	S & S SERVICE CO	I-69646	110 5241-434	REPAIR OF VEH:	UNIT 23 REPAIRS	141727	555.07
					VENDOR 01-040451 TOTALS		1,771.41
01-040469	DURWIN SANDERS	I-21946	110 5241-432	REPAIR OF BUI:	CONCRETE PAD	141666	2,637.50
					VENDOR 01-040469 TOTALS		2,637.50
DEPARTMENT 241 FIRE PROTECTION ADMIN.						TOTAL:	26,046.33
01-001381	MATT FREDERICK	I-MAY19-CELLMF	110 5261-533	CELLULAR PHON:	CELL PHONE	141673	50.00
					VENDOR 01-001381 TOTALS		50.00

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 261 COMMUNITY DEVELOPMENT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 5/08/2019 THRU 5/21/2019

BUDGET TO USE: DR-DEPARTMENT REQUESTED

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-002934	SOUTH CENTRAL FS, INC.	I-201905153495	110 5261-326	FUEL	: APRIL FUEL	141733	91.27
					VENDOR 01-002934 TOTALS		91.27
01-003339	GREATAMERICA FINANCIAL	I-24721754	110 5261-311	OFFICE SUPPLI:	XEROX USE & LEASE PA	141681	33.23
					VENDOR 01-003339 TOTALS		33.23
01-003749	STEVE SUDKAMP	I-MAY19-CELLPHONE	110 5261-533	CELLULAR PHON:	CELL PHONE	141738	50.00
					VENDOR 01-003749 TOTALS		50.00
01-033000	UNITED STATES POSTAL S	I-201905153494	110 5261-531	POSTAGE	: REPLENISH POSTAGE	141742	14.10
					VENDOR 01-033000 TOTALS		14.10
DEPARTMENT 261 COMMUNITY DEVELOPMENT						TOTAL:	238.60
01-002602	DEAN BARBER	I-MAY19-CELLDB	110 5310-533	CELLULAR PHON:	CELL PHONE	999999	33.33
					VENDOR 01-002602 TOTALS		33.33
01-003488	SSC SERVICES, INC.	I-7650	110 5310-519	OTHER PROFESS:	JANITORIAL SERVICES	141734	66.00
01-003488	SSC SERVICES, INC.	I-7650	110 5310-460	OTHER PROFESS:	JANITORIAL SERVICES	141734	9.98
					VENDOR 01-003488 TOTALS		75.98
01-033000	UNITED STATES POSTAL S	I-201905153494	110 5310-319	MISCELLANEOUS:	REPLENISH POSTAGE	141742	2.95
					VENDOR 01-033000 TOTALS		2.95
01-039210	ADVANCED DISPOSAL	I-F50000583367	110 5310-421	DISPOSAL SERV:	TRASH SERVICES	000000	2,684.58
01-039210	ADVANCED DISPOSAL	I-F50000584210	110 5310-421	DISPOSAL SERV:	TRASH SERVICES	000000	156.76
					VENDOR 01-039210 TOTALS		2,841.34
01-049003	XEROX CORPORATION	I-096762042	110 5310-814	PRINT/COPY MA:	COPIER LX7-381245	141749	63.96
					VENDOR 01-049003 TOTALS		63.96
DEPARTMENT 310 PUBLIC WORKS						TOTAL:	3,017.56

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 320 STREETS

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 5/08/2019 THRU 5/21/2019

BUDGET TO USE: DR-DEPARTMENT REQUESTED

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-000550	NAPA AUTO PARTS INC	I-201905153481	110 5320-318	VEHICLE PARTS:	BRAKELINE,FITTINGS	141716	16.24
						VENDOR 01-000550 TOTALS	16.24
01-000755	ALTORFER	I-PC010122443	110 5320-318	VEHICLE PARTS:	STROBE HEAD	141635	53.39
01-000755	ALTORFER	I-PC010122836	110 5320-318	VEHICLE PARTS:	ALTORFER	141635	91.77
01-000755	ALTORFER	I-T1530701	110 5320-440	RENTALS	: EQUIPMENT RENTAL	141635	460.66
01-000755	ALTORFER	I-W0010039695	110 5320-433	REPAIR OF MAC:	REPAIR FUEL SYSTEM	141635	205.48
						VENDOR 01-000755 TOTALS	811.30
01-001070	AMEREN ILLINOIS	I-201905093431	110 5320-321	UTILITIES	: 401 DEWITT AVE EAST	000000	177.01
						VENDOR 01-001070 TOTALS	177.01
01-001562	MARTIN EQUIPMENT OF IL	I-404549	110 5320-318	VEHICLE PARTS:	PARTS	141706	24.97
						VENDOR 01-001562 TOTALS	24.97
01-001787	BROWN'S AUTO SALES OF	I-18	110 5320-434	REPAIR OF VEH:	UNIT 504 REPAIRS	141648	422.80
						VENDOR 01-001787 TOTALS	422.80
01-002618	UNDER CUTTERS	I-201905153512	110 5320-319	MISCELLANEOUS:	YARD WASTE SIGNS	141741	225.00
						VENDOR 01-002618 TOTALS	225.00
01-002934	SOUTH CENTRAL FS, INC.	I-201905153495	110 5320-326	FUEL	: APRIL FUEL	141733	734.93
01-002934	SOUTH CENTRAL FS, INC.	I-201905153495	110 5320-326	FUEL	: APRIL FUEL	141733	454.03
						VENDOR 01-002934 TOTALS	1,188.96
01-002958	BATTERY SPECIALISTS, I	I-163898	110 5320-316	TOOLS & EQUIP:	BATTERY SPECIALISTS,	141642	39.95
						VENDOR 01-002958 TOTALS	39.95
01-002970	BEACHY'S ICE COMPANY	I-055573	110 5320-319	MISCELLANEOUS:	ICE	141643	10.83
						VENDOR 01-002970 TOTALS	10.83

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 320 STREETS

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 5/08/2019 THRU 5/21/2019

BUDGET TO USE: DR-DEPARTMENT REQUESTED

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-003206	BIRKEYS	I-P10558	110 5320-316	TOOLS & EQUIP: BIRKEYS		141645	49.98
01-003206	BIRKEYS	I-P10652	110 5320-318	VEHICLE PARTS: EDGE CUTTER, BOLTS, NU		141645	127.28
01-003206	BIRKEYS	I-P10930	110 5320-316	TOOLS & EQUIP: HANDLEBAR ASSEMBLY		141645	22.86
01-003206	BIRKEYS	I-P10991	110 5320-318	VEHICLE PARTS: AIR FILTERS		141645	31.62
01-003206	BIRKEYS	I-P11155	110 5320-318	VEHICLE PARTS: BIRKEYS		141645	8.08
01-003206	BIRKEYS	I-W23966	110 5320-433	REPAIR OF MAC: LOADER REPAIRS		141645	416.33
01-003206	BIRKEYS	I-W24114	110 5320-433	REPAIR OF MAC: SKID STEER REPAIRS		141645	229.38
						VENDOR 01-003206 TOTALS	885.53
01-003315	CAR-X TIRE & AUTO #151	I-114221	110 5320-434	REPAIR OF VEH: OIL CHANGE		141651	17.00
						VENDOR 01-003315 TOTALS	17.00
01-003488	SSC SERVICES, INC.	I-7645	110 5320-460	OTHER PROP MA: JANITORIAL SERVICES		141734	233.33
						VENDOR 01-003488 TOTALS	233.33
01-003865	ALEX FUQUA	I-MAY19-CELLAF	110 5320-533	CELLULAR PHON: CELL PHONE		141677	16.66
						VENDOR 01-003865 TOTALS	16.66
01-009870	COX MOTORS	I-92019	110 5320-434	REPAIR OF VEH: SAFETY TEST		141661	22.66
01-009870	COX MOTORS	I-92082	110 5320-434	REPAIR OF VEH: SAFETY TEST		141661	11.33
						VENDOR 01-009870 TOTALS	33.99
01-014405	INTERSTATE BILLING SER	I-3014407086	110 5320-318	VEHICLE PARTS: VALVE KIT		141693	20.04
01-014405	INTERSTATE BILLING SER	I-3014623158	110 5320-318	VEHICLE PARTS: REPAIRS		141693	262.64
01-014405	INTERSTATE BILLING SER	I-3014765197	110 5320-434	REPAIR OF VEH: REPAIR UNIT 519		141693	172.24
						VENDOR 01-014405 TOTALS	454.92
01-016000	JOHN DEERE FINANCIAL	I-201905093454	110 5320-316	TOOLS & EQUIP: COUPLING, CLAMPS		141615	8.65
01-016000	JOHN DEERE FINANCIAL	I-201905093454	110 5320-316	TOOLS & EQUIP: JOHN DEERE FINANCIAL		141615	26.99
						VENDOR 01-016000 TOTALS	35.64
01-016140	FASTENAL COMPANY	I-ILMAT134324	110 5320-316	TOOLS & EQUIP: FASTENAL COMPANY		141671	31.99

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 320 STREETS

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 5/08/2019 THRU 5/21/2019

BUDGET TO USE: DR-DEPARTMENT REQUESTED

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-016140	FASTENAL COMPANY	I-ILMAT135721	110 5320-318	VEHICLE PARTS:	FASTENAL COMPANY	141671	0.64
					VENDOR 01-016140 TOTALS		32.63
01-018100	GANO WELDING SUPPLIES	I-837037	110 5320-440	RENTALS	: CYLINDER RENTAL	141678	12.00
					VENDOR 01-018100 TOTALS		12.00
01-020607	KEVIN HAMILTON	I-MAY19-CELLKH	110 5320-533	CELLULAR PHON:	CELL PHONE	141682	16.67
					VENDOR 01-020607 TOTALS		16.67
01-023800	CONSOLIDATED COMMUNICA	I-201905153519	110 5320-532	TELEPHONE	: 235-5460	000000	166.61
					VENDOR 01-023800 TOTALS		166.61
01-030000	KULL LUMBER CO	I-201905143461	110 5320-316	TOOLS & EQUIP:	BLADES,CABLE TIES,DR	141697	20.97
					VENDOR 01-030000 TOTALS		20.97
01-033800	MATTOON WATER DEPT	I-201905153483	110 5320-321	UTILITIES	: 401 DEWITT AVE EAST	000000	31.27
01-033800	MATTOON WATER DEPT	I-201905153508	110 5320-321	UTILITIES	: 420 N LOGAN	000000	32.16
					VENDOR 01-033800 TOTALS		63.43
01-035154	MID-ILLINOIS CONCRETE	I-204449	110 5320-316	TOOLS & EQUIP:	RETAINING WALL BLOCK	141712	66.66
01-035154	MID-ILLINOIS CONCRETE	I-204894	110 5320-319	MISCELLANEOUS:	RETAINING WALL BLOCK	141712	50.00
					VENDOR 01-035154 TOTALS		116.66
01-038300	PERRY'S LOCKSMITH	I-13-72944	110 5320-319	MISCELLANEOUS:	REPAIR LOCK	141721	25.00
					VENDOR 01-038300 TOTALS		25.00
01-039600	NEAL TIRE & AUTO SERVI	I-201905153482	110 5320-434	REPAIR OF VEH:	TIRE REPAIRS	141717	26.66
01-039600	NEAL TIRE & AUTO SERVI	I-201905153482	110 5320-318	VEHICLE PARTS:	TIRE REPAIRS	141717	88.99
01-039600	NEAL TIRE & AUTO SERVI	I-201905153482	110 5320-434	REPAIR OF VEH:	TIRE REPAIRS	141717	26.66
					VENDOR 01-039600 TOTALS		142.31

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 320 STREETS

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 5/08/2019 THRU 5/21/2019

BUDGET TO USE: DR-DEPARTMENT REQUESTED

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-045523	VERMEER SALES & SERVIC	I-P90091	110 5320-439	OTHER REPAIR :	ROCKER SWITCH	141747	63.90
01-045523	VERMEER SALES & SERVIC	I-P90347	110 5320-318	VEHICLE PARTS:	BELTS	141747	232.24
						VENDOR 01-045523 TOTALS	296.14
01-049003	XEROX CORPORATION	I-096762041	110 5320-814	PRINT/COPY MA:	COPIER LX5-687676	141749	53.62
						VENDOR 01-049003 TOTALS	53.62
						DEPARTMENT 320 STREETS TOTAL:	5,540.17
01-001070	AMEREN ILLINOIS	I-201905153537	110 5381-321	UTILITIES :	208 N 19TH	000000	499.59
01-001070	AMEREN ILLINOIS	I-201905153538	110 5381-321	UTILITIES :	1701 WABASH	000000	96.56
01-001070	AMEREN ILLINOIS	I-201905153539	110 5381-321	UTILITIES :	1701 B'DWAY	000000	106.89
01-001070	AMEREN ILLINOIS	I-201905153540	110 5381-321	UTILITIES :	1718 B'DWAY UNIT B	000000	50.59
						VENDOR 01-001070 TOTALS	753.63
01-003488	SSC SERVICES, INC.	I-7650	110 5381-460	OTHER PROP MA:	JANITORIAL SERVICES	141734	268.00
						VENDOR 01-003488 TOTALS	268.00
01-003943	FESSI	I-E104209	110 5381-460	OTHER PROP MA:	EXTINGUISHER MNTCE	141672	93.95
						VENDOR 01-003943 TOTALS	93.95
01-016000	JOHN DEERE FINANCIAL	I-201905093455	110 5381-315	LANDSCAPING S:	TROWEL, SHOVEL, TULIP	141616	64.45
						VENDOR 01-016000 TOTALS	64.45
01-031000	LORENZ SUPPLY CO.	I-496303	110 5381-312	CLEANING SUPP:	SOAP	141703	196.36
						VENDOR 01-031000 TOTALS	196.36
01-033800	MATTOON WATER DEPT	I-201905153509	110 5381-321	UTILITIES :	1701 B'DWAY	000000	7.57
01-033800	MATTOON WATER DEPT	I-201905153510	110 5381-321	UTILITIES :	1701 WABASH	000000	40.28
01-033800	MATTOON WATER DEPT	I-201905153511	110 5381-321	UTILITIES :	208 N 19TH	000000	207.67
						VENDOR 01-033800 TOTALS	255.52

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 381 CUSTODIAL SERVICES

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 5/08/2019 THRU 5/21/2019

BUDGET TO USE: DR-DEPARTMENT REQUESTED

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-035600	KONE INC	I-959240234	110 5381-435	ELEVATOR SERV:	ELEV MNTCE 5/19	141696	476.00
01-035600	KONE INC	I-959240235	110 5381-435	ELEVATOR SERV:	ELEV MNTCE 5/19	141696	153.58
						VENDOR 01-035600 TOTALS	629.58

DEPARTMENT 381 CUSTODIAL SERVICES TOTAL: 2,261.49

01-000481	PANA WHOLESALE BAIT CO	I-2658620	110 5511-825	TOURISM GRANT:	CONCESSIONS	141719	771.25
						VENDOR 01-000481 TOTALS	771.25

01-001070	AMEREN ILLINOIS	I-201905093424	110 5511-321	UTILITIES	: 500 B'DWAY	000000	83.81
01-001070	AMEREN ILLINOIS	I-201905093433	110 5511-321	UTILITIES	: 212 N 12TH	000000	112.18
01-001070	AMEREN ILLINOIS	I-201905093435	110 5511-321	UTILITIES	: 500 B'DWAY	000000	69.73
01-001070	AMEREN ILLINOIS	I-201905093436	110 5511-321	UTILITIES	: 500 B'DWAY	000000	82.63
01-001070	AMEREN ILLINOIS	I-201905153522	110 5511-321	UTILITIES	: 500 B'DWAY	000000	35.20
						VENDOR 01-001070 TOTALS	383.55

01-001135	BEACON ATHLETICS	I-0505078-IN	110 5511-825	TOURISM GRANT:	MEASURING TAPE, RAKES	141644	2,487.62
						VENDOR 01-001135 TOTALS	2,487.62

01-002360	E-K PETROLEUM	I-75351	110 5511-326	FUEL	: FUEL	141667	870.11
						VENDOR 01-002360 TOTALS	870.11

01-002707	STILLWATER ENTERPRISES	I-19-428	110 5511-319	MISCELLANEOUS:	MULCH	141736	5,492.00
						VENDOR 01-002707 TOTALS	5,492.00

01-002939	VALLEY VIEW INDUSTRIES	I-56744	110 5511-825	TOURISM GRANT:	LIME	141746	1,929.51
						VENDOR 01-002939 TOTALS	1,929.51

01-003206	BIRKEYS	I-P11800	110 5511-433	REPAIR OF MAC:	BLOWER BELT	141645	1.36
						VENDOR 01-003206 TOTALS	1.36

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 511 PARKS

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 5/08/2019 THRU 5/21/2019

BUDGET TO USE: DR-DEPARTMENT REQUESTED

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-009093	CONNOR CO	I-S8521991.001	110 5511-319	MISCELLANEOUS:	STOOL	141659	58.19
						VENDOR 01-009093 TOTALS	58.19
01-030000	KULL LUMBER CO	I-201905153485	110 5511-319	MISCELLANEOUS:	SPRAYER,WRENCHES	141697	14.99
						VENDOR 01-030000 TOTALS	14.99
01-033000	UNITED STATES POSTAL S	I-201905153494	110 5511-531	POSTAGE	: REPLENISH POSTAGE	141742	0.50
						VENDOR 01-033000 TOTALS	0.50
01-033800	MATTOON WATER DEPT	I-201905143463	110 5511-321	UTILITIES	: 500 B'DWAY	000000	17.02
01-033800	MATTOON WATER DEPT	I-201905143464	110 5511-321	UTILITIES	: 500 B'DWAY	000000	70.26
01-033800	MATTOON WATER DEPT	I-201905143465	110 5511-321	UTILITIES	: 500 B'DWAY	000000	9.44
01-033800	MATTOON WATER DEPT	I-201905143469	110 5511-321	UTILITIES	: 418 RICHMOND	000000	57.05
01-033800	MATTOON WATER DEPT	I-201905143471	110 5511-321	UTILITIES	: 212 N 12TH	000000	11.60
						VENDOR 01-033800 TOTALS	165.37
01-039600	NEAL TIRE & AUTO SERVI	I-201905153482	110 5511-433	REPAIR OF MAC:	TIRE REPAIRS	141717	29.02
						VENDOR 01-039600 TOTALS	29.02
01-041800	SHERWIN WILLIAMS CO	I-3006-7	110 5511-825	TOURISM GRANT:	PAINT MACHINE	141730	2,309.00
						VENDOR 01-041800 TOTALS	2,309.00
01-044325	TERMINIX	I-513890	110 5511-436	PEST CONTROL :	PEST CONTROL	141739	55.00
01-044325	TERMINIX	I-513897	110 5511-436	PEST CONTROL :	PEST CONTROL	141739	55.00
						VENDOR 01-044325 TOTALS	110.00
DEPARTMENT 511 PARKS						TOTAL:	14,622.47
01-000481	PANA WHOLESALE BAIT CO	I-2658037	110 5512-317	CONCESSION & :	CONCESSIONS	141719	756.90
01-000481	PANA WHOLESALE BAIT CO	I-2658327	110 5512-317	CONCESSION & :	CONCESSIONS	141719	211.00
01-000481	PANA WHOLESALE BAIT CO	I-2658544	110 5512-317	CONCESSION & :	CONCESSIONS	141719	157.25
						VENDOR 01-000481 TOTALS	1,125.15

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 512 LAKE MATTOON

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 5/08/2019 THRU 5/21/2019

BUDGET TO USE: DR-DEPARTMENT REQUESTED

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-001596	AMERICAN ROD & GUN	I-4554578	110 5512-317	CONCESSION & :	CONCESSIONS	141639	902.46
						VENDOR 01-001596 TOTALS	902.46
01-003023	MIKE KIRKLEY	I-030476	110 5512-450	CONSTRUCTION :	DOCK & SEA WALL	141695	4,300.00
						VENDOR 01-003023 TOTALS	4,300.00
01-003527	IL NATIONAL BANK	I-201905143476	110 5512-311	OFFICE SUPPLI:	EPAY FEES	141686	14.87
						VENDOR 01-003527 TOTALS	14.87
01-003880	JET PAY	I-201905093451	110 5512-311	OFFICE SUPPLI:	EPAY FEES 4/19	000000	41.23
						VENDOR 01-003880 TOTALS	41.23
01-003976	SHUPE'S WOODWORKS & SA	I-201905153497	110 5512-450	CONSTRUCTION :	SHUPE'S WOODWORKS &	141731	300.00
						VENDOR 01-003976 TOTALS	300.00
01-005538	CARD'S APPLIANCE & TV	I-10998	110 5512-317	CONCESSION & :	BAGS	141652	128.00
						VENDOR 01-005538 TOTALS	128.00
01-009093	CONNOR CO	I-S8513022.001	110 5512-432	REPAIR OF BUI:	FILTERS,ELEMENTS	141659	44.80
						VENDOR 01-009093 TOTALS	44.80
01-012025	DETECTION SECURITY CO	I-164582	110 5512-576	SECURITY SERV:	MARINA SECURITY	141664	47.00
						VENDOR 01-012025 TOTALS	47.00
01-016000	JOHN DEERE FINANCIAL	I-201905093455	110 5512-450	CONSTRUCTION :	KENNEL PANELS	141616	2,909.48
01-016000	JOHN DEERE FINANCIAL	I-201905093455	110 5512-319	MISCELLANEOUS:	FIRE PIT RING	141616	349.90
01-016000	JOHN DEERE FINANCIAL	I-201905093455	110 5512-316	TOOLS & EQUIP:	HITCH PINS,FASTENERS	141616	98.54
01-016000	JOHN DEERE FINANCIAL	I-201905093455	110 5512-319	MISCELLANEOUS:	TOW STRAP,FUNNEL	141616	103.92
01-016000	JOHN DEERE FINANCIAL	I-201905093455	110 5512-316	TOOLS & EQUIP:	RAKES	141616	29.97
						VENDOR 01-016000 TOTALS	3,491.81

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 512 LAKE MATTOON

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 5/08/2019 THRU 5/21/2019

BUDGET TO USE: DR-DEPARTMENT REQUESTED

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-017400	TSYS	I-201905153500	110 5512-319	MISCELLANEOUS:	LAKE 4/19 CC FEES	000000	258.89
					VENDOR 01-017400	TOTALS	258.89
01-017780	FRITO-LAY INC	I-93364127	110 5512-317	CONCESSION & :	CONCESSIONS	141675	100.96
					VENDOR 01-017780	TOTALS	100.96
01-020534	FRONTIER	I-201905153486	110 5512-532	TELEPHONE :	895-2922	141676	66.91
					VENDOR 01-020534	TOTALS	66.91
01-021402	CHARLES HEUERMAN TRUCK	I-65003	110 5512-352	AGGREGATE SUR:	GRAVEL	141654	1,675.21
01-021402	CHARLES HEUERMAN TRUCK	I-65208	110 5512-352	AGGREGATE SUR:	WHITE ROCK	141654	2,282.37
					VENDOR 01-021402	TOTALS	3,957.58
01-024060	IL DEPT OF NATURAL RES	I-201905093444	110 5512-802	HUNTING/FISHI:	LAKE HUNTING/FISHING	000000	552.75
01-024060	IL DEPT OF NATURAL RES	I-201905163555	110 5512-802	HUNTING/FISHI:	LAKE FISHING LIC	000000	334.75
					VENDOR 01-024060	TOTALS	887.50
01-030000	KULL LUMBER CO	I-201905153485	110 5512-316	TOOLS & EQUIP:	SPRAYER,WRENCHES	141697	8.99
					VENDOR 01-030000	TOTALS	8.99
01-037050	NIEMEYER REPAIR SERVIC	I-96741	110 5512-433	REPAIR OF MAC:	GRASSHOPPER REPAIR	141718	1,127.81
					VENDOR 01-037050	TOTALS	1,127.81
01-041755	SHELBY ELECTRIC COOPER	I-201905093445	110 5512-321	UTILITIES :	CAUSEWAY	141619	20.77
01-041755	SHELBY ELECTRIC COOPER	I-201905093446	110 5512-321	UTILITIES :	RESTROOMS	141619	164.07
01-041755	SHELBY ELECTRIC COOPER	I-201905093447	110 5512-321	UTILITIES :	MARINA	141619	176.39
01-041755	SHELBY ELECTRIC COOPER	I-201905093448	110 5512-321	UTILITIES :	HUFFMANS	141619	261.65
01-041755	SHELBY ELECTRIC COOPER	I-201905093449	110 5512-321	UTILITIES :	NEW TRF	141619	391.01
01-041755	SHELBY ELECTRIC COOPER	I-201905093450	110 5512-321	UTILITIES :	CAMPGROUND	141619	466.63
					VENDOR 01-041755	TOTALS	1,480.52

DEPARTMENT 512 LAKE MATTOON TOTAL: 18,284.48

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 551 SPORTS FACILITIES

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 5/08/2019 THRU 5/21/2019

BUDGET TO USE: DR-DEPARTMENT REQUESTED

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-001070	AMEREN ILLINOIS	I-201905093425	110 5551-321	UTILITIES	: 632 S 14TH	000000	90.75
01-001070	AMEREN ILLINOIS	I-201905093426	110 5551-321	UTILITIES	: 500 B'DWAY	000000	103.88
01-001070	AMEREN ILLINOIS	I-201905093434	110 5551-321	UTILITIES	: 1 S 22ND ST	000000	35.20
						VENDOR 01-001070 TOTALS	229.83
01-030000	KULL LUMBER CO	I-201905153485	110 5551-319	MISCELLANEOUS:	SPRAYER,WRENCHES	141697	217.49
						VENDOR 01-030000 TOTALS	217.49
01-033800	MATTOON WATER DEPT	I-201905143466	110 5551-321	UTILITIES	: 307 RICHMOND	000000	82.59
01-033800	MATTOON WATER DEPT	I-201905143467	110 5551-321	UTILITIES	: 305 RICHMOND	000000	16.48
01-033800	MATTOON WATER DEPT	I-201905143468	110 5551-321	UTILITIES	: 301 RICHMOND	000000	16.73
01-033800	MATTOON WATER DEPT	I-201905143470	110 5551-321	UTILITIES	: 801 SHELBY	000000	257.34
01-033800	MATTOON WATER DEPT	I-201905143472	110 5551-321	UTILITIES	: 421 SHELBY	000000	41.90
01-033800	MATTOON WATER DEPT	I-201905143473	110 5551-321	UTILITIES	: 421 SHELBY	000000	15.65
01-033800	MATTOON WATER DEPT	I-201905143474	110 5551-321	UTILITIES	: 713 SHELBY	000000	88.33
						VENDOR 01-033800 TOTALS	519.02
DEPARTMENT 551 SPORTS FACILITIES						TOTAL:	966.34
01-001070	AMEREN ILLINOIS	I-201905093423	110 5570-321	UTILITIES	: 917 N 22ND ST	000000	115.29
						VENDOR 01-001070 TOTALS	115.29
01-002360	E-K PETROLEUM	I-75352	110 5570-326	FUEL	: FUEL	141667	323.54
01-002360	E-K PETROLEUM	I-75353	110 5570-326	FUEL	: DIESEL	141667	300.12
						VENDOR 01-002360 TOTALS	623.66
01-003206	BIRKEYS	I-5113076-1	110 5570-433	REPAIR OF MAC:	MINI EXCAVATOR	141645	32,500.00
01-003206	BIRKEYS	I-P11680	110 5570-433	REPAIR OF MAC:	LATCHES	141645	58.52
01-003206	BIRKEYS	I-P11799	110 5570-433	REPAIR OF MAC:	LATCHES	141645	14.04
						VENDOR 01-003206 TOTALS	32,572.56
01-033800	MATTOON WATER DEPT	I-201904303377	110 5570-321	UTILITIES	: N 19TH	000000	7.57
01-033800	MATTOON WATER DEPT	I-201904303378	110 5570-321	UTILITIES	: 917 N 22ND	000000	22.99
						VENDOR 01-033800 TOTALS	30.56
DEPARTMENT 570 DODGE GROVE CEMETERY						TOTAL:	33,342.07

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 651 ECONOMIC DEVELOPMENT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 5/08/2019 THRU 5/21/2019

BUDGET TO USE: DR-DEPARTMENT REQUESTED

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-008801	COLES TOGETHER	I-MAY19-PLEDGE	110 5651-571	DUES & MEMBER:	PLEDGE	141658	4,166.66
						VENDOR 01-008801 TOTALS	4,166.66

DEPARTMENT 651 ECONOMIC DEVELOPMENT TOTAL: 4,166.66

VENDOR SET 110 GENERAL FUND TOTAL: 319,976.18

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 122 HOTEL TAX FUND

DEPARTMENT: 653 HOTEL TAX ADMINISTRATION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 5/08/2019 THRU 5/21/2019

BUDGET TO USE: DR-DEPARTMENT REQUESTED

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-001235	ANGELIA D BURGETT	I-MAY19-CELLAB	122 5653-533	CELLULAR PHON:	CELL PHONE	141649	100.00
					VENDOR 01-001235 TOTALS		100.00
01-001274	AMERICAN LEGION POST #	I-201905163551	122 5653-825	TOURISM GRANT:	TOURISM GRANT	141638	4,000.00
					VENDOR 01-001274 TOTALS		4,000.00
01-002398	MATTOON HIT-MEN BASEBA	I-201905163548	122 5653-825	TOURISM GRANT:	TOURISM GRANT	141709	5,500.00
					VENDOR 01-002398 TOTALS		5,500.00
01-002574	LAKE MATTOON SAILING A	I-201905163553	122 5653-825	TOURISM GRANT:	TOURISM GRANT	141698	3,075.00
					VENDOR 01-002574 TOTALS		3,075.00
01-002845	IHSA TRACK & FIELD	I-201905083421	122 5653-825	TOURISM GRANT:	TOURISM GRANT	141607	6,000.00
					VENDOR 01-002845 TOTALS		6,000.00
01-003972	IHSA BADMINTON	I-201905083420	122 5653-825	TOURISM GRANT:	TOURISM GRANT	141606	2,275.00
					VENDOR 01-003972 TOTALS		2,275.00
01-003973	CLASS PACK CAR CLUB	I-201905083419	122 5653-825	TOURISM GRANT:	TOURISM GRANT	141605	500.00
					VENDOR 01-003973 TOTALS		500.00
01-017400	TSYS	I-201905153501	122 5653-311	OFFICE SUPPLI:	TOURISM 4/19 CC FEES 000000		85.40
					VENDOR 01-017400 TOTALS		85.40
01-032652	MATTOON COBRA SOFTBALL	I-201905163552	122 5653-825	TOURISM GRANT:	TOURISM GRANT	141708	15,000.00
					VENDOR 01-032652 TOTALS		15,000.00
01-032773	MATTOON PRIDE SOFTBALL	I-201905083422	122 5653-825	TOURISM GRANT:	TOURISM GRANT	141608	18,000.00
					VENDOR 01-032773 TOTALS		18,000.00

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 122 HOTEL TAX FUND

DEPARTMENT: 653 HOTEL TAX ADMINISTRATION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 5/08/2019 THRU 5/21/2019

BUDGET TO USE: DR-DEPARTMENT REQUESTED

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-048900	YMCA	I-201905163549	122 5653-825	TOURISM GRANT:	TOURISM GRANT	141751	2,000.00
						VENDOR 01-048900 TOTALS	2,000.00

DEPARTMENT 653 HOTEL TAX ADMINISTRATION TOTAL: 56,535.40

VENDOR SET 122 HOTEL TAX FUND TOTAL: 56,535.40

VENDOR SET: 01 CITY OF MATTOON
FUND : 123 FESTIVAL MGMT FUND
DEPARTMENT: 584 BAGELFEST
INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999
PAY DATE RANGE: 5/08/2019 THRU 5/21/2019
BUDGET TO USE: DR-DEPARTMENT REQUESTED

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-048900	YMCA	I-201905163550	123 5584-574	SPECIAL EVENT:	RUN FOR THE BAGEL	141752	3,000.00
						VENDOR 01-048900 TOTALS	3,000.00

DEPARTMENT 584 BAGELFEST TOTAL: 3,000.00

VENDOR SET 123 FESTIVAL MGMT FUND TOTAL: 3,000.00

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 125 INSURANCE & TORT JDGMNT

DEPARTMENT: 150 FINANCIAL ADMINISTRATION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 5/08/2019 THRU 5/21/2019

BUDGET TO USE: DR-DEPARTMENT REQUESTED

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-001888	IL PUBLIC RISK FUND	I-53556	125 5150-250	WORKERS' COMP:	JUNE WORKERS COMP	141687	52,252.00
						VENDOR 01-001888 TOTALS	52,252.00
01-018950	GLASS CUTTERS	I-M190511	125 5150-527	SELF INSURED :	IMPALA WINDSHIELD RE	141679	436.98
						VENDOR 01-018950 TOTALS	436.98
01-040463	SARAH BUSH LINCOLN HEA	I-3251479	125 5150-519	OTHER PROFESS:	DRUG SCREENS	141728	340.00
						VENDOR 01-040463 TOTALS	340.00

DEPARTMENT 150 FINANCIAL ADMINISTRATION TOTAL: 53,028.98

VENDOR SET 125 INSURANCE & TORT JDGMNT TOTAL: 53,028.98

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 128 MIDTOWN TIF FUND

DEPARTMENT: 604 MIDTOWN TIF DISTRICT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 5/08/2019 THRU 5/21/2019

BUDGET TO USE: DR-DEPARTMENT REQUESTED

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-022405	HOWELL PAVING INC	I-201905153544	128 5604-901	STREETS	: 2019 STREET RESURFAC	141685	86,805.68
01-022405	HOWELL PAVING INC	I-201905163554	128 5604-901	STREETS	: 2019 STREET RESURFAC	141685	56,530.57
						VENDOR 01-022405 TOTALS	143,336.25

DEPARTMENT 604 MIDTOWN TIF DISTRICT TOTAL: 143,336.25

VENDOR SET 128 MIDTOWN TIF FUND TOTAL: 143,336.25

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 130 CAPITAL PROJECT FUND

DEPARTMENT: 321 STREETS

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 5/08/2019 THRU 5/21/2019

BUDGET TO USE: DR-DEPARTMENT REQUESTED

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-003942	GEOFF BOYD	I-201905153480	130 5321-730	IMPROVEMENTS :	CHAMPAIGN AVE SIDEWA	141647	2,627.56
					VENDOR 01-003942 TOTALS		2,627.56
01-003974	JOE COLEMAN SALVAGE &	I-201905153503	130 5321-720	PUBLIC WORKS :	DEMO PW BUILDING	141694	53,034.34
					VENDOR 01-003974 TOTALS		53,034.34
01-003975	NORM MASSEY	I-201905153498	130 5321-730	IMPROVEMENTS :	401 ESSEX SDWLK	141707	426.40
					VENDOR 01-003975 TOTALS		426.40
01-022405	HOWELL PAVING INC	I-201905153544	130 5321-730	IMPROVEMENTS :	2019 STREET RESURFAC	141685	117,426.85
01-022405	HOWELL PAVING INC	I-201905163554	130 5321-730	IMPROVEMENTS :	2019 STREET RESURFAC	141685	33,922.93
					VENDOR 01-022405 TOTALS		151,349.78
01-045400	UPCHURCH GROUP INC	I-14385	130 5321-730	IMPROVEMENTS :	BIKE TRAIL DESIGN	141743	2,092.56
					VENDOR 01-045400 TOTALS		2,092.56
DEPARTMENT 321 STREETS						TOTAL:	209,530.64
VENDOR SET 130 CAPITAL PROJECT FUND						TOTAL:	209,530.64

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 154 BROADWAY EAST BUS DIST

DEPARTMENT: 604 BROADWAY EAST BUSINESS DI

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 5/08/2019 THRU 5/21/2019

BUDGET TO USE: DR-DEPARTMENT REQUESTED

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-002962	LARSON ENTERPRISES	I-201905153484	154 5604-825	BUSINESS DIST:	MARCH SALES TAX	141699	2,368.53
						VENDOR 01-002962 TOTALS	2,368.53
						DEPARTMENT 604 BROADWAY EAST BUSINESS DI	TOTAL: 2,368.53
						VENDOR SET 154 BROADWAY EAST BUS DIST	TOTAL: 2,368.53

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 211 WATER FUND

DEPARTMENT: 353 WATER TREATMENT PLANT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 5/08/2019 THRU 5/21/2019

BUDGET TO USE: DR-DEPARTMENT REQUESTED

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-000550	NAPA AUTO PARTS INC	I-201905143479	211 5353-318	VEHICLE PARTS:	OIL FILTERS	141716	5.10
					VENDOR 01-000550 TOTALS		5.10
01-000799	POLYDYNE, INC.	I-1343715	211 5353-314	CHEMICALS	: CLARIFLOC	141723	3,864.00
					VENDOR 01-000799 TOTALS		3,864.00
01-001070	AMEREN ILLINOIS	I-201905093427	211 5353-321	NATURAL GAS &:	RR2, SHED LAKE PARAD 000000		35.20
01-001070	AMEREN ILLINOIS	I-201905093428	211 5353-321	NATURAL GAS &:	2800 E LAKE PARADISE 000000		560.69
01-001070	AMEREN ILLINOIS	I-201905153514	211 5353-321	NATURAL GAS &:	LAKE MATT PUMP	141637	423.49
					VENDOR 01-001070 TOTALS		1,019.38
01-002411	DAVE BASHAM	I-MAY19-CELLDB	211 5353-533	CELLULAR PHON:	CELL PHONE	999999	50.00
					VENDOR 01-002411 TOTALS		50.00
01-002434	HAWKINS, INC.	I-4487708	211 5353-314	CHEMICALS	: CHEMICALS	141683	1,680.00
					VENDOR 01-002434 TOTALS		1,680.00
01-002638	ROB LECRONE	I-MAY19-CELLRL	211 5353-533	CELLULAR PHON:	CELL PHONE	141700	50.00
					VENDOR 01-002638 TOTALS		50.00
01-003097	CINTAS	I-4020944484	211 5353-439	OTHER REPAIR :	MOP,TOWELS,MATS	141656	32.81
					VENDOR 01-003097 TOTALS		32.81
01-003918	CRYOGAS, LLC	I-3034628	211 5353-314	CHEMICALS	: CARBON DIOXIDE	141663	974.08
					VENDOR 01-003918 TOTALS		974.08
01-003946	SECOND SIGHT SYSTEMS,	I-190423-06	211 5353-730	IMPROVEMENTS :	RADIO REPAIR WORK	141729	4,745.00
01-003946	SECOND SIGHT SYSTEMS,	I-190424-02	211 5353-730	IMPROVEMENTS :	RADIO REPAIR WORK	141729	3,860.04
					VENDOR 01-003946 TOTALS		8,605.04

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 211 WATER FUND

DEPARTMENT: 353 WATER TREATMENT PLANT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 5/08/2019 THRU 5/21/2019

BUDGET TO USE: DR-DEPARTMENT REQUESTED

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-023800	CONSOLIDATED COMMUNICA	I-201905153520	211 5353-532	TELEPHONE	: 234-2454	000000	159.36
					VENDOR 01-023800	TOTALS	159.36
01-031000	LORENZ SUPPLY CO.	I-495775	211 5353-311	OFFICE SUPPLI:	TOWELS, TISSUE, CLEAN	141703	108.77
					VENDOR 01-031000	TOTALS	108.77
01-039600	NEAL TIRE & AUTO SERVI	I-201905153482	211 5353-318	VEHICLE PARTS:	TIRE REPAIRS	141717	12.00
					VENDOR 01-039600	TOTALS	12.00
DEPARTMENT 353 WATER TREATMENT PLANT						TOTAL:	16,560.54
01-000550	NAPA AUTO PARTS INC	I-201905153481	211 5354-318	VEHICLE PARTS:	BRAKELINE, FITTINGS	141716	16.24
					VENDOR 01-000550	TOTALS	16.24
01-000755	ALTORFER	I-PC010122443	211 5354-318	VEHICLE PARTS:	STROBE HEAD	141635	53.39
01-000755	ALTORFER	I-PC010122836	211 5354-318	VEHICLE PARTS:	ALTORFER	141635	91.77
01-000755	ALTORFER	I-T1530701	211 5354-440	RENTALS	: EQUIPMENT RENTAL	141635	460.67
01-000755	ALTORFER	I-W0010039695	211 5354-433	REPAIR OF MAC:	REPAIR FUEL SYSTEM	141635	205.49
					VENDOR 01-000755	TOTALS	811.32
01-001070	AMEREN ILLINOIS	I-201905093431	211 5354-321	NATURAL GAS &:	401 DEWITT AVE EAST	000000	177.02
01-001070	AMEREN ILLINOIS	I-201905153513	211 5354-321	NATURAL GAS &:	S 12TH ST	000000	32.40
01-001070	AMEREN ILLINOIS	I-201905153514	211 5354-321	NATURAL GAS &:	12TH ST POWER	141637	109.78
01-001070	AMEREN ILLINOIS	I-201905153514	211 5354-321	NATURAL GAS &:	W 121 WATER TWR	141637	38.08
01-001070	AMEREN ILLINOIS	I-201905153514	211 5354-321	NATURAL GAS &:	EAST WATER TWR	141637	42.31
01-001070	AMEREN ILLINOIS	I-201905153514	211 5354-321	NATURAL GAS &:	12TH ST STORAGE	141637	52.95
					VENDOR 01-001070	TOTALS	452.54
01-001562	MARTIN EQUIPMENT OF IL	I-404549	211 5354-318	VEHICLE PARTS:	PARTS	141706	24.98
					VENDOR 01-001562	TOTALS	24.98

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 211 WATER FUND

DEPARTMENT: 354 WATER DISTRIBUTION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 5/08/2019 THRU 5/21/2019

BUDGET TO USE: DR-DEPARTMENT REQUESTED

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-001787	BROWN'S AUTO SALES OF	I-18	211 5354-434	REPAIR OF VEH:	UNIT 504 REPAIRS	141648	422.81
						VENDOR 01-001787 TOTALS	422.81
01-002934	SOUTH CENTRAL FS, INC.	I-201905153495	211 5354-326	FUEL	: APRIL FUEL	141733	734.93
01-002934	SOUTH CENTRAL FS, INC.	I-201905153495	211 5354-326	FUEL	: APRIL FUEL	141733	454.03
						VENDOR 01-002934 TOTALS	1,188.96
01-002970	BEACHY'S ICE COMPANY	I-055573	211 5354-319	MISCELLANEOUS:	ICE	141643	10.83
						VENDOR 01-002970 TOTALS	10.83
01-003206	BIRKEYS	I-P10652	211 5354-318	VEHICLE PARTS:	EDGE CUTTER,BOLTS,NU	141645	127.28
01-003206	BIRKEYS	I-P10930	211 5354-316	TOOLS & EQUIP:	HANDLEBAR ASSEMBLY	141645	22.87
01-003206	BIRKEYS	I-P10991	211 5354-318	VEHICLE PARTS:	AIR FILTERS	141645	31.62
01-003206	BIRKEYS	I-P11155	211 5354-318	VEHICLE PARTS:	BIRKEYS	141645	8.08
01-003206	BIRKEYS	I-P11751	211 5354-316	TOOLS & EQUIP:	O-RINGS	141645	4.00
01-003206	BIRKEYS	I-P11757	211 5354-316	TOOLS & EQUIP:	O-RINGS	141645	6.10
01-003206	BIRKEYS	I-W23966	211 5354-433	REPAIR OF MAC:	LOADER REPAIRS	141645	416.33
01-003206	BIRKEYS	I-W24114	211 5354-433	REPAIR OF MAC:	SKID STEER REPAIRS	141645	229.38
						VENDOR 01-003206 TOTALS	845.66
01-003315	CAR-X TIRE & AUTO #151	I-114221	211 5354-434	REPAIR OF VEH:	OIL CHANGE	141651	17.01
						VENDOR 01-003315 TOTALS	17.01
01-003488	SSC SERVICES, INC.	I-7645	211 5354-460	OTHER PROPERT:	JANITORIAL SERVICES	141734	233.33
						VENDOR 01-003488 TOTALS	233.33
01-003865	ALEX FUQUA	I-MAY19-CELLAF	211 5354-533	CELL PHONES	: CELL PHONE	141677	16.67
						VENDOR 01-003865 TOTALS	16.67
01-003879	PERFORMANCE LAWN & POW	I-19254	211 5354-316	TOOLS & EQUIP:	SCREWS	141720	15.70
						VENDOR 01-003879 TOTALS	15.70

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 211 WATER FUND

DEPARTMENT: 354 WATER DISTRIBUTION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 5/08/2019 THRU 5/21/2019

BUDGET TO USE: DR-DEPARTMENT REQUESTED

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-009870	COX MOTORS	I-92019	211 5354-434	REPAIR OF VEH:	SAFETY TEST	141661	22.66
01-009870	COX MOTORS	I-92082	211 5354-434	REPAIR OF VEH:	SAFETY TEST	141661	11.33
						VENDOR 01-009870 TOTALS	33.99
01-014405	INTERSTATE BILLING SER	I-3014407086	211 5354-318	VEHICLE PARTS:	VALVE KIT	141693	20.04
01-014405	INTERSTATE BILLING SER	I-3014623158	211 5354-318	VEHICLE PARTS:	REPAIRS	141693	262.64
01-014405	INTERSTATE BILLING SER	I-3014765197	211 5354-434	REPAIR OF VEH:	REPAIR UNIT 519	141693	172.24
						VENDOR 01-014405 TOTALS	454.92
01-016000	JOHN DEERE FINANCIAL	I-201905093454	211 5354-316	TOOLS & EQUIP:	COUPLING, CLAMPS	141615	8.65
01-016000	JOHN DEERE FINANCIAL	I-201905093454	211 5354-316	TOOLS & EQUIP:	JOHN DEERE FINANCIAL	141615	26.99
01-016000	JOHN DEERE FINANCIAL	I-201905093454	211 5354-316	TOOLS & EQUIP:	LADDER	141615	97.97
						VENDOR 01-016000 TOTALS	133.61
01-016140	FASTENAL COMPANY	I-ILMAT134324	211 5354-316	TOOLS & EQUIP:	FASTENAL COMPANY	141671	31.99
01-016140	FASTENAL COMPANY	I-ILMAT135721	211 5354-318	VEHICLE PARTS:	FASTENAL COMPANY	141671	0.64
						VENDOR 01-016140 TOTALS	32.63
01-018100	GANO WELDING SUPPLIES	I-837037	211 5354-440	RENTALS	: CYLINDER RENTAL	141678	12.00
						VENDOR 01-018100 TOTALS	12.00
01-020607	KEVIN HAMILTON	I-MAY19-CELLKH	211 5354-533	CELL PHONES	: CELL PHONE	141682	16.67
						VENDOR 01-020607 TOTALS	16.67
01-021402	CHARLES HEUERMAN TRUCK	I-65050	211 5354-376	BACKFILL & SU:	FILL SAND	141654	513.60
						VENDOR 01-021402 TOTALS	513.60
01-023500	MOTION INDUSTRIES	C-IL64-982484	211 5354-316	TOOLS & EQUIP:	CREDIT MEMO	141714	113.33-
01-023500	MOTION INDUSTRIES	I-IL64-990008	211 5354-316	TOOLS & EQUIP:	MOTION INDUSTRIES	141714	159.66
						VENDOR 01-023500 TOTALS	46.33

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 211 WATER FUND

DEPARTMENT: 354 WATER DISTRIBUTION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 5/08/2019 THRU 5/21/2019

BUDGET TO USE: DR-DEPARTMENT REQUESTED

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-023800	CONSOLIDATED COMMUNICA	I-201905153519	211 5354-532	TELEPHONE	: 235-5460	000000	166.61
						VENDOR 01-023800 TOTALS	166.61
01-025682	IMCO UTILITY SUPPLY	I-1098189-00	211 5354-375	LEAK REPAIR M:	PVC COUPLING	141690	818.80
01-025682	IMCO UTILITY SUPPLY	I-1098284-00	211 5354-375	LEAK REPAIR M:	ADAPTERS,TEES,ROMAC	141690	4,336.00
01-025682	IMCO UTILITY SUPPLY	I-3028010-01	211 5354-375	LEAK REPAIR M:	ROMAC	141690	1,260.00
01-025682	IMCO UTILITY SUPPLY	I-3028010-02	211 5354-375	LEAK REPAIR M:	ROMAC	141690	630.00
01-025682	IMCO UTILITY SUPPLY	I-3028128-00	211 5354-375	LEAK REPAIR M:	RISERS,SADDLES	141690	798.26
01-025682	IMCO UTILITY SUPPLY	I-3028183-00	211 5354-375	LEAK REPAIR M:	VALVE BOXES,GRIpring	141690	9,373.00
						VENDOR 01-025682 TOTALS	17,216.06
01-030000	KULL LUMBER CO	I-201905143461	211 5354-316	TOOLS & EQUIP:	BLADES,CABLE TIES,DR	141697	20.97
						VENDOR 01-030000 TOTALS	20.97
01-033800	MATTOON WATER DEPT	I-201905153483	211 5354-321	NATURAL GAS &:	401 DEWITT AVE EAST	000000	31.28
						VENDOR 01-033800 TOTALS	31.28
01-035154	MID-ILLINOIS CONCRETE	I-204449	211 5354-316	TOOLS & EQUIP:	RETAINING WALL BLOCK	141712	66.67
01-035154	MID-ILLINOIS CONCRETE	I-204894	211 5354-319	MISCELLANEOUS:	RETAINING WALL BLOCK	141712	50.00
						VENDOR 01-035154 TOTALS	116.67
01-038300	PERRY'S LOCKSMITH	I-13-72944	211 5354-319	MISCELLANEOUS:	REPAIR LOCK	141721	25.00
						VENDOR 01-038300 TOTALS	25.00
01-039600	NEAL TIRE & AUTO SERVI	I-201905153482	211 5354-434	REPAIR OF VEH:	TIRE REPAIRS	141717	26.67
01-039600	NEAL TIRE & AUTO SERVI	I-201905153482	211 5354-318	VEHICLE PARTS:	TIRE REPAIRS	141717	88.99
01-039600	NEAL TIRE & AUTO SERVI	I-201905153482	211 5354-434	REPAIR OF VEH:	TIRE REPAIRS	141717	26.67
						VENDOR 01-039600 TOTALS	142.33
01-049003	XEROX CORPORATION	I-096762041	211 5354-814	PRINTING/COPY:	COPIER LX5-687676	141749	53.63
						VENDOR 01-049003 TOTALS	53.63
						DEPARTMENT 354 WATER DISTRIBUTION TOTAL:	23,072.35

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 211 WATER FUND

DEPARTMENT: 355 ACCOUNTING & COLLECTION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 5/08/2019 THRU 5/21/2019

BUDGET TO USE: DR-DEPARTMENT REQUESTED

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-002589	MAILFINANCE	I-N7717373	211 5355-815	POSTAGE METER:	POSTAGE METER LEASE	141705	155.92
						VENDOR 01-002589 TOTALS	155.92
01-002603	MIDWEST CREDIT & COLLE	I-010009241904300000	211 5355-579	COLLECTION FE:	WATER/SEWER COLLECTI	141713	18.38
						VENDOR 01-002603 TOTALS	18.38
01-002934	SOUTH CENTRAL FS, INC.	I-201905153495	211 5355-326	FUEL	: APRIL FUEL	141733	175.16
						VENDOR 01-002934 TOTALS	175.16
01-003490	INFOSEND, INC.	I-153166	211 5355-531	POSTAGE	: WATER BILL PROCESSIN	141692	920.39
01-003490	INFOSEND, INC.	I-153166	211 5355-519	OTHER PROFESS:	WATER BILL PROCESSIN	141692	284.76
						VENDOR 01-003490 TOTALS	1,205.15
01-003527	IL NATIONAL BANK	I-201905143475	211 5355-811	BANK SERVICE	: EPAY FEES	141686	6.28
						VENDOR 01-003527 TOTALS	6.28
01-003762	XEROX FINANCIAL SERVIC	I-1606310	211 5355-814	PRINTING/COPY:	LEASE PAYMENT	141750	64.75
						VENDOR 01-003762 TOTALS	64.75
01-003880	JET PAY	I-201905093451	211 5355-811	BANK SERVICE	: EPAY FEES 4/19	000000	1,006.75
						VENDOR 01-003880 TOTALS	1,006.75
01-017400	TSYS	I-201905153499	211 5355-811	BANK SERVICE	: FINANCE 4/19 CC FEES	000000	296.77
						VENDOR 01-017400 TOTALS	296.77
01-023800	CONSOLIDATED COMMUNICA	I-201905153517	211 5355-532	TELEPHONE	: 101-5520	000000	44.64
						VENDOR 01-023800 TOTALS	44.64

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 211 WATER FUND

DEPARTMENT: 355 ACCOUNTING & COLLECTION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 5/08/2019 THRU 5/21/2019

BUDGET TO USE: DR-DEPARTMENT REQUESTED

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-033000	UNITED STATES POSTAL S	I-201905153494	211 5355-531	POSTAGE	: REPLENISH POSTAGE	141742	101.17
VENDOR 01-033000 TOTALS							101.17
01-038300	PERRY'S LOCKSMITH	I-73071	211 5355-319	MISCELLANEOUS: LOCKS		141721	90.25
VENDOR 01-038300 TOTALS							90.25
01-043522	STAPLES CREDIT PLAN	I-201905153505	211 5355-311	OFFICE SUPPLI:	STAPLES CREDIT PLAN	141735	50.66
VENDOR 01-043522 TOTALS							50.66
01-049003	XEROX CORPORATION	I-096762029	211 5355-814	PRINTING/COPY:	COPIER Y4X-845690	141749	9.35
VENDOR 01-049003 TOTALS							9.35
DEPARTMENT 355 ACCOUNTING & COLLECTION TOTAL:							3,225.23
01-002602	DEAN BARBER	I-MAY19-CELLDB	211 5356-533	CELLULAR PHON:	CELL PHONE	999999	33.33
VENDOR 01-002602 TOTALS							33.33
01-003488	SSC SERVICES, INC.	I-7650	211 5356-519	OTHER PROFESS:	JANITORIAL SERVICES	141734	66.00
01-003488	SSC SERVICES, INC.	I-7650	211 5356-460	OTHER PROPERT:	JANITORIAL SERVICES	141734	9.98
VENDOR 01-003488 TOTALS							75.98
01-049003	XEROX CORPORATION	I-096762042	211 5356-814	PRINT/COPY MA:	COPIER LX7-381245	141749	63.97
VENDOR 01-049003 TOTALS							63.97
DEPARTMENT 356 ADMINISTRATIVE & GENERAL TOTAL:							173.28
VENDOR SET 211 WATER FUND TOTAL:							43,031.40

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 212 SEWER FUND

DEPARTMENT: 342 SEWER COLLECTION SYSTEM

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 5/08/2019 THRU 5/21/2019

BUDGET TO USE: DR-DEPARTMENT REQUESTED

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-000550	NAPA AUTO PARTS INC	I-201905153481	212 5342-318	VEHICLE PARTS:	BRAKELINE,FITTINGS	141716	16.24
VENDOR 01-000550 TOTALS							16.24
01-000755	ALTORFER	I-M6697301	212 5342-440	RENTALS :	EQUIPMENT RENTAL	141635	7,740.00
01-000755	ALTORFER	I-PC010122443	212 5342-318	VEHICLE PARTS:	STROBE HEAD	141635	53.39
01-000755	ALTORFER	I-PC010122836	212 5342-318	VEHICLE PARTS:	ALTORFER	141635	91.77
01-000755	ALTORFER	I-T1530701	212 5342-440	RENTALS :	EQUIPMENT RENTAL	141635	460.67
01-000755	ALTORFER	I-W0010039695	212 5342-433	REPAIR OF MAC:	REPAIR FUEL SYSTEM	141635	205.49
VENDOR 01-000755 TOTALS							8,551.32
01-000843	COUNTY MATERIALS CORP	I-3214473-00	212 5342-362	MANHOLES CASI:	HOLE COVER	141660	169.20
01-000843	COUNTY MATERIALS CORP	I-3220126-00	212 5342-362	MANHOLES CASI:	COVER,BASE,ADJ RINGS	141660	1,332.02
VENDOR 01-000843 TOTALS							1,501.22
01-001070	AMEREN ILLINOIS	I-201905093431	212 5342-321	UTILITIES :	401 DEWITT AVE EAST	000000	177.02
VENDOR 01-001070 TOTALS							177.02
01-001562	MARTIN EQUIPMENT OF IL	I-404549	212 5342-318	VEHICLE PARTS:	PARTS	141706	24.98
VENDOR 01-001562 TOTALS							24.98
01-001787	BROWN'S AUTO SALES OF	I-18	212 5342-434	REPAIR OF VEH:	UNIT 504 REPAIRS	141648	422.81
VENDOR 01-001787 TOTALS							422.81
01-002934	SOUTH CENTRAL FS, INC.	I-201905153495	212 5342-326	FUEL :	APRIL FUEL	141733	734.93
01-002934	SOUTH CENTRAL FS, INC.	I-201905153495	212 5342-326	FUEL :	APRIL FUEL	141733	454.04
VENDOR 01-002934 TOTALS							1,188.97
01-002970	BEACHY'S ICE COMPANY	I-055573	212 5342-319	MISCELLANEOUS:	ICE	141643	10.84
VENDOR 01-002970 TOTALS							10.84

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 212 SEWER FUND

DEPARTMENT: 342 SEWER COLLECTION SYSTEM

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 5/08/2019 THRU 5/21/2019

BUDGET TO USE: DR-DEPARTMENT REQUESTED

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-003206	BIRKEYS	I-P10652	212 5342-318	VEHICLE PARTS:	EDGE CUTTER,BOLTS,NU	141645	127.28
01-003206	BIRKEYS	I-P10930	212 5342-316	TOOLS & EQUIP:	HANDLEBAR ASSEMBLY	141645	22.87
01-003206	BIRKEYS	I-P10991	212 5342-318	VEHICLE PARTS:	AIR FILTERS	141645	31.62
01-003206	BIRKEYS	I-P11155	212 5342-318	VEHICLE PARTS:	BIRKEYS	141645	8.09
01-003206	BIRKEYS	I-W23966	212 5342-433	REPAIR OF MAC:	LOADER REPAIRS	141645	416.34
01-003206	BIRKEYS	I-W24114	212 5342-433	REPAIR OF MAC:	SKID STEER REPAIRS	141645	229.38
						VENDOR 01-003206 TOTALS	835.58
01-003315	CAR-X TIRE & AUTO #151	I-114221	212 5342-434	REPAIR OF VEH:	OIL CHANGE	141651	17.01
						VENDOR 01-003315 TOTALS	17.01
01-003488	SSC SERVICES, INC.	I-7645	212 5342-460	OTHER PROPRT:	JANITORIAL SERVICES	141734	233.34
						VENDOR 01-003488 TOTALS	233.34
01-003865	ALEX FUQUA	I-MAY19-CELLAF	212 5342-533	CELL PHONES :	CELL PHONE	141677	16.67
						VENDOR 01-003865 TOTALS	16.67
01-007820	COE EQUIPMENT INC	I-70675	212 5342-318	VEHICLE PARTS:	VACTOR PARTS	141657	3,018.00
01-007820	COE EQUIPMENT INC	I-70946	212 5342-318	VEHICLE PARTS:	AIR CYLINDER	141657	154.48
						VENDOR 01-007820 TOTALS	3,172.48
01-009870	COX MOTORS	I-92019	212 5342-434	REPAIR OF VEH:	SAFETY TEST	141661	22.68
01-009870	COX MOTORS	I-92082	212 5342-434	REPAIR OF VEH:	SAFETY TEST	141661	11.34
						VENDOR 01-009870 TOTALS	34.02
01-014405	INTERSTATE BILLING SER	I-3014407086	212 5342-318	VEHICLE PARTS:	VALVE KIT	141693	20.05
01-014405	INTERSTATE BILLING SER	I-3014623158	212 5342-318	VEHICLE PARTS:	REPAIRS	141693	262.65
01-014405	INTERSTATE BILLING SER	I-3014765197	212 5342-434	REPAIR OF VEH:	REPAIR UNIT 519	141693	172.24
						VENDOR 01-014405 TOTALS	454.94
01-016000	JOHN DEERE FINANCIAL	I-201905093454	212 5342-316	TOOLS & EQUIP:	COUPLING,CLAMPS	141615	8.66
01-016000	JOHN DEERE FINANCIAL	I-201905093454	212 5342-316	TOOLS & EQUIP:	JOHN DEERE FINANCIAL	141615	26.99
						VENDOR 01-016000 TOTALS	35.65

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 212 SEWER FUND

DEPARTMENT: 342 SEWER COLLECTION SYSTEM

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 5/08/2019 THRU 5/21/2019

BUDGET TO USE: DR-DEPARTMENT REQUESTED

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-016140	FASTENAL COMPANY	I-ILMAT134324	212 5342-316	TOOLS & EQUIP:	FASTENAL COMPANY	141671	32.00
01-016140	FASTENAL COMPANY	I-ILMAT135721	212 5342-318	VEHICLE PARTS:	FASTENAL COMPANY	141671	0.65
						VENDOR 01-016140 TOTALS	32.65
01-018100	GANO WELDING SUPPLIES	I-837037	212 5342-440	RENTALS	: CYLINDER RENTAL	141678	12.00
						VENDOR 01-018100 TOTALS	12.00
01-020607	KEVIN HAMILTON	I-MAY19-CELLKH	212 5342-533	CELL PHONES	: CELL PHONE	141682	16.66
						VENDOR 01-020607 TOTALS	16.66
01-021402	CHARLES HEUERMAN TRUCK	I-65051	212 5342-363	BACKFILL & SU:	WHITE ROCK	141654	2,035.45
						VENDOR 01-021402 TOTALS	2,035.45
01-023800	CONSOLIDATED COMMUNICA	I-201905153519	212 5342-532	TELEPHONE	: 235-5460	000000	166.62
						VENDOR 01-023800 TOTALS	166.62
01-025682	IMCO UTILITY SUPPLY	I-1097850-00	212 5342-364	SEWER LINE RE:	PVC COUPLING	141690	56.00
01-025682	IMCO UTILITY SUPPLY	I-1098189-01	212 5342-364	SEWER LINE RE:	PVC COUPLING	141690	136.00
						VENDOR 01-025682 TOTALS	192.00
01-030000	KULL LUMBER CO	I-201905143461	212 5342-316	TOOLS & EQUIP:	BLADES,CABLE TIES,DR	141697	77.95
01-030000	KULL LUMBER CO	I-201905143461	212 5342-364	SEWER LINE RE:	BLADES,CABLE TIES,DR	141697	16.77
						VENDOR 01-030000 TOTALS	94.72
01-033800	MATTOON WATER DEPT	I-201905153483	212 5342-321	UTILITIES	: 401 DEWITT AVE EAST	000000	31.28
						VENDOR 01-033800 TOTALS	31.28
01-035154	MID-ILLINOIS CONCRETE	I-204271	212 5342-363	BACKFILL & SU:	MID-ILLINOIS CONCRET	141712	309.00
01-035154	MID-ILLINOIS CONCRETE	I-204449	212 5342-316	TOOLS & EQUIP:	RETAINING WALL BLOCK	141712	66.67
01-035154	MID-ILLINOIS CONCRETE	I-204450	212 5342-363	BACKFILL & SU:	SOUTH 27TH	141712	196.25

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 212 SEWER FUND

DEPARTMENT: 342 SEWER COLLECTION SYSTEM

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 5/08/2019 THRU 5/21/2019

BUDGET TO USE: DR-DEPARTMENT REQUESTED

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-035154	MID-ILLINOIS CONCRETE	I-204894	212 5342-319	MISCELLANEOUS:	RETAINING WALL BLOCK	141712	50.00
01-035154	MID-ILLINOIS CONCRETE	I-204895	212 5342-363	BACKFILL & SU:	7TH & DEWITT	141712	225.50
VENDOR 01-035154 TOTALS							847.42
01-038300	PERRY'S LOCKSMITH	I-13-72944	212 5342-319	MISCELLANEOUS:	REPAIR LOCK	141721	25.00
VENDOR 01-038300 TOTALS							25.00
01-039600	NEAL TIRE & AUTO SERVI	I-201905153482	212 5342-434	REPAIR OF VEH:	TIRE REPAIRS	141717	26.67
01-039600	NEAL TIRE & AUTO SERVI	I-201905153482	212 5342-318	VEHICLE PARTS:	TIRE REPAIRS	141717	88.99
01-039600	NEAL TIRE & AUTO SERVI	I-201905153482	212 5342-434	REPAIR OF VEH:	TIRE REPAIRS	141717	26.67
VENDOR 01-039600 TOTALS							142.33
01-049003	XEROX CORPORATION	I-096762041	212 5342-814	PRINTING/COPY:	COPIER LX5-687676	141749	53.63
VENDOR 01-049003 TOTALS							53.63
DEPARTMENT 342 SEWER COLLECTION SYSTEM TOTAL:							20,342.85

01-001070	AMEREN ILLINOIS	I-201905153504	212 5343-321	NATURAL GAS &:	N 45 LIFT STA	141636	119.89
01-001070	AMEREN ILLINOIS	I-201905153504	212 5343-321	NATURAL GAS &:	RILEY CREEK SEWAGE	141636	1,394.54
01-001070	AMEREN ILLINOIS	I-201905153504	212 5343-321	NATURAL GAS &:	LOGAN/SHELBY SEWAGE	141636	46.78
01-001070	AMEREN ILLINOIS	I-201905153504	212 5343-321	NATURAL GAS &:	WILLOWSHIRE SEWER	141636	74.87
01-001070	AMEREN ILLINOIS	I-201905153504	212 5343-321	NATURAL GAS &:	28TH LIFT STA	141636	84.14
01-001070	AMEREN ILLINOIS	I-201905153504	212 5343-321	NATURAL GAS &:	FAIRFIELD LIFT STA	141636	42.35
01-001070	AMEREN ILLINOIS	I-201905153504	212 5343-321	NATURAL GAS &:	N 19TH LIFT STA	141636	46.12
01-001070	AMEREN ILLINOIS	I-201905153526	212 5343-321	NATURAL GAS &:	4220 DEWITT LIFT STA	000000	46.91
VENDOR 01-001070 TOTALS							1,855.60
01-001620	VERIZON WIRELESS	I-9828670746	212 5343-533	CELLULAR PHON:	MOBILES	141620	169.26
VENDOR 01-001620 TOTALS							169.26
DEPARTMENT 343 SEWER LIFT STATIONS TOTAL:							2,024.86

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 212 SEWER FUND

DEPARTMENT: 344 WASTEWATER TREATMNT PLANT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 5/08/2019 THRU 5/21/2019

BUDGET TO USE: DR-DEPARTMENT REQUESTED

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-001070	AMEREN ILLINOIS	I-201905153504	212 5344-321	NATURAL GAS &	WASTEWATER PLANT	141636	6,547.39
01-001070	AMEREN ILLINOIS	I-201905153524	212 5344-321	NATURAL GAS &	S 9TH ST	000000	35.20
01-001070	AMEREN ILLINOIS	I-201905153525	212 5344-321	NATURAL GAS &	S 12TH ST SHED	000000	35.20
01-001070	AMEREN ILLINOIS	I-201905153527	212 5344-321	NATURAL GAS &	820 S 5TH PLACE	000000	60.28
01-001070	AMEREN ILLINOIS	I-201905153528	212 5344-321	NATURAL GAS &	820 S 5TH PLACE	000000	98.81
01-001070	AMEREN ILLINOIS	I-201905153529	212 5344-321	NATURAL GAS &	820 S 5TH PLACE	000000	88.30
01-001070	AMEREN ILLINOIS	I-201905153530	212 5344-321	NATURAL GAS &	820 S 5TH PLACE	000000	80.57
01-001070	AMEREN ILLINOIS	I-201905153531	212 5344-321	NATURAL GAS &	820 S 5TH PLACE	000000	523.22
01-001070	AMEREN ILLINOIS	I-201905153532	212 5344-321	NATURAL GAS &	820 S 5TH PLACE	000000	58.75
01-001070	AMEREN ILLINOIS	I-201905153533	212 5344-321	NATURAL GAS &	820 S 5TH PLACE	000000	94.12
01-001070	AMEREN ILLINOIS	I-201905153534	212 5344-321	NATURAL GAS &	820 S 5TH PLACE	000000	66.17
						VENDOR 01-001070 TOTALS	7,688.01
01-001236	GLEN SLOAN	I-MAY19-CELLGS	212 5344-533	CELLULAR PHON:	CELL PHONE	999999	50.00
						VENDOR 01-001236 TOTALS	50.00
01-001237	MIKE NICHOLS	I-MAY19-CELLMN	212 5344-533	CELLULAR PHON:	CELL PHONE	999999	50.00
						VENDOR 01-001237 TOTALS	50.00
01-002357	TITAN INDUSTRIAL CHEMI	I-9909	212 5344-314	CHEMICALS	: CHEMICALS	141740	936.50
						VENDOR 01-002357 TOTALS	936.50
01-003097	CINTAS	I-4020944451	212 5344-439	OTHER REPAIR :	MATS	141656	77.13
01-003097	CINTAS	I-4021393257	212 5344-439	OTHER REPAIR :	MATS,WIPES	141656	28.41
						VENDOR 01-003097 TOTALS	105.54
01-003339	GREATAMERICA FINANCIAL	I-24721754	212 5344-814	COPY MACHINE :	XEROX USE & LEASE PA	141681	41.63
						VENDOR 01-003339 TOTALS	41.63
01-015220	ENVIRONMENTAL RESOURCE	I-900854	212 5344-319	MISCELLANEOUS:	ENVIRONMENTAL RESOUR	141670	589.52
						VENDOR 01-015220 TOTALS	589.52

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 212 SEWER FUND

DEPARTMENT: 344 WASTEWATER TREATMNT PLANT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 5/08/2019 THRU 5/21/2019

BUDGET TO USE: DR-DEPARTMENT REQUESTED

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-039210	ADVANCED DISPOSAL	I-F50000583556	212 5344-460	OTHER PROPERT:	SLUDGE DISPOSAL	000000	130.56
						VENDOR 01-039210 TOTALS	130.56
01-045171	USA BLUEBOOK	I-881720	212 5344-319	MISCELLANEOUS:	USA BLUEBOOK	141744	307.55
01-045171	USA BLUEBOOK	I-885865	212 5344-319	MISCELLANEOUS:	USA BLUEBOOK	141744	236.76
01-045171	USA BLUEBOOK	I-891242	212 5344-319	MISCELLANEOUS:	USA BLUEBOOK	141744	35.94
						VENDOR 01-045171 TOTALS	580.25
DEPARTMENT 344 WASTEWATER TREATMNT PLANT							TOTAL: 10,172.01
01-002589	MAILFINANCE	I-N7717373	212 5345-815	POSTAGE METER:	POSTAGE METER LEASE	141705	155.93
						VENDOR 01-002589 TOTALS	155.93
01-002934	SOUTH CENTRAL FS, INC.	I-201905153495	212 5345-326	FUEL	: APRIL FUEL	141733	175.17
						VENDOR 01-002934 TOTALS	175.17
01-003490	INFOSEND, INC.	I-153166	212 5345-531	POSTAGE	: WATER BILL PROCESSIN	141692	920.39
01-003490	INFOSEND, INC.	I-153166	212 5345-519	OTHER PROFESS:	WATER BILL PROCESSIN	141692	284.76
						VENDOR 01-003490 TOTALS	1,205.15
01-003527	IL NATIONAL BANK	I-201905143475	212 5345-811	BANK SERVICE :	EPAY FEES	141686	6.29
						VENDOR 01-003527 TOTALS	6.29
01-003762	XEROX FINANCIAL SERVIC	I-1606310	212 5345-814	PRINTING/COPY:	LEASE PAYMENT	141750	64.74
						VENDOR 01-003762 TOTALS	64.74
01-003880	JET PAY	I-201905093451	212 5345-811	BANK SERVICE :	EPAY FEES 4/19	000000	1,006.75
						VENDOR 01-003880 TOTALS	1,006.75

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 212 SEWER FUND

DEPARTMENT: 345 ACCOUNTING & COLLECTION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 5/08/2019 THRU 5/21/2019

BUDGET TO USE: DR-DEPARTMENT REQUESTED

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-017400	TSYS	I-201905153499	212 5345-811	BANK SERVICE	: FINANCE 4/19 CC FEES	000000	296.77
					VENDOR 01-017400	TOTALS	296.77
01-023800	CONSOLIDATED COMMUNICA	I-201905153517	212 5345-532	TELEPHONE	: 101-5520	000000	44.64
					VENDOR 01-023800	TOTALS	44.64
01-033000	UNITED STATES POSTAL S	I-201905153494	212 5345-531	POSTAGE	: REPLENISH POSTAGE	141742	101.18
					VENDOR 01-033000	TOTALS	101.18
01-038300	PERRY'S LOCKSMITH	I-73071	212 5345-319	MISCELLANEOUS: LOCKS		141721	90.25
					VENDOR 01-038300	TOTALS	90.25
01-043522	STAPLES CREDIT PLAN	I-201905153505	212 5345-311	OFFICE SUPPLI:	STAPLES CREDIT PLAN	141735	50.67
					VENDOR 01-043522	TOTALS	50.67
01-049003	XEROX CORPORATION	I-096762029	212 5345-814	PRINTING/COPY:	COPIER Y4X-845690	141749	9.35
					VENDOR 01-049003	TOTALS	9.35
DEPARTMENT 345 ACCOUNTING & COLLECTION TOTAL:							3,206.89
01-002602	DEAN BARBER	I-MAY19-CELLDB	212 5346-533	CELLULAR PHON:	CELL PHONE	999999	33.34
					VENDOR 01-002602	TOTALS	33.34
01-003488	SSC SERVICES, INC.	I-7650	212 5346-519	OTHER PROFESS:	JANITORIAL SERVICES	141734	66.00
01-003488	SSC SERVICES, INC.	I-7650	212 5346-460	OTHER PROPERT:	JANITORIAL SERVICES	141734	9.99
					VENDOR 01-003488	TOTALS	75.99
01-049003	XEROX CORPORATION	I-096762042	212 5346-814	PRINT/COPY MA:	COPIER LX7-381245	141749	63.97
					VENDOR 01-049003	TOTALS	63.97
DEPARTMENT 346 ADMINISTRATIVE & GENERAL TOTAL:							173.30
VENDOR SET 212 SEWER FUND TOTAL:							35,919.91
REPORT GRAND TOTAL:							866,727.29

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
2019-2020	110-2172-000	DUE TO LIBRARY FUND	10,542.71				
	110-2172-001	DUE TO FIREFIGHTERS PENSIO	65,013.40				
	110-2172-002	DUE TO POLICE PENSION FUND	65,013.40				
	110-5110-533	CELLULAR PHONE	150.00	1,800	1,650.00		
	110-5110-828	VGT ALLOCATION-CITY PROPER	415.00	72,000	52,463.80		
	110-5120-531	POSTAGE	130.67	1,000	869.33		
	110-5120-540	ADVERTISING	244.00	4,705	4,461.00		
	110-5120-802	HUNTING/FISHING LIC. FEE R	32.25	1,000	892.00		
	110-5120-814	PRINT/COPY MACH LEASE & MA	361.29	4,750	4,388.71		
	110-5130-565	CELLULAR PHONE EXP REIMB	100.00	1,200	1,100.00		
	110-5150-532	TELEPHONE	100.00	1,900	1,741.92		
	110-5150-562	TRAVEL & TRAINING	175.00	2,000	1,825.00		
	110-5160-515	LABOR RELATIONS COUNSEL	13,974.00	100,000	86,026.00		
	110-5160-519	OTHER PROFESSIONAL SERVICE	135.25	55,000	51,114.75		
	110-5170-841	WIDE AREA NETWORK SOFTWARE	5,280.00	37,000	31,720.00		
	110-5170-852	NETWORK SECURITY SYSTEMS	1,800.00	12,000	10,200.00		
	110-5170-854	WIDE AREA NETWORK WIRING A	89.28	1,100	1,010.72		
	110-5211-319	MISCELLANEOUS SUPPLIES	234.14	4,000	3,752.63		
	110-5211-531	POSTAGE	164.46	3,000	2,835.54		
	110-5211-535	RADIOS	460.00	25,000	21,546.00		
	110-5211-550	PRINTING & BINDING	280.00	3,000	2,720.00		
	110-5211-579	MISC OTHER PURCHASED SERVI	350.00	195,000	191,131.00		
	110-5211-814	PRINT/COPY MACH LEASE & MA	261.13	6,200	5,842.46		
	110-5211-825	SEIZURES/FORFEITURE EXP.	38,336.36	12,000	27,109.57- Y		
	110-5212-579	MISC OTHER PURCHASED SERVI	50.00	2,000	1,950.00		
	110-5214-319	MISCELLANEOUS SUPPLIES	60.00	1,000	940.00		
	110-5214-579	MISC OTHER PURCHASED SERVI	163.41	2,500	2,288.37		
	110-5223-316	TOOLS & EQUIPMENT	499.70	500	0.30		
	110-5223-319	MISCELLANEOUS SUPPLIES	57.54	2,000	1,841.46		
	110-5223-326	FUEL	4,694.42	60,000	49,447.08		
	110-5223-434	REPAIR OF VEHICLES	706.35	30,000	28,604.65		
	110-5224-321	UTILITIES	1,497.87	60,000	55,717.82		
	110-5224-432	REPAIR OF BUILDINGS	118.38	12,000	11,624.12		
	110-5241-312	CLEANING SUPPLIES	159.30	3,500	3,018.62		
	110-5241-313	MEDICAL & SAFETY SUPPLIES	2,692.13	9,900	4,656.34		
	110-5241-315	UNIFORMS & CLOTHING	2,710.07	34,375	29,231.13		
	110-5241-318	VEHICLE PARTS	34.99	3,000	1,836.24		
	110-5241-321	UTILITIES	163.33	8,200	7,621.63		
	110-5241-326	FUEL	464.15	20,000	18,180.82		
	110-5241-432	REPAIR OF BUILDINGS	2,637.50	8,500	3,948.95		
	110-5241-434	REPAIR OF VEHICLES	2,192.94	27,000	15,132.89		
	110-5241-515	LABOR RELATIONS COUNSEL	3,672.00	40,000	36,328.00		
	110-5241-519	OTHER PROFESSIONAL SERVICE	9,875.00	98,750	88,875.00		
	110-5241-531	POSTAGE	9.15	1,000	982.55		
	110-5241-535	RADIOS	842.94	3,500	2,657.06		
	110-5241-568	PHYSICALS	425.00	3,500	2,524.05		
	110-5241-579	MISC OTHER PURCHASED SERVI	167.83	23,000	22,832.17		

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
	110-5261-311	OFFICE SUPPLIES	33.23	750	716.77		
	110-5261-326	FUEL	91.27	2,000	1,798.20		
	110-5261-531	POSTAGE	14.10	250	235.90		
	110-5261-533	CELLULAR PHONE	100.00	1,200	1,100.00		
	110-5310-319	MISCELLANEOUS SUPPLIES	2.95	1,000	991.11		
	110-5310-421	DISPOSAL SERVICES	2,841.34	27,000	24,158.66		
	110-5310-460	OTHER PROFESSIONAL SERVICE	9.98	3,500	3,490.02		
	110-5310-519	OTHER PROFESSIONAL SERVICE	66.00	11,000	10,044.00		
	110-5310-533	CELLULAR PHONE	33.33	1,000	966.67		
	110-5310-814	PRINT/COPY MACH LEASE & MA	63.96	1,000	936.04		
	110-5320-316	TOOLS & EQUIPMENT	268.05	13,000	11,506.60		
	110-5320-318	VEHICLE PARTS	957.90	25,000	23,261.63		
	110-5320-319	MISCELLANEOUS SUPPLIES	310.83	8,000	7,644.48		
	110-5320-321	UTILITIES	240.44	11,000	10,759.56		
	110-5320-326	FUEL	1,188.96	36,000	31,262.49		
	110-5320-433	REPAIR OF MACHINERY	851.19	30,000	28,295.30		
	110-5320-434	REPAIR OF VEHICLES	699.35	14,000	13,289.32		
	110-5320-439	OTHER REPAIR & MAINT SRVCS	63.90	5,000	7,548.78	Y	
	110-5320-440	RENTALS	472.66	7,000	6,058.11		
	110-5320-460	OTHER PROP MAINT SERVICES	233.33	3,000	2,766.67		
	110-5320-532	TELEPHONE	166.61	2,000	1,833.39		
	110-5320-533	CELLULAR PHONE	33.33	500	466.67		
	110-5320-814	PRINT/COPY MACH LEASE & MA	53.62	1,000	946.38		
	110-5381-312	CLEANING SUPPLIES	196.36	6,000	5,751.55		
	110-5381-315	LANDSCAPING SUPPLIES	64.45	1,500	1,419.56		
	110-5381-321	UTILITIES	1,009.15	49,000	44,646.72		
	110-5381-435	ELEVATOR SERVICE AGREEMEN	629.58	6,000	4,740.84		
	110-5381-460	OTHER PROP MAINT SERVICES	361.95	7,500	6,334.05		
	110-5511-319	MISCELLANEOUS SUPPLIES	5,565.18	15,000	9,207.01		
	110-5511-321	UTILITIES	548.92	23,000	21,020.63		
	110-5511-326	FUEL	870.11	9,000	8,129.89		
	110-5511-433	REPAIR OF MACHINERY	30.38	6,000	4,520.05		
	110-5511-436	PEST CONTROL SERVICES	110.00	500	390.00		
	110-5511-531	POSTAGE	0.50	50	49.50		
	110-5511-825	TOURISM GRANT EXPENDITURES	7,497.38	25,000	17,502.62		
	110-5512-311	OFFICE SUPPLIES	56.10	600	543.90		
	110-5512-316	TOOLS & EQUIPMENT	137.50	1,500	1,362.50		
	110-5512-317	CONCESSION & SOUVENIR SUPP	2,256.57	26,000	23,361.18		
	110-5512-319	MISCELLANEOUS SUPPLIES	712.71	16,000	15,150.80		
	110-5512-321	UTILITIES	1,480.52	36,000	34,519.48		
	110-5512-352	AGGREGATE SURFACE COAT	3,957.58	5,000	1,042.42		
	110-5512-432	REPAIR OF BUILDINGS	44.80	5,000	4,760.20		
	110-5512-433	REPAIR OF MACHINERY	1,127.81	4,000	2,732.29		
	110-5512-450	CONSTRUCTION SERVICES	7,509.48	30,000	20,168.52		
	110-5512-532	TELEPHONE	66.91	800	733.09		
	110-5512-576	SECURITY SERVICES	47.00	600	553.00		
	110-5512-802	HUNTING/FISHING REMITTANCE	887.50	10,200	9,029.50		
	110-5551-319	MISCELLANEOUS SUPPLIES	217.49	15,000	12,436.40		

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
	110-5551-321	UTILITIES	748.85	36,000	34,499.89		
	110-5570-321	UTILITIES	145.85	5,000	4,772.78		
	110-5570-326	FUEL	623.66	4,000	3,376.34		
	110-5570-433	REPAIR OF MACHINERY	32,572.56	6,500	26,470.97-	Y	
	110-5651-571	DUES & MEMBERSHIPS	4,166.66	50,000	45,833.34		
	122-5653-311	OFFICE SUPPLIES	85.40	1,500	1,414.60		
	122-5653-533	CELLULAR PHONE	100.00	1,200	1,100.00		
	122-5653-825	TOURISM GRANTS	56,350.00	125,000	68,650.00		
	123-5584-574	SPECIAL EVENT SERVICES	3,000.00	125,000	122,000.00		
	125-5150-250	WORKERS' COMPENSATION	52,252.00	627,038	574,786.00		
	125-5150-519	OTHER PROFESSIONAL SERVICE	340.00	40,000	39,460.00		
	125-5150-527	SELF INSURED RETENTION/DED	436.98	26,960	26,523.02		
	128-5604-901	STREETS	143,336.25	143,000	336.25-	Y	
	130-5321-720	PUBLIC WORKS BUILDINGS	53,034.34	106,000	44,540.66		
	130-5321-730	IMPROVEMENTS OTHER THAN BL	156,496.30	556,500	399,409.83		
	154-5604-825	BUSINESS DISTRICT GRANTS	2,368.53	35,000	32,631.47		
	211-5353-311	OFFICE SUPPLIES	108.77	600	469.01		
	211-5353-314	CHEMICALS	6,518.08	200,000	182,612.17		
	211-5353-318	VEHICLE PARTS	17.10	1,000	948.90		
	211-5353-321	NATURAL GAS & ELECTRIC	1,019.38	145,000	142,840.80		
	211-5353-439	OTHER REPAIR & MAINT. SERV	32.81	3,000	2,934.38		
	211-5353-532	TELEPHONE	159.36	2,000	1,840.64		
	211-5353-533	CELLULAR PHONE	100.00	1,700	1,600.00		
	211-5353-730	IMPROVEMENTS OTHER THAN BL	8,605.04	2,340,000	2,236,930.08		
	211-5354-316	TOOLS & EQUIPMENT	348.24	15,000	13,197.63		
	211-5354-318	VEHICLE PARTS	725.67	5,000	3,493.84		
	211-5354-319	MISCELLANEOUS SUPPLIES	85.83	5,000	4,869.46		
	211-5354-321	NATURAL GAS & ELECTRIC	483.82	21,000	20,362.27		
	211-5354-326	FUEL	1,188.96	36,000	31,262.49		
	211-5354-375	LEAK REPAIR MATERIALS	17,216.06	25,000	644.20		
	211-5354-376	BACKFILL & SURFACE MATERIA	513.60	10,000	9,486.40		
	211-5354-433	REPAIR OF MACHINERY	851.20	7,000	5,295.26		
	211-5354-434	REPAIR OF VEHICLES	699.39	10,000	9,289.28		
	211-5354-440	RENTALS	472.67	3,000	2,058.10		
	211-5354-460	OTHER PROPERTY MAINT. SERV	233.33	3,000	2,766.67		
	211-5354-532	TELEPHONE	166.61	2,000	1,833.39		
	211-5354-533	CELL PHONES	33.34	1,000	966.66		
	211-5354-814	PRINTING/COPY MACH LEASE/M	53.63	1,000	946.37		
	211-5355-311	OFFICE SUPPLIES	50.66	2,000	1,949.34		
	211-5355-319	MISCELLANEOUS SUPPLIES	90.25	1,000	909.75		
	211-5355-326	FUEL	175.16	3,000	2,614.83		
	211-5355-519	OTHER PROFESSIONAL SERVICE	284.76	5,000	4,715.24		
	211-5355-531	POSTAGE	1,021.56	16,000	14,978.44		
	211-5355-532	TELEPHONE	44.64	3,000	2,823.31		
	211-5355-579	COLLECTION FEES	18.38	2,000	1,981.62		
	211-5355-811	BANK SERVICE CHARGES	1,309.80	18,000	16,690.20		
	211-5355-814	PRINTING/COPY MACH LEASE/M	74.10	2,000	1,925.90		
	211-5355-815	POSTAGE METER LEASE & MAIN	155.92	2,000	1,844.08		

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
110	NON-DEPARTMENTAL	140,569.51
110-110	CITY COUNCIL	565.00
110-120	CITY CLERK	768.21
110-130	CITY ADMINISTRATOR	100.00
110-150	FINANCIAL ADMINISTRATION	275.00
110-160	LEGAL SERVICES	14,109.25
110-170	COMPUTER INFO SYSTEMS	7,169.28
110-211	POLICE ADMINISTRATION	40,086.09
110-212	CRIMINAL INVESTIGATION	50.00
110-214	K-9 SERVICE	223.41
110-223	AUTOMOTIVE SERVICES	5,958.01
110-224	POLICE BUILDINGS	1,616.25
110-241	FIRE PROTECTION ADMIN.	26,046.33
110-261	COMMUNITY DEVELOPMENT	238.60
110-310	PUBLIC WORKS	3,017.56
110-320	STREETS	5,540.17
110-381	CUSTODIAL SERVICES	2,261.49
110-511	PARKS	14,622.47
110-512	LAKE MATTOON	18,284.48
110-551	SPORTS FACILITIES	966.34
110-570	DODGE GROVE CEMETERY	33,342.07
110-651	ECONOMIC DEVELOPMENT	4,166.66

110 TOTAL	GENERAL FUND	319,976.18
122-653	HOTEL TAX ADMINISTRATION	56,535.40

122 TOTAL	HOTEL TAX FUND	56,535.40
123-584	BAGELFEST	3,000.00

123 TOTAL	FESTIVAL MGMT FUND	3,000.00
125-150	FINANCIAL ADMINISTRATION	53,028.98

125 TOTAL	INSURANCE & TORT JDMNT	53,028.98
128-604	MIDTOWN TIF DISTRICT	143,336.25

128 TOTAL	MIDTOWN TIF FUND	143,336.25
130-321	STREETS	209,530.64

130 TOTAL	CAPITAL PROJECT FUND	209,530.64
154-604	BROADWAY EAST BUSINESS DI	2,368.53

154 TOTAL	BROADWAY EAST BUS DIST	2,368.53
211-353	WATER TREATMENT PLANT	16,560.54

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
211-354	WATER DISTRIBUTION	23,072.35
211-355	ACCOUNTING & COLLECTION	3,225.23
211-356	ADMINISTRATIVE & GENERAL	173.28

211 TOTAL	WATER FUND	43,031.40
212-342	SEWER COLLECTION SYSTEM	20,342.85
212-343	SEWER LIFT STATIONS	2,024.86
212-344	WASTEWATER TREATMNT PLANT	10,172.01
212-345	ACCOUNTING & COLLECTION	3,206.89
212-346	ADMINISTRATIVE & GENERAL	173.30

212 TOTAL	SEWER FUND	35,919.91

	** TOTAL **	866,727.29

NO ERRORS

VENDOR SET: 01 CITY OF MATTOON

BANK: EHBK

FUND : 221 HEALTH INSURANCE FUND

DEPARTMENT: 411 STOP LOSS INS COVERAGE

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 5/08/2019 THRU 5/21/2019

BUDGET TO USE: DR-DEPARTMENT REQUESTED

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-003819	AETNA	I-201905153488	221 5411-211	STOP LOSS INS:	MAY STOP LOSS	141753	42,396.84
VENDOR 01-003819 TOTALS							42,396.84

DEPARTMENT 411 STOP LOSS INS COVERAGE TOTAL: 42,396.84

01-003493	WAGeworks, INC.	I-0419-TR39409	221 5412-211	HEALTH PLAN A:	APRIL COBRA	141756	74.03
VENDOR 01-003493 TOTALS							74.03

01-003819	AETNA	I-201905153487	221 5412-211	HEALTH PLAN A:	MAY ADMIN FEES	141753	7,741.32
VENDOR 01-003819 TOTALS							7,741.32

DEPARTMENT 412 HEALTH PLAN ADMIN TOTAL: 7,815.35

01-003639	AETNA	I-201905103459	221 5413-211	MEDICAL CLAIM:	AETNA	000000	41,842.49
01-003639	AETNA	I-201905153542	221 5413-211	MEDICAL CLAIM:	AETNA	000000	31,559.30
VENDOR 01-003639 TOTALS							73,401.79

DEPARTMENT 413 MEDICAL CLAIMS TOTAL: 73,401.79

01-003639	AETNA	I-201905103459	221 5414-211	RX CLAIMS	: AETNA	000000	16,289.37
01-003639	AETNA	I-201905153542	221 5414-211	RX CLAIMS	: AETNA	000000	19,851.07
VENDOR 01-003639 TOTALS							36,140.44

DEPARTMENT 414 RX CLAIMS TOTAL: 36,140.44

01-001982	DEARBORN NATIONAL LIFE	I-201905153502	221 5417-212	LIFE INSURANC:	JUNE LIFE INS	141754	2,319.38
VENDOR 01-001982 TOTALS							2,319.38

DEPARTMENT 417 LIFE INSURANCE TOTAL: 2,319.38

VENDOR SET: 01 CITY OF MATTOON

BANK: EHBK

FUND : 221 HEALTH INSURANCE FUND

DEPARTMENT: 418 SECTION 125 PLAN

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 5/08/2019 THRU 5/21/2019

BUDGET TO USE: DR-DEPARTMENT REQUESTED

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-002761	OPTUM	I-10199024079	221 5418-212	SECTION 125 B:	APRIL FSA	141755	150.00
						VENDOR 01-002761 TOTALS	150.00

DEPARTMENT 418 SECTION 125 PLAN TOTAL: 150.00

VENDOR SET 221 HEALTH INSURANCE FUND TOTAL: 162,223.80

REPORT GRAND TOTAL: 162,223.80

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
2019-2020	221-5411-211	STOP LOSS INSURANCE	42,396.84	547,056	419,409.60		
	221-5412-211	HEALTH PLAN ADMINISTRATION	7,815.35	628,516	566,101.90		
	221-5413-211	MEDICAL CLAIMS	73,401.79	2,519,610	2,426,263.89		
	221-5414-211	RX CLAIMS	36,140.44	829,720	772,309.76		
	221-5417-212	LIFE INSURANCE	2,319.38	28,424	26,104.62		
	221-5418-212	SECTION 125 BENEFIT PLAN A	150.00	1,800	1,650.00		
		TOTAL:	162,223.80				

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
221-411	STOP LOSS INS COVERAGE	42,396.84
221-412	HEALTH PLAN ADMIN	7,815.35
221-413	MEDICAL CLAIMS	73,401.79
221-414	RX CLAIMS	36,140.44
221-417	LIFE INSURANCE	2,319.38
221-418	SECTION 125 PLAN	150.00
221 TOTAL	HEALTH INSURANCE FUND	162,223.80
	** TOTAL **	162,223.80

NO ERRORS

VENDOR SET: 01 CITY OF MATTOON

BANK: DDBNK

FUND : 221 HEALTH INSURANCE FUND

DEPARTMENT: 415 DENTAL CLAIMS

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 5/08/2019 THRU 5/21/2019

BUDGET TO USE: DR-DEPARTMENT REQUESTED

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-000276	DELTA DENTAL-ASC	I-201905093453	221 5415-211	DENTAL CLAIMS: DELTA DENTAL-ASC		000000	1,054.55
01-000276	DELTA DENTAL-ASC	I-201905153489	221 5415-211	DENTAL CLAIMS: DELTA DENTAL-ASC		000000	2,162.30
						VENDOR 01-000276 TOTALS	3,216.85

DEPARTMENT 415 DENTAL CLAIMS TOTAL: 3,216.85

VENDOR SET 221 HEALTH INSURANCE FUND TOTAL: 3,216.85

REPORT GRAND TOTAL: 3,216.85

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
2019-2020	221-5415-211	DENTAL CLAIMS	3,216.85	104,149	99,823.67		
		TOTAL:	3,216.85				

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
221-415	DENTAL CLAIMS	3,216.85

221 TOTAL	HEALTH INSURANCE FUND	3,216.85

	** TOTAL **	3,216.85

NO ERRORS

VENDOR SET: 01 CITY OF MATTOON

BANK: MFTBK

FUND : 121 MOTOR FUEL TAX FUND

DEPARTMENT: 321 STREETS

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 5/08/2019 THRU 5/21/2019

BUDGET TO USE: DR-DEPARTMENT REQUESTED

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-022400	HOWELL ASPHALT CO	I-867	121 5321-353	COLD MIX ASPH:	COLD MIX	141757	2,072.49
01-022400	HOWELL ASPHALT CO	I-871	121 5321-353	COLD MIX ASPH:	COLD MIX	141757	1,204.16
						VENDOR 01-022400 TOTALS	3,276.65
						DEPARTMENT 321 STREETS	TOTAL: 3,276.65
01-001070	AMEREN ILLINOIS	I-201905093430	121 5326-321	NATURAL GAS &:	121 N 16TH	000000	338.32
01-001070	AMEREN ILLINOIS	I-201905093432	121 5326-321	NATURAL GAS &:	6TH & CHARLESTON	000000	41.02
01-001070	AMEREN ILLINOIS	I-201905153523	121 5326-321	NATURAL GAS &:	1613 B'DWAY	000000	82.13
						VENDOR 01-001070 TOTALS	461.47
01-023800	CONSOLIDATED COMMUNICA	I-201905153518	121 5326-321	NATURAL GAS &:	235-5663	000000	42.79
						VENDOR 01-023800 TOTALS	42.79
						DEPARTMENT 326 STREET LIGHTING	TOTAL: 504.26
01-002776	PALS ELECTRIC INC.	I-8280	121 5327-432	REPAIR OF STR:	6TH & CHARLESTON	141758	1,200.54
						VENDOR 01-002776 TOTALS	1,200.54
						DEPARTMENT 327 TRAFFIC CONTROL DEVICES	TOTAL: 1,200.54
						VENDOR SET 121 MOTOR FUEL TAX FUND	TOTAL: 4,981.45
						REPORT GRAND TOTAL:	4,981.45

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
2019-2020	121-5321-353	COLD MIX ASPHALT	3,276.65	20,000	16,723.35		
	121-5326-321	NATURAL GAS & ELECTRIC	504.26	155,000	142,623.17		
	121-5327-432	REPAIR OF STRUCTURE	1,200.54	15,000	13,799.46		
		TOTAL:	4,981.45				

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
121-321	STREETS	3,276.65
121-326	STREET LIGHTING	504.26
121-327	TRAFFIC CONTROL DEVICES	1,200.54
121 TOTAL	MOTOR FUEL TAX FUND	4,981.45
	** TOTAL **	4,981.45

NO ERRORS

-----DEPOSIT-----									
ACCOUNT	NAME	DATE	TYPE	CK #	AMOUNT	CODE	RECEIPT	AMOUNT	MESSAGE
01-20910-23	BUTLER, TABITHA M	5/10/19	FINAL BILL	141621	13.70CR	100	44645	60.00CR	
02-02700-12	KEMPER, LISA I	5/10/19	FINAL BILL	141622	55.33CR	100	40544	60.00CR	
02-10800-07	FITZGERALD, DYLAN E	5/10/19	FINAL BILL	141623	35.00CR	100	44956	60.00CR	
03-07300-07	KIRK, KLAY M	5/10/19	FINAL BILL	141624	48.71CR	100	45091	60.00CR	
03-21310-11	WILLIS, JORDAN T	5/10/19	FINAL BILL	141625	10.62CR	100	44963	60.00CR	
04-21300-15	WYLLIE, MICHAELA J	5/10/19	FINAL BILL	141626	29.15CR	100	43885	60.00CR	
04-24600-16	WINKLEBLACK, ALYSON R	5/10/19	FINAL BILL	141627	32.29CR	100	43162	60.00CR	
05-12700-20	RARDIN, NANCY J	5/10/19	FINAL BILL	141628	20.90CR	100	44937	60.00CR	
07-19620-09	CURRIE, KENNETH B	5/10/19	FINAL BILL	141629	27.55CR	100	44004	60.00CR	
09-18610-18	FRENCH, SYDNEE R	5/10/19	FINAL BILL	141630	44.30CR	100	44528	60.00CR	

							-----DEPOSIT-----		
---ACCOUNT---	-----NAME-----	--DATE--	----TYPE----	-CK #-	----AMOUNT----	CODE	-RECEIPT--	--AMOUNT--	----MESSAGE----
11-06100-09	MOORE, CLIFTON E	5/16/19	FINAL BILL	141759	7.40CR	100	44636	60.00CR	
13-16700-05	CULP, KORY M	5/16/19	FINAL BILL	141760	36.93CR	100	41814	60.00CR	
14-20200-16	HARRIS, DAWN E	5/16/19	FINAL BILL	141761	49.05CR	100	42261	60.00CR	

Memo

To: City Administrator, Mayor & Commissioners
From: Dean Barber
Date: May 10, 2019
Re: Industrial Pretreatment Ordinance

The City is required by Federal Law to implement regulations governing the effluent quality for industrial entities discharging to the City sewer system. The Federal Laws governing Industrial Pretreatment are administered by the Environmental Protection Agency (EPA).

Our existing Industrial Pretreatment regulations are in Section 50.115 to Section 50.132 of the City Code. We are replacing the existing regulations with the regulations in the attached ordinance. We are required to make these changes by EPA. The new regulations are being moved to their own Chapter #55.

None of these regulations are expected to have negative impacts on our Industrial Users. The discharge limits are all the same as our previous ordinance, or less strict. We are being required to be more strict with our enforcement of the ordinance. We can be fined by EPA for failing to enforce the fines and timelines in this ordinance. All of the fines and timelines were set by EPA.

NEW BUSINESS:

CITY OF MATTOON, ILLINOIS

ORDINANCE NO. 2019-5416

AN ORDINANCE REVISING THE INDUSTRIAL PRETREATMENT REGULATIONS IN TITLE V OF THE CITY OF MATTOON CODE OF ORDINANCES

WHEREAS, the City of Mattoon is authorized by, and required by, the United States Environmental Protection Agency (USEPA) to administer an Industrial Pretreatment Program; and

WHEREAS, the purpose of said Program is to cause local Industrial Users to monitor and treat their sanitary waste streams before discharging to the sanitary sewer system so as to prevent damage to the Waste Water Collection System and the Waste Water Treatment Plant operated by the City of Mattoon; and

WHEREAS, the City of Mattoon and the USEPA have determined that certain changes to City of Mattoon's Industrial Pretreatment Program are necessary to comply with current federal regulations, specifically 33 USC Section 1251 et. seq. the "Clean Water Act", and 40 CFR Part 403 "General Pretreatment Regulations for Existing and New Sources of Pollution".

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MATTOON, COLES COUNTY, ILLINOIS, that Title V, Chapter 50, Sections §50.115 thru §50.132 of the City of Mattoon Code of Ordinances be DELETED in their entirety.

NOW, THEREFORE, BE IT FURTHER ORDAINED BY THE CITY COUNCIL OF THE CITY OF MATTOON, ILLINOIS that Title V of the Code of Ordinances be amended by the ADDITION of "Chapter 55 Industrial Pretreatment":

CHAPTER 55. INDUSTRIAL PRETREATMENT

Section 55.100 General Provisions

§55.101 Purpose and Policy

This ordinance sets forth uniform requirements for Users of the Publicly Owned Treatment Works for the City of Mattoon and enables the City to comply with all applicable State and Federal laws, including the Clean Water Act (33 United States Code [U.S.C.] section 1251 et seq.) and the General Pretreatment Regulations (Title 40 of the *Code of Federal Regulations* [CFR] Part 403). The objectives of this ordinance are:

- A. To prevent the introduction of pollutants into the Publicly Owned Treatment Works that will interfere with its operation;
- B. To prevent the introduction of pollutants into the Publicly Owned Treatment Works that will pass through the Publicly Owned Treatment Works, inadequately treated, into receiving waters, or otherwise be incompatible with the Publicly Owned Treatment Works;
- C. To protect both Publicly Owned Treatment Works personnel who may be affected by wastewater and sludge in the course of their employment and the general public;

D. To promote reuse and recycling of industrial wastewater and sludge from the Publicly Owned Treatment Works;

E. To enable the City to comply with its National Pollutant Discharge Elimination System permit conditions, sludge use and disposal requirements, and any other Federal or State laws to which the Publicly Owned Treatment Works is subject.

§55.102 Administration

Except as otherwise provided herein, the Waste Water Treatment Plant Superintendent shall administer, implement, and enforce the provisions of this ordinance. Any powers granted to or duties imposed upon the Superintendent may be delegated by the Superintendent to a duly authorized City employee.

§55.103 Abbreviations

The following abbreviations, when used in this ordinance, shall have the designated meanings:

BOD – Biochemical Oxygen Demand

BMP – Best Management Practice

BMR – Baseline Monitoring Report

CFR – *Code of Federal Regulations*

CIU – Categorical Industrial User

COD – Chemical Oxygen Demand

EPA – U.S. Environmental Protection Agency

gpd – gallons per day

IU – Industrial User

mg/l – milligrams per liter

NPDES – National Pollutant Discharge Elimination System

NSCIU – Non-Significant Categorical Industrial User

O&M – Operation and Maintenance

POTW – Publicly Owned Treatment Works

RCRA – Resource Conservation and Recovery Act

SIU – Significant Industrial User

SNC – Significant Noncompliance

TRC – Total Residual Chlorine

TSS – Total Suspended Solids

U.S.C. – United States Code

§55.104 Definitions

Unless a provision explicitly states otherwise, the following terms and phrases, as used in this ordinance, shall have the meanings hereinafter designated.

A. Act or “the Act.” The Federal Water Pollution Control Act, also known as the Clean Water Act, as amended, 33 U.S.C. section 1251 et seq.

B. Approval Authority. Regional Administrator, USEPA Region 5
77 West Jackson Boulevard, Chicago IL 60604-3590

C. Authorized or Duly Authorized Representative of the User.

(1) If the User is a corporation:

(a) The president, secretary, treasurer, or a vice-president of the corporation in charge of a principal business function, or any other person who performs similar policy or decision-making functions for the corporation; or

(b) The manager of one or more manufacturing, production, or operating facilities, provided the manager is authorized to make management decisions that govern the operation of the regulated facility including having the explicit or implicit duty of making major capital investment recommendations, and initiate and direct other comprehensive measures to assure long-term environmental compliance with environmental laws and regulations; can ensure that the necessary systems are established or actions taken to gather complete and accurate information for individual wastewater discharge permit requirements; and where authority to sign documents has been assigned or delegated to the manager in accordance with corporate procedures.

(2) If the User is a partnership or sole proprietorship: a general partner or proprietor, respectively.

(3) If the User is a Federal, State, or local governmental facility: a director or highest official appointed or designated to oversee the operation and performance of the activities of the government facility, or their designee.

(4) The individuals described in paragraphs 1 through 3, above, may designate a Duly Authorized Representative if the authorization is in writing, the authorization specifies the individual or position responsible for the overall operation of the facility from which the discharge originates or having overall responsibility for environmental matters for the company, and the written authorization is submitted to the City.

D. Biochemical Oxygen Demand or BOD. The quantity of oxygen utilized in the biochemical oxidation of organic matter under standard laboratory procedures for five (5) days at 20 degrees centigrade, usually expressed as a concentration (e.g., mg/l).

E. Best Management Practices or BMPs. Schedules of activities, prohibitions of practices, maintenance procedures, and other management practices to implement the prohibitions listed in Section 2.1 A and B [40 CFR 403.5(a)(1) and (b)]. BMPs include treatment requirements, operating procedures, and practices to control plant site runoff, spillage or leaks, sludge or waste disposal, or drainage from raw materials storage.

F. Categorical Pretreatment Standard or Categorical Standard. Any regulation containing pollutant discharge limits promulgated by EPA in accordance with sections 307(b) and (c) of the Act (33 U.S.C. section 1317) that apply to a specific category of Users and that appear in 40 CFR Chapter I, Subchapter N, Parts 405-471.

G. Categorical Industrial User. An Industrial User subject to a categorical Pretreatment Standard or categorical Standard.

H. City. The City of Mattoon, Coles County, Illinois or the City Council of the City of Mattoon, Coles County, Illinois.

I. Chemical Oxygen Demand or COD. A measure of the oxygen required to oxidize all compounds, both organic and inorganic, in water.

J. Control Authority. The City of Mattoon.

K. Daily Maximum. The arithmetic average of all effluent samples for a pollutant collected during a calendar day.

L. Daily Maximum Limit. The maximum allowable discharge limit of a pollutant during a calendar day. Where Daily Maximum Limits are expressed in units of mass, the daily discharge is the total mass discharged over the course of the day. Where Daily Maximum Limits are expressed in terms of a concentration, the daily discharge is the arithmetic average measurement of the pollutant concentration derived from all measurements taken that day.

M. Environmental Protection Agency or EPA. The U.S. Environmental Protection Agency or, where appropriate, the Regional Water Management Division Director, the Regional Administrator, or other duly authorized official of said agency.

N. Existing Source. Any source of discharge that is not a “New Source.”

O. Grab Sample. A sample that is taken from a waste stream without regard to the flow in the waste stream and over a period of time not to exceed fifteen (15) minutes.

P. Hazardous Waste. Any waste in such concentrations to be classified as “hazardous” under 40 CFR Part 261.

Q. Indirect Discharge or Discharge. The introduction of pollutants into the POTW from any nondomestic source.

R. Instantaneous Limit. The maximum concentration of a pollutant allowed to be discharged at any time, determined from the analysis of any discrete or composited sample collected, independent of the industrial flow rate and the duration of the sampling event.

S. Interference. A discharge that, alone or in conjunction with a discharge or discharges from other sources, inhibits or disrupts the POTW, its treatment processes or operations or its sludge processes, use or disposal; and therefore, is a cause of a violation of the City’s NPDES permit or of the prevention of sewage sludge use or disposal in compliance with any of the following statutory/regulatory provisions or permits issued thereunder, or any more stringent State or local regulations: section 405 of the Act; the Solid Waste Disposal Act, including Title II commonly referred to as the Resource Conservation and Recovery Act (RCRA); any State regulations contained in any State sludge management plan prepared pursuant to Subtitle D of the Solid Waste Disposal Act; the Clean Air Act; the Toxic Substances Control Act; and the Marine Protection, Research, and Sanctuaries Act.

T. Local Limit. Specific discharge limits developed and enforced by the City upon industrial or commercial facilities to implement the general and specific discharge prohibitions listed in 40 CFR 403.5(a)(1) and (b).

U. Medical Waste. Isolation wastes, infectious agents, human blood and blood products, pathological wastes, sharps, body parts, contaminated bedding, surgical wastes, potentially contaminated laboratory wastes, and dialysis wastes.

V. Monthly Average. The sum of all “daily discharges” measured during a calendar month divided by the number of “daily discharges” measured during that month.

W. Monthly Average Limit. The highest allowable average of “daily discharges” over a calendar month, calculated as the sum of all “daily discharges” measured during a calendar month divided by the number of “daily discharges” measured during that month.

X. New Source.

(1) Any building, structure, facility, or installation from which there is (or may be) a discharge of pollutants, the construction of which commenced after the publication of proposed Pretreatment Standards under section 307(c) of the Act that will be applicable to such source if such Standards are thereafter promulgated in accordance with that section, provided that:

- (a) The building, structure, facility, or installation is constructed at a site at which no other source is located; or
- (b) The building, structure, facility, or installation totally replaces the process or production equipment that causes the discharge of pollutants at an Existing Source; or
- (c) The production or wastewater generating processes of the building, structure, facility, or installation are substantially independent of an Existing Source at the same site. In determining whether these are substantially independent, factors such as the extent to which the new facility is integrated with the existing plant, and the extent to which the new facility is engaged in the same general type of activity as the Existing Source, should be considered.

(2) Construction on a site at which an Existing Source is located results in a modification rather than a New Source if the construction does not create a new building, structure, facility, or installation meeting the criteria of Section (1)(b) or (c) above but otherwise alters, replaces, or adds to existing process or production equipment.

(3) Construction of a New Source as defined under this paragraph has commenced if the owner or operator has:

- (a) Begun, or caused to begin, as part of a continuous onsite construction program
 - (i) any placement, assembly, or installation of facilities or equipment; or
 - (ii) significant site preparation work including clearing, excavation, or removal of existing buildings, structures, or facilities which is necessary for the placement, assembly, or installation of new source facilities or equipment; or
- (b) Entered into a binding contractual obligation for the purchase of facilities or equipment which are intended to be used in its operation within a reasonable time. Options to purchase or contracts which can be terminated or modified without substantial loss, and contracts for feasibility, engineering, and design studies do not constitute a contractual obligation under this paragraph.

Y. Noncontact Cooling Water. Water used for cooling that does not come into direct contact with any raw material, intermediate product, waste product, or finished product.

Z. Pass Through. A discharge which exits the POTW into waters of the United States in quantities or concentrations which, alone or in conjunction with a discharge or discharges from other sources, is a cause of a violation of any requirement of the City’s NPDES permit, including an increase in the magnitude or duration of a violation.

AA. Person. Any individual, partnership, co-partnership, firm, company, corporation, association, joint stock company, trust, estate, governmental entity, or any other legal entity; or their legal representatives, agents, or assigns. This definition includes all Federal, State, and local governmental entities.

BB. pH. A measure of the acidity or alkalinity of a solution, expressed in standard units.

CC. Pollutant. Dredged spoil, solid waste, incinerator residue, filter backwash, sewage, garbage, sewage sludge, munitions, Medical Wastes, chemical wastes, biological materials, radioactive materials, heat, wrecked or discarded equipment, rock, sand, cellar dirt, municipal, agricultural and industrial wastes, and certain characteristics of wastewater (e.g., pH, temperature, TSS, turbidity, color, BOD, COD, toxicity, or odor).

DD. Pretreatment. The reduction of the amount of pollutants, the elimination of pollutants, or the alteration of the nature of pollutant properties in wastewater prior to, or in lieu of, introducing such pollutants into the POTW. This reduction or alteration can be obtained by physical, chemical, or biological processes; by process changes; or by other means, except by diluting the concentration of the pollutants unless allowed by an applicable Pretreatment Standard.

EE. Pretreatment Requirements. Any substantive or procedural requirement related to pretreatment imposed on a User, other than a Pretreatment Standard.

FF. Pretreatment Standards or Standards. Pretreatment Standards shall mean prohibited discharge standards, categorical Pretreatment Standards, and Local Limits.

GG. Prohibited Discharge Standards or Prohibited Discharges. Absolute prohibitions against the discharge of certain substances; these prohibitions appear in Section 55.201 of this ordinance.

HH. Publicly Owned Treatment Works or POTW. A treatment works, as defined by Section 212 of the Act (33 U.S.C. section 1292), which is owned by the City. This definition includes any devices or systems used in the collection, storage, treatment, recycling, and reclamation of sewage or industrial wastes of a liquid nature and any conveyances, which convey wastewater to a treatment plant.

II. Septic Tank Waste. Any sewage from holding tanks such as vessels, chemical toilets, campers, trailers, and septic tanks.

JJ. Sewage. Human excrement and gray water (household showers, dishwashing operations, etc.).

KK. Significant Industrial User (SIU).

Except as provided in paragraphs (3) and (4) of this Section, a Significant Industrial User is:

(1) An Industrial User subject to categorical Pretreatment Standards; or

(2) An Industrial User that:

(a) Discharges an average of twenty-five thousand (25,000) gpd or more of process wastewater to the POTW (excluding sanitary, noncontact cooling and boiler blowdown wastewater);

(b) Contributes a process waste stream which makes up five (5) percent or more of the average dry weather hydraulic or organic capacity of the POTW treatment plant; or

(c) Is designated as such by the City on the basis that it has a reasonable potential for adversely affecting the POTW's operation or for violating any Pretreatment Standard or Requirement.

(3) The City may determine that an Industrial User subject to categorical Pretreatment Standards is a Non-Significant Categorical Industrial User rather than a Significant Industrial User on a finding that the Industrial User never discharges more than 100 gallons per day (gpd) of total categorical wastewater (excluding sanitary, non-contact cooling and boiler blowdown wastewater, unless specifically included in the Pretreatment Standard) and the following conditions are met:

- (a) The Industrial User, prior to City's finding, has consistently complied with all applicable categorical Pretreatment Standards and Requirements;
- (b) The Industrial User annually submits the certification statement required in Section 55.614(B), together with any additional information necessary to support the certification statement; and
- (c) The Industrial User never discharges any untreated concentrated wastewater.

(4) Upon a finding that a User meeting the criteria in Subsection (2) of this part has no reasonable potential for adversely affecting the POTW's operation or for violating any Pretreatment Standard or Requirement, the City may at any time, on its own initiative or in response to a petition received from an Industrial User, and in accordance with procedures in 40 CFR 403.8(f)(6), determine that such User should not be considered a Significant Industrial User.

LL. Slug Load or Slug Discharge. Any discharge at a flow rate or concentration, which could cause a violation of the prohibited discharge standards in Section 55.201 of this ordinance. A Slug Discharge is any Discharge of a non-routine, episodic nature, including but not limited to an accidental spill or a non-customary batch Discharge, which has a reasonable potential to cause Interference or Pass Through, or in any other way violate the POTW's regulations, Local Limits or Permit conditions.

MM. Storm Water. Any flow occurring during or following any form of natural precipitation, and resulting from such precipitation, including snowmelt.

NN. Superintendent. The person designated by the City to supervise the operation of the POTW, and who is charged with certain duties and responsibilities by this ordinance. The term also means a Duly Authorized Representative of the Superintendent.

OO. Total Suspended Solids or Suspended Solids. The total suspended matter that floats on the surface of, or is suspended in, water, wastewater, or other liquid, and that is removable by laboratory filtering.

PP. User or Industrial User. A source of indirect discharge.

QQ. Wastewater. Liquid and water-carried industrial wastes and sewage from residential dwellings, commercial buildings, industrial and manufacturing facilities, and institutions, whether treated or untreated, which are contributed to the POTW.

RR. Wastewater Treatment Plant or Treatment Plant. That portion of the POTW which is designed to provide treatment of municipal sewage and industrial waste.

Section 55.200 General Sewer Use Requirements

§55.201 Prohibited Discharge Standards

A. General Prohibitions. No User shall introduce or cause to be introduced into the POTW any pollutant or wastewater which causes Pass Through or Interference. These general prohibitions apply to all Users of the POTW whether or not they are subject to categorical Pretreatment Standards or any other National, State, or local Pretreatment Standards or Requirements.

B. Specific Prohibitions. No User shall introduce or cause to be introduced into the POTW the following pollutants, substances, or wastewater:

- (1) Pollutants which create a fire or explosive hazard in the POTW, including, but not limited to, waste streams with a closed-cup flashpoint of less than 140 degrees F (60 degrees C) using the test methods specified in 40 CFR 261.21.
- (2) Wastewater having a pH less than 5.0 or more than 12, or otherwise causing corrosive structural damage to the POTW or equipment.
- (3) Solid or viscous substances in amounts which will cause obstruction of the flow in the POTW resulting in Interference, but in no case solids greater than 3 inch(es) or 75 centimeters in any dimension.
- (4) Pollutants, including oxygen-demanding pollutants (BOD, etc.), released in a discharge at a flow rate and/or pollutant concentration which, either singly or by interaction with other pollutants, will cause Interference with the POTW.
- (5) Wastewater having a temperature greater than 140 degrees F (60 degrees C), or which will inhibit biological activity in the treatment plant resulting in Interference, but in no case wastewater which causes the temperature at the introduction into the treatment plant to exceed 104 degrees F (40 degrees C).
- (6) Petroleum oil, non-biodegradable cutting oil, or products of mineral oil origin, in amounts that will cause Interference or Pass Through.
- (7) Pollutants which result in the presence of toxic gases, vapors, or fumes within the POTW in a quantity that may cause acute worker health and safety problems.
- (8) Trucked or hauled pollutants, except at discharge points designated by the Superintendent in accordance with Section 55.304 of this ordinance.
- (9) Noxious or malodorous liquids, gases, solids, or other wastewater which, either singly or by interaction with other wastes, are sufficient to create a public nuisance or a hazard to life, or to prevent entry into the sewers for maintenance or repair.
- (10) Wastewater which imparts color which cannot be removed by the treatment process, such as, but not limited to, dye wastes and vegetable tanning solutions, which consequently imparts color to the treatment plant's effluent, thereby violating the City's NPDES permit.
- (11) Wastewater containing any radioactive wastes or isotopes except in compliance with applicable State or Federal regulations.
- (12) Sludges, screenings, or other residues from the pretreatment of industrial wastes.

- (13) Medical Wastes, except as specifically authorized by the Superintendent in an individual wastewater discharge permit.
- (14) Wastewater causing, alone or in conjunction with other sources, the treatment plant's effluent to fail toxicity test.
- (15) Detergents, surface-active agents, or other substances which that might cause excessive foaming in the POTW.
- (16) Fats, oils, or greases of animal or vegetable origin in concentrations greater than 100 mg/l.
- (17) Wastewater causing two readings on an explosion hazard meter at the point of discharge into the POTW, or at any point in the POTW, of more than 5% or any single reading over 10% of the Lower Explosive Limit of the meter.
- (18) Hazardous Wastes as defined by 40 CFR Part 261.

Pollutants, substances, or wastewater prohibited by this Section shall not be processed or stored in such a manner that they could be discharged to the POTW.

§55.202 National Categorical Pretreatment Standards

Users must comply with the Categorical Pretreatment Standards found at 40 CFR Chapter I, Subchapter N, Parts 405–471.

- A. Where a categorical Pretreatment Standard is expressed only in terms of either the mass or the concentration of a pollutant in wastewater, the Superintendent may impose equivalent concentration or mass limits in accordance with Section D and E.
- B. When the limits in a categorical Pretreatment Standard are expressed only in terms of mass of pollutant per unit of production, the Superintendent may convert the limits to equivalent limitations expressed either as mass of pollutant discharged per day or effluent concentration for purposes of calculating effluent limitations applicable to individual Industrial Users.
- C. When wastewater subject to a categorical Pretreatment Standard is mixed with wastewater not regulated by the same Standard, the Superintendent shall impose an alternate limit in accordance with 40 CFR 403.6(e).
- D. When a categorical Pretreatment Standard is expressed only in terms of pollutant concentrations, an Industrial User may request that the City convert the limits to equivalent mass limits. The determination to convert concentration limits to mass limits is within the discretion of the Superintendent. The City may establish equivalent mass limits only if the Industrial User meets all the conditions set forth in Sections 55.202(D)(1)(a) through 55.202(D)(1)(e) below.
 - (1) To be eligible for equivalent mass limits, the Industrial User must:
 - a. Employ, or demonstrate that it will employ, water conservation methods and technologies that substantially reduce water use during the term of its individual wastewater discharge permit;

- b. Currently use control and treatment technologies adequate to achieve compliance with the applicable categorical Pretreatment Standard, and not have used dilution as a substitute for treatment;
 - c. Provide sufficient information to establish the facility's actual average daily flow rate for all waste streams, based on data from a continuous effluent flow monitoring device, as well as the facility's long-term average production rate. Both the actual average daily flow rate and the long-term average production rate must be representative of current operating conditions;
 - d. Not have daily flow rates, production levels, or pollutant levels that vary so significantly that equivalent mass limits are not appropriate to control the Discharge; and
 - e. Have consistently complied with all applicable categorical Pretreatment Standards during the period prior to the Industrial User's request for equivalent mass limits.
- (2) An Industrial User subject to equivalent mass limits must:
- a. Maintain and effectively operate control and treatment technologies adequate to achieve compliance with the equivalent mass limits;
 - b. Continue to record the facility's flow rates through the use of a continuous effluent flow monitoring device;
 - c. Continue to record the facility's production rates and notify the Superintendent whenever production rates are expected to vary by more than 20 percent from its baseline production rates determined in paragraph 55.202(D)(1)(c) of this Section. Upon notification of a revised production rate, the Superintendent will reassess the equivalent mass limit and revise the limit as necessary to reflect changed conditions at the facility; and
 - d. Continue to employ the same or comparable water conservation methods and technologies as those implemented pursuant to paragraphs D(1)(a) of this Section so long as it discharges under an equivalent mass limit.
- (3) When developing equivalent mass limits, the Superintendent:
- a. Will calculate the equivalent mass limit by multiplying the actual average daily flow rate of the regulated process(es) of the Industrial User by the concentration-based Daily Maximum and Monthly Average Standard for the applicable categorical Pretreatment Standard and the appropriate unit conversion factor;
 - b. Upon notification of a revised production rate, will reassess the equivalent mass limit and recalculate the limit as necessary to reflect changed conditions at the facility; and
 - c. May retain the same equivalent mass limit in subsequent individual wastewater discharger permit terms if the Industrial User's actual average daily flow rate was reduced solely as a result of the implementation of water conservation methods and technologies, and the actual average daily flow rates used in the original calculation of the equivalent mass limit were not based on the use of dilution as a substitute for treatment pursuant to Section 55.206. The Industrial User must also be in compliance with Section 55.1303 regarding the prohibition of bypass.

E. The Superintendent may convert the mass limits of the categorical Pretreatment Standards of 40 CFR Parts 414, 419, and 455 to concentration limits for purposes of calculating limitations applicable to individual Industrial Users. The conversion is at the discretion of the Superintendent.

F. Once included in its permit, the Industrial User must comply with the equivalent limitations developed in this Section in lieu of the promulgated categorical Standards from which the equivalent limitations were derived.

G. Many categorical Pretreatment Standards specify one limit for calculating maximum daily discharge limitations and a second limit for calculating maximum Monthly Average, or 4-day average, limitations. Where such Standards are being applied, the same production or flow figure shall be used in calculating both the average and the maximum equivalent limitation.

H. Any Industrial User operating under a permit incorporating equivalent mass or concentration limits calculated from a production-based Standard shall notify the Superintendent within two (2) business days after the User has a reasonable basis to know that the production level will significantly change within the next calendar month. Any User not notifying the Superintendent of such anticipated change will be required to meet the mass or concentration limits in its permit that were based on the original estimate of the long term average production rate.

§55.203 State of Illinois Pretreatment Standards

Users must comply with State of Illinois Pretreatment Standards codified in Title 35 Illinois Administrative Code (IAC) Part 307, Sewer Discharge Criteria.

§55.204 Local Limits

A. The Superintendent is authorized to establish Local Limits pursuant to 40 CFR 403.5(c).

B. The following pollutant limits are established to protect against Pass Through and Interference. No person shall discharge wastewater containing in excess of the following Daily Maximum Limits:

100	mg/l ammonia
0.1	mg/l arsenic
5.0	mg/l barium
0.05	mg/l cadmium
1.7	mg/l chromium
1.2	mg/l copper
0.15	mg/l cyanide
15.0	mg/l fluoride
10.0	mg/l iron
1.5	mg/l lead
1.0	mg/l manganese
0.0005	mg/l mercury
0.2	mg/l molybdenum
1.47	mg/l nickel
2.0	mg/l phenols
1.0	mg/l selenium
5.0	mg/l silver
1.3	mg/l zinc

The above limits apply at the point where the wastewater is discharged to the POTW. All concentrations for metallic substances are for total metal unless indicated otherwise. The Superintendent may impose mass limitations in addition to the concentration-based limitations above.

C. The Superintendent may develop Best Management Practices (BMPs), by ordinance or in

individual wastewater discharge permits, to implement Local Limits and the requirements of Section 55.201.

§55.205 City's Right of Revision

The City reserves the right to establish, by ordinance or in individual wastewater discharge permits, more stringent Standards or Requirements on discharges to the POTW consistent with the purpose of this ordinance.

§55.206 Dilution

No User shall ever increase the use of process water, or in any way attempt to dilute a discharge, as a partial or complete substitute for adequate treatment to achieve compliance with a discharge limitation unless expressly authorized by an applicable Pretreatment Standard or Requirement. The Superintendent may impose mass limitations on Users who are using dilution to meet applicable Pretreatment Standards or Requirements, or in other cases when the imposition of mass limitations is appropriate.

Section 55.300 Pretreatment of Waste Water

§50.301 Pretreatment Facilities

Users shall provide wastewater treatment as necessary to comply with this ordinance and shall achieve compliance with all categorical Pretreatment Standards, Local Limits, and the prohibitions set out in Section 55.201 of this ordinance within the time limitations specified by EPA, or the Superintendent, whichever is more stringent. Any facilities necessary for compliance shall be provided, operated, and maintained at the User's expense. Detailed plans describing such facilities and operating procedures shall be submitted to the Superintendent for review, and shall be acceptable to the Superintendent before such facilities are constructed. The review of such plans and operating procedures shall in no way relieve the User from the responsibility of modifying such facilities as necessary to produce a discharge acceptable to the City under the provisions of this ordinance.

§55.302 Additional Pretreatment Measures

A. Whenever deemed necessary, the Superintendent may require Users to restrict their discharge during peak flow periods, designate that certain wastewater be discharged only into specific sewers, relocate and/or consolidate points of discharge, separate sewage waste streams from industrial waste streams, and such other conditions as may be necessary to protect the POTW and determine the User's compliance with the requirements of this ordinance.

B. The Superintendent may require any person discharging into the POTW to install and maintain, on their property and at their expense, a suitable storage and flow-control facility to ensure equalization of flow. An individual wastewater discharge permit may be issued solely for flow equalization.

C. Grease, oil, and sand interceptors shall be provided when, in the opinion of the Superintendent, they are necessary for the proper handling of wastewater containing excessive amounts of grease and oil, or sand; except that such interceptors shall not be required for residential users. All interception units shall be of a type and capacity approved by the Superintendent, and shall be so located to be easily accessible for cleaning and inspection. Such interceptors shall be inspected, cleaned, and repaired by the User at their expense.

D. Users with the potential to discharge flammable substances may be required to install and maintain an approved combustible gas detection meter.

§55.303 Accidental Discharge / Slug Discharge Control Plans

The Superintendent shall evaluate whether each SIU needs an accidental discharge/slug discharge control plan or other action to control Slug Discharges. The Superintendent may require any User to develop, submit for approval, and implement such a plan or take such other action that may be necessary to control Slug Discharges. Alternatively, the Superintendent may develop such a plan for any User. An accidental discharge/slug discharge control plan shall address, at a minimum, the following:

- A. Description of discharge practices, including non-routine batch discharges.
- B. Description of stored chemicals.
- C. Procedures for immediately notifying the Superintendent of any accidental or Slug Discharge, as required by Section 55.606 of this ordinance.
- D. Procedures to prevent adverse impact from any accidental or Slug Discharge. Such procedures include, but are not limited to, inspection and maintenance of storage areas, handling and transfer of materials, loading and unloading operations, control of plant site runoff, worker training, building of containment structures or equipment, measures for containing toxic organic pollutants, including solvents, and/or measures and equipment for emergency response.

§55.304 Hauled Waste Water

A. Septic tank waste may be introduced into the POTW only at locations designated by the Superintendent, and at such times as are established by the Superintendent. Such waste shall not violate Section 55.201 or 55.202 of this ordinance or any other requirements established by the City. The Superintendent may require septic tank waste haulers to obtain individual wastewater discharge permits.

B. The Superintendent may require haulers of industrial waste to obtain individual wastewater discharge permits. The Superintendent may require generators of hauled industrial waste to obtain individual wastewater discharge permits. The Superintendent also may prohibit the disposal of hauled industrial waste. The discharge of hauled industrial waste is subject to all other requirements of this ordinance.

C. Industrial waste haulers may discharge loads only at locations designated by the Superintendent. No load may be discharged without prior consent of the Superintendent. The Superintendent may collect samples of each hauled load to ensure compliance with applicable Standards. The Superintendent may require the industrial waste hauler to provide a waste analysis of any load prior to discharge.

D. Industrial waste haulers must provide a waste-tracking form for every load. This form shall include, at a minimum, the name and address of the industrial waste hauler, permit number, truck identification, names and addresses of sources of waste, and volume and characteristics of waste. The form shall identify the type of industry, known or suspected waste constituents, and whether any wastes are RCRA hazardous wastes.

Section 55.400 Individual Waste Water Discharge Permits

§55.401 Waste Water Analysis

When requested by the Superintendent, a User must submit information on the nature and characteristics of its wastewater within 30 days of the request. The Superintendent is authorized to prepare a form for this purpose and may periodically require Users to update this information.

§55.402 Individual Waste Water Discharge Permit Requirement

A. No Significant Industrial User shall discharge wastewater into the POTW without first obtaining an individual wastewater discharge permit from the Superintendent, except that a Significant Industrial User that has filed a timely application pursuant to Section 50.403 of this ordinance may continue to discharge for the time period specified therein.

B. The Superintendent may require other Users to obtain individual wastewater discharge permits as necessary to carry out the purposes of this ordinance.

C. Any violation of the terms and conditions of an individual wastewater discharge permit shall be deemed a violation of this ordinance and subjects the wastewater discharge permittee to the sanctions set out in Sections 55.1001 through 55.1208 of this ordinance. Obtaining an individual wastewater discharge permit does not relieve a permittee of its obligation to comply with all Federal and State Pretreatment Standards or Requirements or with any other requirements of Federal, State, and local law.

§55.403 Individual Waste Water Discharge Permitting: Existing Connections

Any User required to obtain an individual wastewater discharge permit who was discharging wastewater into the POTW prior to the effective date of this ordinance and who wishes to continue such discharges in the future, shall, within 60 days after said date, apply to the Superintendent for an individual wastewater discharge permit in accordance with Section 55.405 of this ordinance, and shall not cause or allow discharges to the POTW to continue after 90 days of the effective date of this ordinance except in accordance with an individual wastewater discharge permit issued by the Superintendent.

§55.404 Individual Waste Water Discharge Permitting: New Connections

Any User required to obtain an individual wastewater discharge permit who proposes to begin or recommence discharging into the POTW must obtain such permit prior to the beginning or recommencing of such discharge. An application for this individual wastewater discharge permit, in accordance with Section 55.405 of this ordinance, must be filed at least 30 days prior to the date upon which any discharge will begin or recommence.

§55.405 Individual Waste Water Discharge Permit Application Contents

A. All Users required to obtain an individual wastewater discharge permit must submit a permit application. The Superintendent may require Users to submit all or some of the following information as part of a permit application:

(1) Identifying Information.

- a. The name and address of the facility, including the name of the operator and owner.
- b. Contact information, description of activities, facilities, and plant production processes on the premises;

(2) Environmental Permits. A list of any environmental control permits held by or for the facility.

(3) Description of Operations.

- a. A brief description of the nature, average rate of production (including each product produced by type, amount, processes, and rate of production), and

standard industrial classifications of the operation(s) carried out by such User. This description should include a schematic process diagram, which indicates points of discharge to the POTW from the regulated processes.

- b. Types of wastes generated, and a list of all raw materials and chemicals used or stored at the facility which are, or could accidentally or intentionally be, discharged to the POTW;
- c. Number and type of employees, hours of operation, and proposed or actual hours of operation;
- d. Type and amount of raw materials processed (average and maximum per day);
- e. Site plans, floor plans, mechanical and plumbing plans, and details to show all sewers, floor drains, and appurtenances by size, location, and elevation, and all points of discharge;

(4) Time and duration of discharges;

(5) The location for monitoring all wastes covered by the permit;

(6) Flow Measurement. Information showing the measured average daily and maximum daily flow, in gallons per day, to the POTW from regulated process streams and other streams, as necessary, to allow use of the combined waste stream formula set out in Section 50.202(C).

(7) Measurement of Pollutants.

- a. The categorical Pretreatment Standards applicable to each regulated process and any new categorically regulated processes for Existing Sources.
- b. The results of sampling and analysis identifying the nature and concentration, and/or mass, where required by the Standard or by the Superintendent, of regulated pollutants in the discharge from each regulated process.
- c. Instantaneous, Daily Maximum, and long-term average concentrations, or mass, where required, shall be reported.
- d. The sample shall be representative of daily operations and shall be analyzed in accordance with procedures set out in Section 55.610 of this ordinance. Where the Standard requires compliance with a BMP or pollution prevention alternative, the User shall submit documentation as required by the Superintendent or the applicable Standards to determine compliance with the Standard.
- e. Sampling must be performed in accordance with procedures set out in Section 55.611 of this ordinance.

(8) Any requests for a monitoring waiver (or a renewal of an approved monitoring waiver) for a pollutant neither present nor expected to be present in the discharge based on Section 55.604(B).

(9) Any other information as may be deemed necessary by the Superintendent to evaluate the permit application.

B. Incomplete or inaccurate applications will not be processed and will be returned to the User for revision.

§55.407 Application Signatories and Certifications

A. All wastewater discharge permit applications, User reports and certification statements must be signed by an Authorized Representative of the User and contain the certification statement in Section 55.614(A).

B. If the designation of an Authorized Representative is no longer accurate because a different individual or position has responsibility for the overall operation of the facility or overall responsibility for environmental matters for the company, a new written authorization satisfying the requirements of this Section must be submitted to the Superintendent prior to or together with any reports to be signed by an Authorized Representative.

C. A facility determined to be a Non-Significant Categorical Industrial User by the Superintendent pursuant to 55.104(KK)(3) must annually submit the signed certification statement in Section 55.614(B).

§55.408 Individual Waste Water Discharge Permit Decisions

The Superintendent will evaluate the data furnished by the User and may require additional information. Within 30 days of receipt of a complete permit application, the Superintendent will determine whether to issue an individual wastewater discharge permit. The Superintendent may deny any application for an individual wastewater discharge permit.

Section 55.500 Individual Waste Water Discharge Permit Issuance

§55.501 Individual Waste Water Discharge Permit Duration

An individual wastewater discharge permit shall be issued for a specified time period, not to exceed five (5) years from the effective date of the permit. An individual wastewater discharge permit may be issued for a period less than five (5) years, at the discretion of the Superintendent. Each individual wastewater discharge permit will indicate a specific date upon which it will expire.

§55.502 Individual Waste Water Discharge Permit Contents

An individual wastewater discharge permit shall include such conditions as are deemed reasonably necessary by the Superintendent to prevent Pass Through or Interference, protect the quality of the water body receiving the treatment plant's effluent, protect worker health and safety, facilitate sludge management and disposal, and protect against damage to the POTW.

A. Individual wastewater discharge permits must contain:

(1) A statement that indicates the wastewater discharge permit issuance date, expiration date and effective date.

(2) A statement that the wastewater discharge permit is nontransferable without prior notification to the City in accordance with Section 55.505 of this ordinance, and provisions for furnishing the new owner or operator with a copy of the existing wastewater discharge permit.

(3) Effluent limits, including Best Management Practices, based on applicable Pretreatment Standards.

(4) Self monitoring, sampling, reporting, notification, and record-keeping requirements. These requirements shall include an identification of pollutants (or

best management practice) to be monitored, sampling location, sampling frequency, and sample type based on Federal, State, and local law.

(5) The process for seeking a waiver from monitoring for a pollutant neither present nor expected to be present in the Discharge in accordance with Section 55.604(B).

(6) A statement of applicable civil and criminal penalties for violation of Pretreatment Standards and Requirements, and any applicable compliance schedule. Such schedule may not extend the time for compliance beyond that required by applicable Federal, State, or local law.

(7) Requirements to control Slug Discharge, if determined by the Superintendent to be necessary.

(8) Any grant of the monitoring waiver by the Superintendent (Section 55.604B) must be included as a condition in the User's permit.

B. Individual wastewater discharge permits may contain, but need not be limited to, the following conditions:

(1) Limits on the average and/or maximum rate of discharge, time of discharge, and/or requirements for flow regulation and equalization;

(2) Requirements for the installation of pretreatment technology, pollution control, or construction of appropriate containment devices, designed to reduce, eliminate, or prevent the introduction of pollutants into the treatment works;

(3) Requirements for the development and implementation of spill control plans or other special conditions including management practices necessary to adequately prevent accidental, unanticipated, or non-routine discharges.

(4) Development and implementation of waste minimization plans to reduce the amount of pollutants discharged to the POTW.

(5) The unit charge or schedule of User charges and fees for the management of the wastewater discharged to the POTW.

(6) Requirements for installation and maintenance of inspection and sampling facilities and equipment, including flow measurement devices.

(7) A statement that compliance with the individual wastewater discharge permit does not relieve the permittee of responsibility for compliance with all applicable Federal and State Pretreatment Standards, including those which become effective during the term of the individual wastewater discharge permit.

(8) Other conditions as deemed appropriate by the Superintendent to ensure compliance with this ordinance, and State and Federal laws, rules, and regulations.

§55.504 Permit Modification

A. The Superintendent may modify an individual wastewater discharge permit for good cause, including, but not limited to, the following reasons:

- (1) To incorporate any new or revised Federal, State, or local Pretreatment Standards or Requirements.
- (2) To address significant alterations or additions to the User's operation, processes, or wastewater volume or character since the time of the individual wastewater discharge permit issuance.
- (3) A change in the POTW that requires either a temporary or permanent reduction or elimination of the authorized discharge.
- (4) Information indicating that the permitted discharge poses a threat to the City's POTW, City personnel, or the receiving waters.
- (5) Violation of any terms or conditions of the individual wastewater discharge Permit.
- (6) Misrepresentations or failure to fully disclose all relevant facts in the wastewater discharge permit application or in any required reporting;
- (7) Revision of or a grant of variance from categorical Pretreatment Standards pursuant to 40 CFR 403.13;
- (8) To correct typographical or other errors in the individual wastewater discharge permit; or
- (9) To reflect a transfer of the facility ownership or operation to a new owner or operator where requested in accordance with Section 55.505.

§55.505 Individual Waste Water Discharge Permit Transfer

Individual wastewater discharge permits may be transferred to a new owner or operator only if the permittee gives at least 30 days advance notice to the Superintendent and the Superintendent approves the individual wastewater discharge permit transfer. The notice to the Superintendent must include a written certification by the new owner or operator which:

- A. States that the new owner and/or operator has no immediate intent to change the facility's operations and processes.
- B. Identifies the specific date on which the transfer is to occur.
- C. Acknowledges full responsibility for complying with the existing individual wastewater discharge permit.

Failure to provide advance notice of a transfer renders the individual wastewater discharge permit void as of the date of facility transfer.

§55.506 Individual Waste Water Discharge Permit Revocation

The Superintendent may revoke an individual wastewater discharge permit for good cause, including, but not limited to, the following reasons:

- A. Failure to notify the Superintendent of significant changes to the wastewater prior to the changed discharge.

- B. Failure to provide prior notification to the Superintendent of changed conditions pursuant to Section 55.605 of this ordinance.
- C. Misrepresentation or failure to fully disclose all relevant facts in the wastewater discharge permit application.
- D. Falsifying self-monitoring reports and certification statements.
- E. Tampering with monitoring equipment.
- F. Refusing to allow the Superintendent timely access to the facility premises and records.
- G. Failure to meet effluent limitations.
- H. Failure to pay fines.
- I. Failure to pay sewer charges.
- J. Failure to meet compliance schedules.
- K. Failure to complete a wastewater survey or the wastewater discharge permit application.
- L. Failure to provide advance notice of the transfer of business ownership of a permitted facility.
- M. Violation of any Pretreatment Standard or Requirement, or any terms of the wastewater discharge permit or this ordinance.

Individual wastewater discharge permits shall be voidable upon cessation of operations or transfer of business ownership. All individual wastewater discharge permits issued to a User are void upon the issuance of a new individual wastewater discharge permit to that User.

§55.507 Individual Waste Water Discharge Permit Reissuance

A User with an expiring individual wastewater discharge permit shall apply for individual wastewater discharge permit reissuance by submitting a complete permit application, in accordance with Section 55.405 of this ordinance, a minimum of 30 days prior to the expiration of the User's existing individual wastewater discharge permit.

§55.508 Regulation of Waste Received from Other Jurisdictions

- A. If another municipality, or User located within another municipality, contributes wastewater to the POTW, the Superintendent shall enter into an inter-municipal agreement with the contributing municipality.
- B. Prior to entering into an agreement required by paragraph A, above, the Superintendent shall request the following information from the contributing municipality:
 - (1) A description of the quality and volume of wastewater discharged to the POTW by the contributing municipality;

(2) An inventory of all Users located within the contributing municipality that are discharging to the POTW; and

(3) Such other information as the Superintendent may deem necessary.

C. An inter-municipal agreement, as required by paragraph A, above, shall contain the following conditions:

(1) A requirement for the contributing municipality to adopt a sewer use ordinance which is at least as stringent as this ordinance and Local Limits, including required Baseline Monitoring Reports (BMRs) which are at least as stringent as those set out in Section 55.204 of this ordinance. The requirement shall specify that such ordinance and limits must be revised as necessary to reflect changes made to the City's ordinance or Local Limits;

(2) A requirement for the contributing municipality to submit a revised User inventory on at least an annual basis;

(3) A provision specifying which pretreatment implementation activities, including individual wastewater discharge permit issuance, inspection and sampling, and enforcement, will be conducted by the contributing municipality; which of these activities will be conducted by the Superintendent; and which of these activities will be conducted jointly by the contributing municipality and the Superintendent;

(4) A requirement for the contributing municipality to provide the Superintendent with access to all information that the contributing municipality obtains as part of its pretreatment activities;

(5) Limits on the nature, quality, and volume of the contributing municipality's wastewater at the point where it discharges to the POTW;

(6) Requirements for monitoring the contributing municipality's discharge;

(7) A provision ensuring the Superintendent access to the facilities of Users located within the contributing municipality's jurisdictional boundaries for the purpose of inspection, sampling, and any other duties deemed necessary by the Superintendent; and

(8) A provision specifying remedies available for breach of the terms of the inter-municipal agreement.

Section 6 Reporting Requirements

§55.601 Baseline Monitoring Reports

A. Within either one hundred eighty (180) days after the effective date of a categorical Pretreatment Standard, or the final administrative decision on a category determination under 40 CFR 403.6(a)(4), whichever is later, existing Categorical Industrial Users currently discharging to or scheduled to discharge to the POTW shall submit to the Superintendent a report which contains the information listed in paragraph B, below. At least ninety (90) days prior to commencement of their discharge, New Sources, and sources that become Categorical Industrial Users

subsequent to the promulgation of an applicable categorical Standard, shall submit to the Superintendent a report which contains the information listed in paragraph B, below. A New Source shall report the method of pretreatment it intends to use to meet applicable categorical Standards. A New Source also shall give estimates of its anticipated flow and quantity of pollutants to be discharged.

B. Users described above shall submit the information set forth below.

(1) All information required in Section 55.405(A)(1)(a), Section 55.405(A)(2), Section 55.405(A)(3)(a), and Section 55.405(A)(6).

(2) Measurement of pollutants.

- a. The User shall provide the information required in Section 55.405(A)(7)(a) through (d).
- b. The User shall take a minimum of one representative sample to compile that data necessary to comply with the requirements of this paragraph.
- c. Samples should be taken immediately downstream from pretreatment facilities if such exist or immediately downstream from the regulated process if no pretreatment exists. If other wastewaters are mixed with the regulated wastewater prior to pretreatment the User should measure the flows and concentrations necessary to allow use of the combined waste stream formula in 40 CFR 403.6(e) to evaluate compliance with the Pretreatment Standards. Where an alternate concentration or mass limit has been calculated in accordance with 40 CFR 403.6(e) this adjusted limit along with supporting data shall be submitted to the Control Authority;
- d. Sampling and analysis shall be performed in accordance with Section 55.610;
- e. The Superintendent may allow the submission of a baseline report which utilizes only historical data so long as the data provides information sufficient to determine the need for industrial pretreatment measures;
- f. The baseline report shall indicate the time, date and place of sampling and methods of analysis, and shall certify that such sampling and analysis is representative of normal work cycles and expected pollutant Discharges to the POTW.

(3) Compliance Certification. A statement, reviewed by the User's Authorized Representative as defined in Section 55.104(C) and certified by a qualified professional, indicating whether Pretreatment Standards are being met on a consistent basis, and, if not, whether additional operation and maintenance (O&M) and/or additional pretreatment is required to meet the Pretreatment Standards and Requirements.

(4) Compliance Schedule. If additional pretreatment and/or O&M will be required to meet the Pretreatment Standards, the shortest schedule by which the User will provide such additional pretreatment and/or O&M must be provided. The completion date in this schedule shall not be later than the compliance date established for the applicable Pretreatment Standard. A compliance schedule pursuant to this Section must meet the requirements set out in Section 55.602 of this ordinance.

Signature and Report Certification. All baseline monitoring reports must be certified in accordance with Section 55.614(A) of this ordinance and signed by an Authorized

Representative as defined in Section 55.104(C).

§55.602 Compliance Schedule Progress Reports

The following conditions shall apply to the compliance schedule required by Section 55.601(B)(4) of this ordinance:

- A. The schedule shall contain progress increments in the form of dates for the commencement and completion of major events leading to the construction and operation of additional pretreatment required for the User to meet the applicable Pretreatment Standards (such events include, but are not limited to, hiring an engineer, completing preliminary and final plans, executing contracts for major components, commencing and completing construction, and beginning and conducting routine operation);
- B. No increment referred to above shall exceed nine (9) months;
- C. The User shall submit a progress report to the Superintendent no later than fourteen (14) days following each date in the schedule and the final date of compliance including, as a minimum, whether or not it complied with the increment of progress, the reason for any delay, and, if appropriate, the steps being taken by the User to return to the established schedule; and
- D. In no event shall more than nine (9) months elapse between such progress reports to the Superintendent.

§55.603 Reports on Compliance with Categorical Pretreatment Standard Deadline

Within ninety (90) days following the date for final compliance with applicable categorical Pretreatment Standards, or in the case of a New Source following commencement of the introduction of wastewater into the POTW, any User subject to such Pretreatment Standards and Requirements shall submit to the Superintendent a report containing the information described in Section 55.405(A)(6) and (7) and 55.601(B)(2) of this ordinance. For Users subject to equivalent mass or concentration limits established in accordance with the procedures in Section 55.202, this report shall contain a reasonable measure of the User's long-term production rate. For all other Users subject to categorical Pretreatment Standards expressed in terms of allowable pollutant discharge per unit of production (or other measure of operation), this report shall include the User's actual production during the appropriate sampling period. All compliance reports must be signed and certified in accordance with Section 55.614(A) of this ordinance. All sampling will be done in conformance with Section 55.611.

§55.604 Periodic Compliance Reports

- A. All Significant Industrial Users must, at a frequency determined by the Superintendent submit no less than twice per year (June and December) reports indicating the nature, concentration of pollutants in the discharge which are limited by Pretreatment Standards and the measured or estimated average and maximum daily flows for the reporting period. In cases where the Pretreatment Standard requires compliance with a Best Management Practice (BMP) or pollution prevention alternative, the User must submit documentation required by the Superintendent or the Pretreatment Standard necessary to determine the compliance status of the User.
- B. The City may authorize an Industrial User subject to a categorical Pretreatment Standard to forego sampling of a pollutant regulated by a categorical Pretreatment Standard if the Industrial User has demonstrated through sampling and other technical factors that the pollutant is neither present nor expected to be present in the Discharge, or

is present only at background levels from intake water and without any increase in the pollutant due to activities of the Industrial User. This authorization is subject to the following conditions:

- (1) The waiver may be authorized where a pollutant is determined to be present solely due to sanitary wastewater discharged from the facility provided that the sanitary wastewater is not regulated by an applicable categorical Standard and otherwise includes no process wastewater.
- (2) The monitoring waiver is valid only for the duration of the effective period of the individual wastewater discharge permit, but in no case longer than 5 years. The User must submit a new request for the waiver before the waiver can be granted for each subsequent individual wastewater discharge permit. See Section 55.405(A)(8).
- (3) In making a demonstration that a pollutant is not present, the Industrial User must provide data from at least one sampling of the facility's process wastewater prior to any treatment present at the facility that is representative of all wastewater from all processes.
- (4) The request for a monitoring waiver must be signed in accordance with Section 55.104(C), and include the certification statement in 55.614(A).
- (5) Non-detectable sample results may be used only as a demonstration that a pollutant is not present if the EPA approved method from 40 CFR Part 136 with the lowest minimum detection level for that pollutant was used in the analysis.
- (6) Any grant of the monitoring waiver by the Superintendent must be included as a condition in the User's permit. The reasons supporting the waiver and any information submitted by the User in its request for the waiver must be maintained by the Superintendent for 3 years after expiration of the waiver.
- (7) Upon approval of the monitoring waiver and revision of the User's permit by the Superintendent, the Industrial User must certify on each report with the statement in Section 55.614(C) below, that there has been no increase in the pollutant in its waste stream due to activities of the Industrial User.
- (8) In the event that a waived pollutant is found to be present or is expected to be present because of changes that occur in the User's operations, the User must immediately: Comply with the monitoring requirements of Section 55.604(A), or other more frequent monitoring requirements imposed by the Superintendent, and notify the Superintendent.
- (9) This provision does not supersede certification processes and requirements established in categorical Pretreatment Standards, except as otherwise specified in the categorical Pretreatment Standard.

C. All periodic compliance reports must be signed and certified in accordance with Section 55.614(A) of this ordinance.

D. All wastewater samples must be representative of the User's discharge. Wastewater monitoring and flow measurement facilities shall be properly operated, kept clean, and

maintained in good working order at all times. The failure of a User to keep its monitoring facility in good working order shall not be grounds for the User to claim that sample results are unrepresentative of its discharge.

E. If a User subject to the reporting requirement in this section monitors any regulated pollutant at the appropriate sampling location more frequently than required by the Superintendent, using the procedures prescribed in Section 55.611 of this ordinance, the results of this monitoring shall be included in the report.

§55.605 Reports of Changed Conditions

Each User must notify the Superintendent of any significant changes to the User's operations or system which might alter the nature, quality, or volume of its wastewater at least 30 days before the change.

- A. The Superintendent may require the User to submit such information as may be deemed necessary to evaluate the changed condition, including the submission of a wastewater discharge permit application under Section 55.405 of this ordinance.
- B. The Superintendent may issue an individual wastewater discharge permit under Section 55.507 of this ordinance or modify an existing wastewater discharge permit under Section 55.504 of this ordinance in response to changed conditions or anticipated changed conditions.

§55.606 Reports of Potential Problems

A. In the case of any discharge, including, but not limited to, accidental discharges, discharges of a non-routine, episodic nature, a non-customary batch discharge, a Slug Discharge or Slug Load, that might cause potential problems for the POTW, the User shall immediately telephone and notify the Superintendent of the incident. This notification shall include the location of the discharge, type of waste, concentration and volume, if known, and corrective actions taken by the User.

B. A notice shall be permanently posted on the User's bulletin board or other prominent place advising employees who to call in the event of a discharge described in paragraph A, above. Employers shall ensure that all employees, who could cause such a discharge to occur, are advised of the emergency notification procedure.

C. Significant Industrial Users are required to notify the Superintendent immediately of any changes at its facility affecting the potential for a Slug Discharge.

§55.607 Reports from Unpermitted Users

All Users not required to obtain an individual wastewater discharge permit shall provide appropriate reports to the Superintendent as the Superintendent may require.

§55.608 Notice of Violation / Repeat Sampling and Reporting

If sampling performed by a User indicates a violation, the User must notify the Superintendent within twenty-four (24) hours of becoming aware of the violation. The User shall also repeat the sampling and analysis and submit the results of the repeat analysis to the Superintendent within thirty (30) days after becoming aware of the violation. Resampling by the Industrial User is not required if the City performs sampling at the User's facility at least once a month, or if the City performs sampling at the User between the time when the initial sampling was conducted and the

time when the User or the City receives the results of this sampling, or if the City has performed the sampling and analysis in lieu of the Industrial User.

§55.609 Reserved

§55.610 Analytical Requirements

All pollutant analyses, including sampling techniques, to be submitted as part of a wastewater discharge permit application or report shall be performed in accordance with the techniques prescribed in 40 CFR Part 136 and amendments thereto, unless otherwise specified in an applicable categorical Pretreatment Standard. If 40 CFR Part 136 does not contain sampling or analytical techniques for the pollutant in question, or where the EPA determines that the Part 136 sampling and analytical techniques are inappropriate for the pollutant in question, sampling and analyses shall be performed by using validated analytical methods or any other applicable sampling and analytical procedures, including procedures suggested by the Superintendent or other parties approved by EPA.

§55.611 Sample Collection

Samples collected to satisfy reporting requirements must be based on data obtained through appropriate sampling and analysis performed during the period covered by the report, based on data that is representative of conditions occurring during the reporting period.

A. Except as indicated in Section B and C below, the User must collect wastewater samples using 24-hour flow-proportional composite sampling techniques, unless time-proportional composite sampling or grab sampling is authorized by the Superintendent. Where time-proportional composite sampling or grab sampling is authorized by the City, the samples must be representative of the discharge. Using protocols (including appropriate preservation) specified in 40 CFR Part 136 and appropriate EPA guidance, multiple grab samples collected during a 24-hour period may be composited prior to the analysis as follows: for cyanide, total phenols, and sulfides the samples may be composited in the laboratory or in the field; for volatile organics and oil and grease, the samples may be composited in the laboratory. Composite samples for other parameters unaffected by the compositing procedures as documented in approved EPA methodologies may be authorized by the City, as appropriate. In addition, grab samples may be required to show compliance with Instantaneous Limits.

B. Samples for oil and grease, temperature, pH, cyanide, total phenols, sulfides, and volatile organic compounds must be obtained using grab collection techniques.

C. For sampling required in support of baseline monitoring and 90-day compliance reports required in Section 55.601 and 55.603, a minimum of four (4) grab samples must be used for pH, cyanide, total phenols, oil and grease, sulfide and volatile organic compounds for facilities for which historical sampling data do not exist; for facilities for which historical sampling data are available, the Superintendent may authorize a lower minimum. For the reports required by paragraphs Section 55.604, the Industrial User is required to collect the number of grab samples necessary to assess and assure compliance by with applicable Pretreatment Standards and Requirements.

§55.612 Date of Receipt of Reports

Written reports will be deemed to have been submitted on the date postmarked. For reports, which are not mailed, postage prepaid, into a mail facility serviced by the United States Postal Service, the date of receipt of the report shall govern.

§55.613 Recordkeeping

Users subject to the reporting requirements of this ordinance shall retain, and make available for inspection and copying, all records of information obtained pursuant to any monitoring activities required by this ordinance, any additional records of information obtained pursuant to monitoring activities undertaken by the User independent of such requirements, and documentation associated with Best Management Practices established under Section 55.204(C). Records shall include the date, exact place, method, and time of sampling, and the name of the person(s) taking the samples; the dates analyses were performed; who performed the analyses; the analytical techniques or methods used; and the results of such analyses. These records shall remain available for a period of at least three (3) years. This period shall be automatically extended for the duration of any litigation concerning the User or the City, or where the User has been specifically notified of a longer retention period by the Superintendent.

§55.614 Certification Statements

A. Certification of Permit Applications, User Reports and Initial Monitoring Waiver- The following certification statement is required to be signed and submitted by Users submitting permit applications in accordance with Section 55.407; Users submitting baseline monitoring reports under Section 55.601(B)(5); Users submitting reports on compliance with the categorical Pretreatment Standard deadlines under Section 55.603; Users submitting periodic compliance reports required by Section 55.604(A–D), and Users submitting an initial request to forego sampling of a pollutant on the basis of Section 55.604(B)(4). The following certification statement must be signed by an Authorized Representative as defined in Section 55.104(C):

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

B. Annual Certification for Non-Significant Categorical Industrial Users - A facility determined to be a Non-Significant Categorical Industrial User by the Superintendent pursuant to 55.104(KK)(3) and 55.407(C) must annually submit the following certification statement signed in accordance with the signatory requirements in 55.104(C). This certification must accompany an alternative report required by the Superintendent:

Based on my inquiry of the person or persons directly responsible for managing compliance with the categorical Pretreatment Standards under 40 CFR ____, I certify that, to the best of my knowledge and belief that during the period from _____, _____ to _____, _____ [months, days, year]:

(a) The facility described as _____ [facility name] met the definition of a Non-Significant Categorical Industrial User as described in 55.104(KK)(3);

(b) The facility complied with all applicable Pretreatment Standards and requirements during this reporting period; and (c) the facility never

discharged more than 100 gallons of total categorical wastewater on any given day during this reporting period.

This compliance certification is based on the following information.

C. Certification of Pollutants Not Present

Users that have an approved monitoring waiver based on Section 55.604(B) must certify on each report with the following statement that there has been no increase in the pollutant in its waste stream due to activities of the User.

Based on my inquiry of the person or persons directly responsible for managing compliance with the Pretreatment Standard for 40 CFR _____ [specify applicable National Pretreatment Standard part(s)], I certify that, to the best of my knowledge and belief, there has been no increase in the level of _____ [list pollutant(s)] in the wastewaters due to the activities at the facility since filing of the last periodic report under Section 55.604(A).

Section 55.700 Compliance Monitoring

§55.701 Right of Entry: Inspection and Sampling

The Superintendent shall have the right to enter the premises of any User to determine whether the User is complying with all requirements of this ordinance and any individual wastewater discharge permit or order issued hereunder. Users shall allow the Superintendent ready access to all parts of the premises for the purposes of inspection, sampling, records examination and copying, and the performance of any additional duties.

A. Where a User has security measures in force which require proper identification and clearance before entry into its premises, the User shall make necessary arrangements with its security guards so that, upon presentation of suitable identification, the Superintendent shall be permitted to enter without delay for the purposes of performing specific responsibilities.

B. The Superintendent shall have the right to set up on the User's property, or require installation of, such devices as are necessary to conduct sampling and/or metering of the User's operations.

C. The Superintendent may require the User to install monitoring equipment as necessary. The facility's sampling and monitoring equipment shall be maintained at all times in a safe and proper operating condition by the User at its own expense. All devices used to measure wastewater flow and quality shall be calibrated annually to ensure their accuracy.

D. Any temporary or permanent obstruction to safe and easy access to the facility to be inspected and/or sampled shall be promptly removed by the User at the written or verbal request of the Superintendent and shall not be replaced. The costs of clearing such access shall be born by the User.

E. Unreasonable delays in allowing the Superintendent access to the User's premises shall be a violation of this ordinance.

§55.702 Search Warrants

If the Superintendent has been refused access to a building, structure, or property, or any part thereof, and is able to demonstrate probable cause to believe that there may be a violation of this ordinance, or that there is a need to inspect and/or sample as part of a routine inspection and sampling program of the City designed to verify compliance with this ordinance or any permit or order issued hereunder, or to protect the overall public health, safety and welfare of the community, the Superintendent may seek issuance of a search warrant from an appropriate Coles County Court through the City Attorney.

Section 55.800 Confidential Information

§55.801 Confidential Information

Information and data on a User obtained from reports, surveys, wastewater discharge permit applications, individual wastewater discharge permits, and monitoring programs, and from the Superintendent's inspection and sampling activities, shall be available to the public without restriction, unless the User specifically requests, and is able to demonstrate to the satisfaction of the Superintendent, that the release of such information would divulge information, processes, or methods of production entitled to protection as trade secrets under applicable State law. Any such request must be asserted at the time of submission of the information or data. When requested and demonstrated by the User furnishing a report that such information should be held confidential, the portions of a report which might disclose trade secrets or secret processes shall not be made available for inspection by the public, but shall be made available immediately upon request to governmental agencies for uses related to the NPDES program or pretreatment program, and in enforcement proceedings involving the person furnishing the report. Wastewater constituents and characteristics and other effluent data, as defined at 40 CFR 2.302 shall not be recognized as confidential information and shall be available to the public without restriction.

Section 55.900 Publication of Users in Significant Non-Compliance

§55.901 Publication of Users in Significant Non-Compliance

The Superintendent shall publish annually, in a newspaper of general circulation that provides meaningful public notice within the jurisdictions served by the POTW, a list of the Users which, at any time during the previous twelve (12) months, were in Significant Noncompliance with applicable Pretreatment Standards and Requirements. The term Significant Noncompliance shall be applicable to all Significant Industrial Users (or any other Industrial User that violates paragraphs (C), (D) or (H) of this Section) and shall mean:

A. Chronic violations of wastewater discharge limits, defined here as those in which sixty-six percent (66%) or more of all the measurements taken for the same pollutant parameter taken during a six- (6-) month period exceed (by any magnitude) a numeric Pretreatment Standard or Requirement, including Instantaneous Limits as defined in Section 55.200;

B. Technical Review Criteria (TRC) violations, defined here as those in which thirty-three percent (33%) or more of wastewater measurements taken for each pollutant

parameter during a six- (6-) month period equals or exceeds the product of the numeric Pretreatment Standard or Requirement including Instantaneous Limits, as defined by Section 55.200 multiplied by the applicable criteria (1.4 for BOD, TSS, fats, oils and grease, and 1.2 for all other pollutants except pH);

C. Any other violation of a Pretreatment Standard or Requirement as defined by Section 55.200 (Daily Maximum, long-term average, Instantaneous Limit, or narrative standard) that the Superintendent determines has caused, alone or in combination with other discharges, Interference or Pass Through, including endangering the health of POTW personnel or the general public;

D. Any discharge of a pollutant that has caused imminent endangerment to the public or to the environment, or has resulted in the Superintendent's exercise of its emergency authority to halt or prevent such a discharge;

E. Failure to meet, within ninety (90) days of the scheduled date, a compliance schedule milestone contained in an individual wastewater discharge permit or enforcement order for starting construction, completing construction, or attaining final compliance;

F. Failure to provide within forty-five (45) days after the due date, any required reports, including baseline monitoring reports, reports on compliance with categorical Pretreatment Standard deadlines, periodic self-monitoring reports, and reports on compliance with compliance schedules;

G. Failure to accurately report noncompliance; or

H. Any other violation(s), which may include a violation of Best Management Practices, which the Superintendent determines will adversely affect the operation or implementation of the local pretreatment program.

Section 55.1000 Administrative Enforcement Remedies

§55.1001 Notification of Violation

When the Superintendent finds that a User has violated, or continues to violate, any provision of this ordinance, an individual wastewater discharge permit, or order issued hereunder, or any other Pretreatment Standard or Requirement, the Superintendent may serve upon that User a written Notice of Violation. Within 30 days of the receipt of such notice, an explanation of the violation and a plan for the satisfactory correction and prevention thereof, to include specific required actions, shall be submitted by the User to the Superintendent. Submission of such a plan in no way relieves the User of liability for any violations occurring before or after receipt of the Notice of Violation. Nothing in this Section shall limit the authority of the Superintendent to take any action, including emergency actions or any other enforcement action, without first issuing a Notice of Violation.

§55.1002 Consent Orders

The Superintendent may enter into Consent Orders, assurances of compliance, or other similar documents establishing an agreement with any User responsible for noncompliance. Such documents shall include specific action to be taken by the User to correct the noncompliance within a time period specified by the document. Such documents shall have the same force and effect as the administrative orders issued pursuant to Sections 55.1004 and 55.1005 of this ordinance and shall be judicially enforceable.

§55.1003 Show Cause Hearing

The Superintendent may order a User which has violated, or continues to violate, any provision of this ordinance, an individual wastewater discharge permit, or order issued hereunder, or any other Pretreatment Standard or Requirement, to appear before the Superintendent and show cause why the proposed enforcement action should not be taken. Notice shall be served on the User specifying the time and place for the meeting, the proposed enforcement action, the reasons for such action, and a request that the User show cause why the proposed enforcement action should not be taken. The notice of the meeting shall be served personally or by registered or certified mail (return receipt requested) at least 30 days prior to the hearing. Such notice may be served on any Authorized Representative of the User as defined in Section 55.104(C) and required by Section 55.407(A). A show cause hearing shall not be a bar against, or prerequisite for, taking any other action against the User.

§55.1004 Compliance Orders

When the Superintendent finds that a User has violated, or continues to violate, any provision of this ordinance, an individual wastewater discharge permit, or order issued hereunder, or any other Pretreatment Standard or Requirement, the Superintendent may issue an order to the User responsible for the discharge directing that the User come into compliance within a specified time. If the User does not come into compliance within the time provided, sewer service may be discontinued unless adequate treatment facilities, devices, or other related appurtenances are installed and properly operated. Compliance orders also may contain other requirements to address the noncompliance, including additional self-monitoring and management practices designed to minimize the amount of pollutants discharged to the sewer. A compliance order may not extend the deadline for compliance established for a Pretreatment Standard or Requirement, nor does a compliance order relieve the User of liability for any violation, including any continuing violation. Issuance of a compliance order shall not be a bar against, or a prerequisite for, taking any other action against the User.

§55.1005 Cease and Desist Orders

When the Superintendent finds that a User has violated, or continues to violate, any provision of this ordinance, an individual wastewater discharge permit, or order issued hereunder, or any other Pretreatment Standard or Requirement, or that the User's past violations are likely to recur, the Superintendent may issue an order to the User directing it to cease and desist all such violations and directing the User to:

- A. Immediately comply with all requirements; and
- B. Take such appropriate remedial or preventive action as may be needed to properly address a continuing or threatened violation, including halting operations and/or terminating the discharge. Issuance of a cease and desist order shall not be a bar against, or a prerequisite for, taking any other action against the User.

§55.1006 Administrative Fines

- A. When the Superintendent finds that a User has violated, or continues to violate, any provision of this ordinance, an individual wastewater discharge permit, or order issued hereunder, or any other Pretreatment Standard or Requirement, the Superintendent may fine such User in an amount not to exceed \$1,000. Such fines shall be assessed on a per-violation, per-day basis. In the case of monthly or other long-term average discharge limits, fines shall be assessed for each day during the period of violation.

B. Unpaid charges, fines, and penalties shall, after 60 calendar days, be assessed an additional penalty of 10% of the unpaid balance, and interest shall accrue thereafter at a rate of 1-1/2% per month. A lien against the User's property shall be sought for unpaid charges, fines, and penalties.

C. Users desiring to dispute such fines must file a written request for the Superintendent to reconsider the fine along with full payment of the fine amount within 30 days of being notified of the fine. Where a request has merit, the Superintendent may convene a hearing on the matter. In the event the User's appeal is successful, the payment, together with any interest accruing thereto, shall be returned to the User. The Superintendent may add the costs of preparing administrative enforcement actions, such as notices and orders, to the fine.

D. Issuance of an administrative fine shall not be a bar against, or a prerequisite for, taking any other action against the User.

§55.1007 Emergency Suspensions

The Superintendent may immediately suspend a User's discharge, after informal notice to the User, whenever such suspension is necessary to stop an actual or threatened discharge, which reasonably appears to present, or cause an imminent or substantial endangerment to the health or welfare of persons. The Superintendent may also immediately suspend a User's discharge, after notice and opportunity to respond, that threatens to interfere with the operation of the POTW, or which presents, or may present, an endangerment to the environment.

A. Any User notified of a suspension of its discharge shall immediately stop or eliminate its contribution. In the event of a User's failure to immediately comply voluntarily with the suspension order, the Superintendent may take such steps as deemed necessary, including immediate severance of the sewer connection, to prevent or minimize damage to the POTW, its receiving stream, or endangerment to any individuals. The Superintendent may allow the User to recommence its discharge when the User has demonstrated to the satisfaction of the Superintendent that the period of endangerment has passed, unless the termination proceedings in Section 55.1008 of this ordinance are initiated against the User.

B. A User that is responsible, in whole or in part, for any discharge presenting imminent endangerment shall submit a detailed written statement, describing the causes of the harmful contribution and the measures taken to prevent any future occurrence, to the Superintendent prior to the date of any show cause or termination hearing under Sections 55.1003 or 55.1008 of this ordinance.

Nothing in this Section shall be interpreted as requiring a hearing prior to any Emergency Suspension under this Section.

§55.1008 Termination of Discharge

In addition to the provisions in Section 55.506 of this ordinance, any User who violates the following conditions is subject to discharge termination:

A. Violation of individual wastewater discharge permit conditions;

B. Failure to accurately report the wastewater constituents and characteristics of its discharge;

- C. Failure to report significant changes in operations or wastewater volume, constituents, and characteristics prior to discharge;
- D. Refusal of reasonable access to the User's premises for the purpose of inspection, monitoring, or sampling; or
- E. Violation of the Pretreatment Standards in Section 55.200 of this ordinance.

Such User will be notified of the proposed termination of its discharge and be offered an opportunity to show cause under Section 55.1003 of this ordinance why the proposed action should not be taken. Exercise of this option by the Superintendent shall not be a bar to, or a prerequisite for, taking any other action against the User.

Section 55.1100 Judicial Enforcement Remedies

§55.1101 Injunctive Relief

When the City finds that a User has violated, or continues to violate, any provision of this ordinance, an individual wastewater discharge permit, or order issued hereunder, or any other Pretreatment Standard or Requirement, the City may petition the Coles County Circuit Court through the City Attorney for the issuance of a temporary or permanent injunction, as appropriate, which restrains or compels the specific performance of the individual wastewater discharge permit, order, or other requirement imposed by this ordinance on activities of the User. The City may also seek such other action as is appropriate for legal and/or equitable relief, including a requirement for the User to conduct environmental remediation. A petition for injunctive relief shall not be a bar against, or a prerequisite for, taking any other action against a User.

§55.1102 Reserved

§55.1103 Criminal Prosecution

- A. A User who willfully or negligently violates any provision of this ordinance, an individual wastewater discharge permit, or order issued hereunder, or any other Pretreatment Standard or Requirement shall, upon conviction, be guilty of a misdemeanor, punishable by a fine of not more than \$1,000 per violation, per day. Violators may be committed to the County Jail as provided by law until such fine, penalty, and costs are fully paid. No imprisonment, however, shall exceed 6 months for any one offense.
- B. A User who willfully or negligently introduces any substance into the POTW which causes personal injury or property damage shall, upon conviction, be guilty of a misdemeanor and be subject to a penalty of at least \$1,000. This penalty shall be in addition to any other cause of action for personal injury or property damage available under State law. Violators may be committed to the County Jail as provided by law until such fine, penalty, and costs are fully paid. No imprisonment, however, shall exceed 6 months for any one offense.
- C. A User who knowingly makes any false statements, representations, or certifications in any application, record, report, plan, or other documentation filed, or required to be maintained, pursuant to this ordinance, individual wastewater discharge permit, or order issued hereunder, or who falsifies, tampers with, or knowingly renders inaccurate any monitoring device or method required under this ordinance shall, upon conviction, be punished by a fine of not more than \$1,000 per violation, per day. Violators may be

committed to the County Jail as provided by law until such fine, penalty, and costs are fully paid. No imprisonment, however, shall exceed 6 months for any one offense.

§55.1104 Remedies Nonexclusive

The remedies provided for in this ordinance are not exclusive. The Superintendent may take any, all, or any combination of these actions against a noncompliant User. Enforcement of pretreatment violations will generally be in accordance with the City's enforcement response plan. However, the Superintendent may take other action against any User when the circumstances warrant. Further, the Superintendent is empowered to take more than one enforcement action against any noncompliant User.

Section 55.1200 Supplemental Enforcement Action

§55.1201 thru §55.1203 Reserved

§55.1204 Payment of Outstanding Fees and Penalties

The Superintendent may decline to issue or reissue an individual wastewater discharge permit to any User who has failed to pay any outstanding fees, fines or penalties incurred as a result of any provision of this ordinance, a previous individual wastewater discharge permit, or order issued hereunder.

§55.1205 Water Supply Severance

Whenever a User has violated or continues to violate any provision of this ordinance, an individual wastewater discharge permit, or order issued hereunder, or any other Pretreatment Standard or Requirement, water service to the User may be severed. Service will recommence, at the User's expense, only after the User has satisfactorily demonstrated its ability to comply.

Section 55.1300 Affirmative Defenses to Discharge Violations

§55.1301 Upset

A. For the purposes of this Section, upset means an exceptional incident in which there is unintentional and temporary noncompliance with categorical Pretreatment Standards because of factors beyond the reasonable control of the User. An upset does not include noncompliance to the extent caused by operational error, improperly designed treatment facilities, inadequate treatment facilities, lack of preventive maintenance, or careless or improper operation.

B. An upset shall constitute an affirmative defense to an action brought for noncompliance with categorical Pretreatment Standards if the requirements of paragraph (C), below, are met.

C. A User who wishes to establish the affirmative defense of upset shall demonstrate, through properly signed, contemporaneous operating logs, or other relevant evidence that:

- (1) An upset occurred and the User can identify the cause(s) of the upset;
 - (2) The facility was at the time being operated in a prudent and workman-like manner and in compliance with applicable operation and maintenance procedures;
- and

(3) The User has submitted the following information to the Superintendent within twenty-four (24) hours of becoming aware of the upset [if this information is provided orally, a written submission must be provided within five (5) days]:

- (a) A description of the indirect discharge and cause of noncompliance;
- (b) The period of noncompliance, including exact dates and times or, if not corrected, the anticipated time the noncompliance is expected to continue; and
- (c) Steps being taken and/or planned to reduce, eliminate, and prevent recurrence of the noncompliance.

D. In any enforcement proceeding, the User seeking to establish the occurrence of an upset shall have the burden of proof.

E. Users shall have the opportunity for a judicial determination on any claim of upset only in an enforcement action brought for noncompliance with categorical Pretreatment Standards.

F. Users shall control production of all discharges to the extent necessary to maintain compliance with categorical Pretreatment Standards upon reduction, loss, or failure of its treatment facility until the facility is restored or an alternative method of treatment is provided. This requirement applies in the situation where, among other things, the primary source of power of the treatment facility is reduced, lost, or fails.

§55.1302 Prohibited Discharge Standards

A User shall have an affirmative defense to an enforcement action brought against it for noncompliance with the general prohibitions in Section 55.201(A) of this ordinance or the specific prohibitions in Sections 55.201(B)(3) through 55.201(B)(18) of this ordinance if it can prove that it did not know, or have reason to know, that its discharge, alone or in conjunction with discharges from other sources, would cause Pass Through or Interference and that either:

- A. A Local Limit exists for each pollutant discharged and the User was in compliance with each limit directly prior to, and during, the Pass Through or Interference; or
- B. No Local Limit exists, but the discharge did not change substantially in nature or constituents from the User's prior discharge when the City was regularly in compliance with its NPDES permit, and in the case of Interference, was in compliance with applicable sludge use or disposal requirements.

§55.1303 Bypass

A. For the purposes of this Section,

(1) Bypass means the intentional diversion of waste streams from any portion of a User's treatment facility.

(2) Severe property damage means substantial physical damage to property, damage to the treatment facilities which causes them to become inoperable, or substantial and permanent loss of natural resources which can reasonably be expected to occur in the absence of a bypass. Severe property damage does not mean economic loss caused by delays in production.

B. A User may allow any bypass to occur which does not cause Pretreatment Standards or Requirements to be violated, but only if it also is for essential maintenance to assure efficient operation. These bypasses are not subject to the provision of paragraphs (C) and (D) of this Section.

C. Bypass Notifications

(1) If a User knows in advance of the need for a bypass, it shall submit prior notice to the Superintendent, at least ten (10) days before the date of the bypass, if possible.

(2) A User shall submit oral notice to the Superintendent of an unanticipated bypass that exceeds applicable Pretreatment Standards within twenty-four (24) hours from the time it becomes aware of the bypass. A written submission shall also be provided within five (5) days of the time the User becomes aware of the bypass. The written submission shall contain a description of the bypass and its cause; the duration of the bypass, including exact dates and times, and, if the bypass has not been corrected, the anticipated time it is expected to continue; and steps taken or planned to reduce, eliminate, and prevent reoccurrence of the bypass. The Superintendent may waive the written report on a case-by-case basis if the oral report has been received within twenty-four (24) hours.

D. Bypass

(1) Bypass is prohibited, and the Superintendent may take an enforcement action against a User for a bypass, unless

- (a) Bypass was unavoidable to prevent loss of life, personal injury, or severe property damage;
 - (b) There were no feasible alternatives to the bypass, such as the use of auxiliary treatment facilities, retention of untreated wastes, or maintenance during normal periods of equipment downtime. This condition is not satisfied if adequate back-up equipment should have been installed in the exercise of reasonable engineering judgment to prevent a bypass which occurred during normal periods of equipment downtime or preventive maintenance; and
 - (c) The User submitted notices as required under paragraph (C) of this section.
- (2) The Superintendent may approve an anticipated bypass, after considering its adverse effects, if the Superintendent determines that it will meet the three conditions listed in paragraph (D)(1) of this Section.

Section 55.1400 Reserved

Section 55.1500 Miscellaneous Provisions

§55.1501 Reserved

§55.1502 Severability

If any provision of this ordinance is invalidated by any court of competent jurisdiction, the remaining provisions shall not be affected and shall continue in full force and effect.

Section 55.1600 Effective Date

§55.1601 Effective Date

This ordinance shall be in full force and effect immediately following its passage, approval, and publication in pamphlet form, as provided by law.

Upon motion by _____, seconded by _____, adopted this _____ day of _____, 2019, by a roll call vote, as follows:

AYES (Names): _____

NAYS (Names): _____

ABSENT (Names): _____

Approved this _____ day of _____, 2019.

Timothy D. Gover, Mayor
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

Susan J. O'Brien, City Clerk

Daniel C. Jones, City Attorney

Recorded in the Municipality's Records on _____, 2019.

**City of Mattoon
Council Decision Request**

MEETING DATE: 05/21/19 CDR NO: 2019-1932

SUBJECT: Change Order #5 Marshall Avenue Phase 2

SUBMITTAL DATE: 05/02/19

SUBMITTED BY: Dean Barber, Public Works Director

APPROVED FOR Kyle Gill, 05/16/19
COUNCIL AGENDA: City Administrator Date

EXHIBITS (If applicable): Change Orders 1 thru 5, Marshall Avenue

EXPENDITURE	AMOUNT	CONTINGENCY FUNDING
ESTIMATE: \$38,026.47	BUDGETED: \$0	REQUIRED: \$38,026.47

IF IT IS THE WISH OF THE COUNCIL TO SUPPORT RECOMMENDATIONS CONTAINED IN THIS REPORT, THE FOLLOWING MOTION IS SUGGESTED:

“I move to approve Change Order #5 for Phase 2 of the Marshall Avenue Reconstruction Project from 9th Street to 14th Street in the amount of \$38,026.47.”

SUMMARY OF THE TOPIC FOR WHICH A COUNCIL DECISION IS REQUESTED:

This is the final significant change order for the project. There will be a very small change order at the end of the contract for the final seeding measurements. The change order summary is:

Change Order #1	(\$ 9,580.00)
Change Order #2	\$25,407.48
Change Order #3	\$11,587.80
Change Order #4	\$19,503.47
Change Order #5	<u>\$38,026.47</u>
Total Change	\$84,945.22
Original Contract Amount	\$1,264,102.70
Percent Change	6.72%

Please see the attached Change Order. It includes 5 items.

Castings for Type 3 Inlets – The wrong castings were specified in the contract. This cost is for the change in casting types. The error was caught before materials were ordered so there were no restocking fees or additional labor.

Concrete Foundation Removal – There was an abandoned concrete foundation in conflict with the proposed storm sewer at South 12th Street. This is the cost to remove the foundation.

Sanitary Sewer Repairs - There were 3 existing sanitary sewer facilities in need of repair under the proposed construction. This is the cost to repair; 1 sanitary service at 1104 Marshall, a section of sanitary sewer main at North 13th Street, and one sanitary sewer manhole at 1012 Marshall.

Sidewalk Prep Over Water Main Construction - A new water main was installed by City crews on the north side of Marshall Avenue from 12th Street to 14th Street. The new water main was installed under the proposed sidewalk. This cost is for additional grading in preparation for sidewalk construction.

Cover Subbase - The pavement from 9th Street to 10th Street was constructed in November. The weather turned unusually cold shortly after the existing pavement was removed. This cost was to cover the subbase with concrete blankets for protection against freezing in order to complete the last section of pavement by Thanksgiving.

All 5 Change Orders for the project are attached.

Change Order #1 was primarily written to change the contract completion dates so that all 3 stages would be completed last year. It also included a deduction for some pavement markings.

Change Orders 2 & 3 were approved by Council on April 02 as a single combined change order. IDOT later requested that they be separated into 2 change orders.

Change Order #4 includes all of the quantity adjustments for the contract. These costs are for the difference between the length of storm sewer pipe in the contract versus the length required to finish the work, for example. There is no new work on this change order.

Change Order #5 includes all of the new work that was added to the contract other than the items already approved on Change Orders 2 & 3.



Illinois Department of Transportation

Authorization No. 1
Sheet 1 of 3

Authorization of Contract Changes

<input type="checkbox"/> Contract Adjustment	<input type="checkbox"/> PoDI/ PoCI
<input checked="" type="checkbox"/> Change Order	
<input checked="" type="checkbox"/> Consultant	<input type="checkbox"/> Major Change
<input type="checkbox"/> In House	<input checked="" type="checkbox"/> Minor Change

Date: 10/18/18
 County: Coles
 Section: 14-00266-02-PV
 Route: FAU 7676 - Marshall Ave
 District: 7
 Contract No.: 95829
 Job No.: C97-044-18
 Project No.: WR38(941)

Consultant's Name: The Upchurch Group

Contractor: Beniach Construction
 Address: 307 South Main Street
 CityStateZip: Tuscola, IL 61953

The following change from the plans in the construction of the above designated section of highway improvement is authorized and directed. The estimated quantities are shown below at the awarded contract prices except as indicated. The first addition of an item not in the original contract under the fund type or county as indicated by an asterisk.

Item No.	*	Cat	Pay Item	Unit	Quantity	Unit Price	A/D	Addition	Deduction		
78000200			Thermoplastic Pav't Marking, Line 4"	foot	454.000	\$10.0000	D		4,540.00		
78000650			Thermoplastic Pav't Marking, Line 24"	foot	84.000	\$60.0000	D		5,040.00		
Amount of original contract: \$1,264,102.70								Totals	0.00	9,580.00	
Net change to date: \$9,580.00								Percent	0.76%	Net Change	9,580.00

Project location: Marshall Avenue from 9th Street to 14th Street in Mattoon.

The undersigned determine that the change is germane to the original contract as signed, and meets the the intent of the contract language regarding the interim completion date of insuring that the work is completed under favorable weather conditions, and that the road is returned to traffic in an efficient time frame.

Date Regional Engineer

Date Engineer of Construction

Date Director of Highways PI/Chief Engineer

THE STATE OF ILLINOIS
By the Department of Transportation

Randall S. Blankenhorn, Secretary Date

Matt Magalis, Chief Fiscal Officer Date

Philip C. Kaufmann, Chief Counsel Date

Supervisor: _____ Date 10/18/18
 Resident: _____ Date

FHWA: Acceptable to proceed: Yes No

FHWA Participation: Yes No

FHWA Representative Date

Authorization No. 1 0

**Description &
Reason**

Date: 10/18/18
County Coles
Section 14-00266-02-PV

Route FAU 7676 - Marshall Ave
District 7
Contract No. 95829
Job No. C97-044-18
Project No. WR38(941)

Description and Reason

1. The City of Mattoon and Beniach Construction have agreed to extend the interim completion date in the contract from November 15, 2018 to November 30, 2018. The project is divided into 3 stages. The first 2 stages were required to be completed by November 15 and the road opened to traffic for the winter. The purpose of this change is to allow completion of the full project this year. There is no change to the contract price associated with the change in the interim completion date. Please see also the attached correspondance.
2. The City of Mattoon also wishes to deduct the Thermoplastic Pavement Markings from the contract. The project includes concrete pavement. The City would prefer to place Modified Urethane Pavement Markings as part of a separate contract. This change also aids in the ability to complete the project this year.



Illinois Department of Transportation

Authorization No. 2
Sheet 1 of 2

Authorization of Contract Changes

<input type="checkbox"/> Contract Adjustment	<input type="checkbox"/> PoDI/ PoCI
<input checked="" type="checkbox"/> Change Order	
<input checked="" type="checkbox"/> Consultant	<input type="checkbox"/> Major Change
<input type="checkbox"/> In House	<input checked="" type="checkbox"/> Minor Change

Date: 03/28/19
County: Coles
Section: 14-00266-02-PV

Route: FAU-7676 Marshall Ave
District: 7
Contract No.: 95829
Job No.: C97-044-18
Project No.: WR38(941)

Consultant's Name: The Upchurch Group

Contractor: Beniach Construction
Address: 307 S. Main Street
CityStateZip: Tuscola, IL 61953

The following change from the plans in the construction of the above designated section of highway improvement is authorized and directed. The estimated quantities are shown below at the awarded contract prices except as indicated. The first addition of an item not in the original contract under the fund type or county as indicated by an asterisk.

Item No.	*	Cat	Pay Item	Unit	Quantity	Unit Price	A/D	Addition	Deduction	
FRC00200	*	33	Remove & Replace Subbase	Dollar	25,407.480	\$1.0000	A	25,407.48		
Amount of original contract: \$1,264,102.70								Totals	25,407.48	0.00
Net change to date: \$15,827.48								Net Change	25,407.48	
				Percent	1.25%					

Project location: Marshall Avenue from 9th Street to 14th Street in Mattoon.

See attached sheet for explanation.

The undersigned determined that the change is germane to the original contract as signed, because: the contract included subgrade and subbase improvements and the additional efforts were within the intent of the contract.

Date Regional Engineer

Date Engineer of Construction

Date Director of Highways PI/Chief Engineer

THE STATE OF ILLINOIS
By the Department of Transportation

Randall S. Blankenhorn, Secretary Date

Matt Magalis, Chief Fiscal Officer Date

Philip C. Kaufmann, Chief Counsel Date

Supervisor: _____ Supervisor Date

Resident: _____ Resident Date 3/28/19

FHWA: Acceptable to proceed: Yes No

FHWA Participation: Yes No

FHWA Representative Date

Authorization No. 2

**Description &
Reason**

Date:	03/28/19
County	Coles
Section	14-00266-02-PV
Route	FAU-7676 Marshall Ave
District	7
Contract No.	95829
Job No.	C97-044-18
Project No.	WR38(941)

Description and Reason

FRC00200 Remove & Replace Subbase - The project includes 8" of subbase granular material under the proposed pavement due to soft subgrade conditions. The subgrade from 9th Street to 10th Street was softer than the remainder of the project. An additional 8" of subgrade was removed and replaced with 2" aggregate to provide a stable platform for paving.



Illinois Department of Transportation

Authorization No. 3
Sheet 1 of 2

Authorization of Contract Changes

<input type="checkbox"/> Contract Adjustment	<input type="checkbox"/> PoDI/ PoCI
<input checked="" type="checkbox"/> Change Order	
<input checked="" type="checkbox"/> Consultant	<input type="checkbox"/> Major Change
<input type="checkbox"/> In House	<input checked="" type="checkbox"/> Minor Change

Date: 03/29/19
County: Coles
Section: 14-00266-02-PV

Route: FAU-7676 Marshall Ave
District: 7
Contract No.: 95829
Job No.: C97-044-18
Project No.: WR38(941)

Consultant's Name: The Upchurch Group

Contractor: Beniach Construction
Address: 307 S. Main Street
CityStateZip: Tuscola, IL 61953

The following change from the plans in the construction of the above designated section of highway improvement is authorized and directed. The estimated quantities are shown below at the awarded contract prices except as indicated. The first addition of an item not in the original contract under the fund type or county as indicated by an asterisk.

Item No.	*	Cat	Pay Item	Unit	Quantity	Unit Price	A/D	Addition	Deduction	
42400200		33	PCC SIDEWALK 5"	SQFT	1,931.300	\$6.0000	A	11,587.80		
Amount of original contract: \$1,264,102.70								Totals	11,587.80	0.00
Net change to date: \$27,415.28			Percent	2.17%	Net Change			11,587.80		

Project location: Marshall Avenue from 9th Street to 14th Street in Mattoon.

See attached sheet for explanation.

The undersigned determine that the change is germane to the original contract as signed, because: the contract included sidewalk construction and the additional efforts were within the intent of the contract.

Date Regional Engineer

Date Engineer of Construction

Date Director of Highways PI/Chief Engineer

THE STATE OF ILLINOIS
By the Department of Transportation

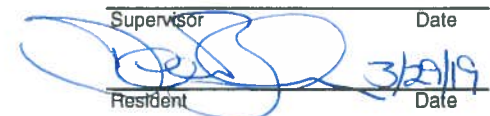
Randall S. Blankenhorn, Secretary Date

Matt Magalis, Chief Fiscal Officer Date

Philip C. Kaufmann, Chief Counsel Date

Supervisor: _____ Supervisor Date

Resident: _____ Resident Date



FHWA: Acceptable to proceed: Yes No

FHWA Participation: Yes No

FHWA Representative Date

Authorization No. 3

**Description &
Reason**

Date: 03/29/19
County Coles
Section 14-00266-02-PV

Route FAU-7676 Marshall Ave
District 7
Contract No. 95829
Job No. C97-044-18
Project No. WR38(941)

Description and Reason

42400200 PCC Sidewalk 5" - City crews relocated a water main on the north side of Marshall Avenue from 12th Street to 14th Street as part of the construction project. The new water main was constructed under the existing sidewalk. City crews removed the sidewalk and constructed the water main and services. Beniach constructed the new sidewalk as part of their contract. This cost is for the additional sidewalk construction in that area.



Illinois Department of Transportation

Authorization No. 4
Sheet 1 of 4

Authorization of Contract Changes

<input checked="" type="checkbox"/> Contract Adjustment	<input type="checkbox"/> PoDI/ PoCI
<input type="checkbox"/> Change Order	
<input checked="" type="checkbox"/> Consultant	<input type="checkbox"/> Major Change
<input type="checkbox"/> In House	<input checked="" type="checkbox"/> Minor Change

Date: 04/03/19
 County: Coles
 Section: 14-00266-02-PV
 Route: FAU-7676 Marshall Ave
 District: 7
 Contract No.: 95829
 Job No.: C97-044-18
 Project No.: WR38(941)

Consultant's Name: The Upchurch Group

Contractor: Beniach Construction
 Address: 307 S. Main Street
 CityStateZip: Tuscola, IL 61953

The following change from the plans in the construction of the above designated section of highway improvement is authorized and directed. The estimated quantities are shown below at the awarded contract prices except as indicated. The first addition of an item not in the original contract under the fund type or county as indicated by an asterisk.

Item No.	*	Cat	Pay Item	Unit	Quantity	Unit Price	A/D	Addition	Deduction
LR420010		33	PCC PVMT SPL	SQYD	2.000	\$46.0000	A	92.00	
XX000372		33	TEMP AGGREGATE	TON	8.240	\$22.0000	A	181.28	
X2080250		33	TRENCH BACKFILL SPL	CUYD	119.300	\$44.0000	A	5,249.20	
X4200408		33	PCC PVT 8 SPL	SQYD	1.100	\$48.0000	A	52.80	
X5510100		33	STORM SEWER REMOVAL	FOOT	79.500	\$5.0000	A	397.50	
X6023206		33	INLETS TA T3F&G SPL	EACH	1.000	\$1,725.0000	D		1,725.00
Z0051500		33	REM & RESET ST SIGNS	EACH	5.000	\$165.0000	A	825.00	
28000500		33	INLET & PIPE PROTECTION	EACH	9.000	\$100.0000	A	900.00	
31101000		33	SUB GRAN MAT B	TON	102.130	\$27.0000	A	2,757.51	
Amount of original contract: \$1,264,102.70							Totals	10,455.29	1,725.00
Net change to date: \$46,918.75					Percent	3.71%	Net Change	8,730.29	

Project location: Marshall Avenue from 9th Street to 14th Street in Mattoon.

Balance to final field measurements.

The undersigned determined that the change is germane to the original contract as signed, because: the change represents adjustment in the contract quantities as required by the contract.

Date Regional Engineer

Date Engineer of Construction

Date Director of Highways PI/Chief Engineer

THE STATE OF ILLINOIS
By the Department of Transportation

Randall S. Blankenhorn, Secretary Date

Matt Magalis, Chief Fiscal Officer Date

Philip C. Kaufmann, Chief Counsel Date

Supervisor: _____ Supervisor Date

Resident: _____ Resident Date

[Signature] 4/03/19

FHWA: Acceptable to proceed: Yes No

FHWA Participation: Yes No

FHWA Representative Date



Illinois Department of Transportation

Authorization No. 4
Sheet 2 of 4

Authorization of Contract Changes

<input checked="" type="checkbox"/> Contract Adjustment	<input type="checkbox"/> PoDI/ PoCI
<input type="checkbox"/> Change Order	
<input checked="" type="checkbox"/> Consultant	<input type="checkbox"/> Major Change
<input type="checkbox"/> In House	<input checked="" type="checkbox"/> Minor Change

Date: 04/03/19
County: Coles
Section: 14-00266-02-PV

Route: FAU-7676 Marshall Ave
District: 7
Contract No.: 95829
Job No.: C97-044-18
Project No.: WR38(941)

Consultant's Name: The Upchurch Group

Contractor: Beniach Construction
Address: 307 S. Main Street
CityStateZip: Tuscola, IL 61953

The following change from the plans in the construction of the above designated section of highway improvement is authorized and directed. The estimated quantities are shown below at the awarded contract prices except as indicated. The first addition of an item not in the original contract under the fund type or county as indicated by an asterisk.

Item No.	*	Cat	Pay Item	Unit	Quantity	Unit Price	A/D	Addition	Deduction		
42000060		33	WELDED WIRE REINF	SQYD	437.900	6.0000	A	2,627.40			
42300300		33	PCC DRIVEWAY PAVT 7	SQYD	287.200	48.0000	A	13,785.60			
42400800		33	DETECTABLE WARNINGS	SQFT	26.400	17.0000	D		448.80		
44000500		33	COMB CURB GUTTER REM	FOOT	695.000	4.0000	A	2,780.00			
44000600		33	SIDEWALK REM	SQFT	307.600	1.3000	A	399.88			
550B0050		33	STORM SEW CL B 1 12	FOOT	84.400	58.0000	D		4,895.20		
550B0070		33	STORM SEW CL B 1 15	FOOT	23.600	66.0000	A	1,557.60			
550B0090		33	STORM SEW CL B 1 18	FOOT	19.100	73.0000	D		1,394.30		
550B0120		33	STORM SEW CL B 1 24	FOOT	40.400	96.0000	D		3,878.40		
Amount of original contract: \$1,264,102.70								Totals	31,605.77	12,341.70	
Net change to date: \$46,918.75								Percent	3.71%	Net Change	19,264.07

Project Location: Marshall Avenue from 9th Street to 14th Street in Mattoon.

Description and Reason: Balance to final field measurements.

Determination:

The undersigned determined that the change is germane to the original contract as signed, because: the change represents adjustment in the contract quantities as required by the contract.

Date Regional Engineer

Date Engineer of Construction

Date Director of Highways PI/Chief Engineer

THE STATE OF ILLINOIS
By the Department of Transportation

Randall S. Blankenhorn, Secretary Date

Matt Magalis, Chief Fiscal Officer Date

Philip C. Kaufmann, Chief Counsel Date

Supervisor: _____ Supervisor _____ Date

Resident: _____ Resident _____ Date

FHWA: Acceptable to proceed: Yes No

FHWA Participation: Yes No

FHWA Representative Date



Illinois Department of Transportation

Authorization No. 4
Sheet 3 of 4

Authorization of Contract Changes

<input checked="" type="checkbox"/> Contract Adjustment	<input type="checkbox"/> PoDI/ PoCI
<input type="checkbox"/> Change Order	
<input checked="" type="checkbox"/> Consultant	<input type="checkbox"/> Major Change
<input type="checkbox"/> In House	<input checked="" type="checkbox"/> Minor Change

Date: 04/03/19
 County: Coles
 Section: 14-00266-02-PV
 Route: FAU-7676 Marshall Ave
 District: 7
 Contract No.: 95829
 Job No.: C97-044-18
 Project No.: WR38(941)

Consultant's Name: The Upchurch Group

Contractor: Beniach Construction
 Address: 307 S. Main Street
 CityStateZip: Tuscola, IL 61953

The following change from the plans in the construction of the above designated section of highway improvement is authorized and directed. The estimated quantities are shown below at the awarded contract prices except as indicated. The first addition of an item not in the original contract under the fund type or county as indicated by an asterisk.

Item No.	*	Cat	Pay Item	Unit	Quantity	Unit Price	A/D	Addition	Deduction		
60218400		33	MAN TA 4 DIA T1F CL	EACH	1.000	1,460.0000	D		1,460.00		
60223800		33	MAN TA 6 DIA T1F CL	EACH	1.000	3,350.0000	A	3,350.00			
60235300		33	INLETS TA T1F CL	EACH	1.000	1,115.0000	D		1,115.00		
60235700		33	INLETS TA T3F&G	EACH	1.000	1,225.0000	A	1,225.00			
60500040		33	REMOVE MANHOLES	EACH	1.000	155.0000	A	155.00			
60603800		33	COMB CC&G TB6.12	FOOT	29.850	22.0000	A	656.70			
61139800		33	STORM SEWER SPEC 4	FOOT	12.000	31.0000	D		372.00		
61139900		33	STORM SEWER SPEC 6	FOOT	4.500	29.0000	A	130.50			
70300100		33	SHORT TERM PAVT MKING	FOOT	302.000	4.5000	D		1,359.00		
Amount of original contract: \$1,264,102.70								Totals	37,122.97	16,647.70	
Net change to date: \$46,918.75								Percent	3.71%	Net Change	20,475.27

Project Location: Marshall Avenue from 9th Street to 14th Street in Mattoon.

Description and Reason: Balance to final field measurements.

Determination:

The undersigned determined that the change is germane to the original contract as signed, because: the change represents adjustment in the contract quantities as required by the contract.

Date Regional Engineer

Date Engineer of Construction

Date Director of Highways PI/Chief Engineer

THE STATE OF ILLINOIS
By the Department of Transportation

Randall S. Blankenhorn, Secretary Date

Matt Magalis, Chief Fiscal Officer Date

Philip C. Kaufmann, Chief Counsel Date

Supervisor: _____ Date

Resident: _____ Date

FHWA: Acceptable to proceed: Yes No

FHWA Participation: Yes No

FHWA Representative Date



Illinois Department of Transportation

Authorization No. 4
Sheet 4 of 4

Authorization of Contract Changes

<input checked="" type="checkbox"/> Contract Adjustment	<input type="checkbox"/> PoDI/ PoCI
<input type="checkbox"/> Change Order	
<input checked="" type="checkbox"/> Consultant	<input type="checkbox"/> Major Change
<input type="checkbox"/> In House	<input checked="" type="checkbox"/> Minor Change

Date: 04/03/19
 County: Coles
 Section: 14-00266-02-PV
 Route: FAU-7676 Marshall Ave
 District: 7
 Contract No.: 95829
 Job No.: C97-044-18
 Project No.: WR38(941)

Consultant's Name: The Upchurch Group

Contractor: Beniach Construction
 Address: 307 S. Main Street
 CityStateZip: Tuscola, IL 61953

The following change from the plans in the construction of the above designated section of highway improvement is authorized and directed. The estimated quantities are shown below at the awarded contract prices except as indicated. The first addition of an item not in the original contract under the fund type or county as indicated by an asterisk.

Item No.	*	Cat	Pay Item	Unit	Quantity	Unit Price	A/D	Addition	Deduction	
70300150		33	SHRT TRM PAVT MK REM	SQFT	172.000	5.6500	D		971.80	
Amount of original contract: \$1,264,102.70								Totals	37,122.97	17,619.50
Net change to date: \$46,918.75								Net Change	19,503.47	
					Percent	3.71%				

Project Location: Marshall Avenue from 9th Street to 14th Street in Mattoon.

Description and Reason: Balance to final field measurements.

Determination:

The undersigned determined that the change is germane to the original contract as signed, because: the change represents adjustment in the contract quantities as required by the contract.

Date Regional Engineer

Date Engineer of Construction

Date Director of Highways PI/Chief Engineer

THE STATE OF ILLINOIS
By the Department of Transportation

Randall S. Blankenhorn, Secretary Date

Matt Magalis, Chief Fiscal Officer Date

Philip C. Kaufmann, Chief Counsel Date

Supervisor: _____ Supervisor _____ Date _____

Resident: _____ Resident _____ Date _____

FHWA: Acceptable to proceed: Yes No

FHWA Participation: Yes No

FHWA Representative Date



Illinois Department of Transportation

Authorization No. 5
Sheet 1 of 2

Authorization of Contract Changes

<input type="checkbox"/> Contract Adjustment	<input type="checkbox"/> PoDI/ PoCI
<input checked="" type="checkbox"/> Change Order	
<input checked="" type="checkbox"/> Consultant	<input type="checkbox"/> Major Change
<input type="checkbox"/> In House	<input checked="" type="checkbox"/> Minor Change

Date: 04/04/19
 County: Coles
 Section: 14-00266-02-PV
 Route: FAU-7676 Marshall Ave
 District: 7
 Contract No.: 95829
 Job No.: C97-044-18
 Project No.: WR38(941)

Consultant's Name: The Upchurch Group

Contractor: Beniach Construction
 Address: 307 S. Main Street
 CityStateZip: Tuscola, IL 61953

The following change from the plans in the construction of the above designated section of highway improvement is authorized and directed. The estimated quantities are shown below at the awarded contract prices except as indicated. The first addition of an item not in the original contract under the fund type or county as indicated by an asterisk.

Item No.	*	Cat	Pay Item	Unit	Quantity	Unit Price	A/D	Addition	Deduction	
FRC00501	*	33	Castings for Type 3 Inlets	Dollar	12,174.620	\$1.0000	A	12,174.62		
FRC00502	*	33	Concrete Foundation Removal	Dollar	2,608.150	\$1.0000	A	2,608.15		
FRC00503	*	33	Sanitary Sewer Repairs	Dollars	14,706.160	\$1.0000	A	14,706.16		
FRC00504	*	33	Sidewalk Prep Over Water Main Const	Dollars	6,150.410	\$1.0000	A	6,150.41		
FRC00505	*	33	Cover Subbase	Dollars	2,387.130	\$1.0000	A	2,387.13		
Amount of original contract: \$1,264,102.70								Totals	38,026.47	0.00
Net change to date: \$84,945.22								Net Change	38,026.47	
								Percent	6.72%	

Project location: Marshall Avenue from 9th Street to 14th Street in Mattoon.

See attached sheet for explanation.

The undersigned determined that the change is germane to the original contract as signed, because: the above listed extra work items were necessary to fulfill the original intent of the contract, and were not anticipated during the design.

Date Regional Engineer

Date Engineer of Construction

Date Director of Highways PI/Chief Engineer

THE STATE OF ILLINOIS
By the Department of Transportation

Randall S. Blankenhorn, Secretary Date

Matt Magalis, Chief Fiscal Officer Date

Philip C. Kaufmann, Chief Counsel Date

Supervisor: _____ Supervisor Date

Resident: _____ Resident Date

FHWA: Acceptable to proceed: Yes No

FHWA Participation: Yes No

FHWA Representative Date

Authorization No. 5

**Description &
Reason**

Date: 04/04/19
County Coles
Section 14-00266-02-PV

Route FAU-7676 Marshall Ave
District 7
Contract No. 95829
Job No. C97-044-18
Project No. WR38(941)

Description and Reason

FRC00501 Castings for Type 3 Inlets - The plans called for IDOT Standard 604006 Type 3 Castings (Neenah R-3170). These fit in B6.24 Curb & Gutter. This project has B6.12 Curb & Gutter. The City of Mattoon uses Neenah R-3278 Castings in B6.12 Curb & Gutter. This is the difference in cost between the two types of castings. This change was caught before the castings were ordered. There are no restocking fees or additional labor costs. FRC00502 Concrete Foundation Removal - There was an abandoned concrete foundation in conflict with the proposed storm sewer at South 12th Street. This is the cost to remove the foundation. FRC00503 Sanitary Sewer Repairs - There were 3 existing sanitary sewer facilities in need of repair under the proposed construction. This is the cost to repair; 1 sanitary service at 1104 Marshall, one sanitary sewer main at North 13th Street, and one sanitary sewer manhole at 1012 Marshall. FRC00504 Sidewalk Prep Over Water Main Construction - A new water main was installed by City crews on the north side of Marshall Avenue from 12th Street to 14th Street. The new water main was installed under the proposed sidewalk. This cost is for additional grading in preparation for sidewalk construction. FRC00505 Cover Subbase - The pavement from 9th Street to 10th Street was constructed in November. This cost was to cover the subbase with concrete blankets for protection against freezing.

CITY OF MATTOON, ILLINOIS

SPECIAL ORDINANCE NO. 2019-1711

**AN ORDINANCE APPROVING A GRANT AGREEMENT BY AND BETWEEN THE
CITY OF MATTOON, ILLINOIS AND THE MATTOON PUBLIC LIBRARY IN
CONNECTION WITH THE MATTOON MIDTOWN TIF REDEVELOPMENT
PROJECT AREA**

WHEREAS, the Mattoon Public Library (the “**Grantee**”), has submitted a proposal to the City of Mattoon, Illinois (the “**Municipality**”) for redevelopment of a part of the Municipality’s Mattoon Midtown Redevelopment Project Area (the “**Redevelopment Project Area**”); and, thereafter, the Municipality and the Grantee have engaged in negotiations related to a Grant Agreement (including all exhibits and attachments in connection therewith, the “**Grant Agreement**”) concerning redevelopment incentives and assistance related to the preservation, development and redevelopment of a part of the Redevelopment Project Area.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MATTOON, COLES COUNTY, ILLINOIS, as follows:

Section 1. The Grant Agreement, in substantially the form thereof presented before the meeting of the City Council at which this ordinance is adopted, shall be and is hereby ratified, confirmed and approved, and the Mayor and City Clerk are authorized to execute and deliver the Grant Agreement for and on behalf of the Municipality; and upon the execution thereof by the Municipality and the Grantee, the appropriate officers, agents, attorneys and employees of the Municipality are authorized to take all supplemental actions, including the execution and delivery of related supplemental opinions, certificates, agreements and instruments not inconsistent with the Grant Agreement, desirable or necessary to implement and otherwise give full effect to the Grant Agreement. Upon full execution thereof, the Grant Agreement shall be attached to this ordinance as EXHIBIT “A”.

Section 2. This ordinance shall be deemed published as of the day of its adoption and approval by the City Council.

Section 3. This ordinance shall be effective upon its approval as provided by law.

Upon motion by _____, seconded by _____, adopted this _____ day of _____, 2019, by a roll call vote, as follows:

AYES (Names): _____

NAYS (Names): _____

ABSENT (Names): _____

Approved this _____ day of _____, 2019.

Timothy D. Gover, Mayor
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

Susan J. O'Brien, City Clerk

Dan C. Jones, City Attorney

Recorded in the Municipality's Records on _____, 2019.

Attachment (1) - EXHIBIT "A"

EXHIBIT "A"

GRANT AGREEMENT

This Grant Agreement is made this _____ day of _____, 2019, by and between the CITY OF MATTOON, Coles County, Illinois, a municipal corporation (hereinafter the "Grantor"), and Mattoon Public Library, owner of real estate located at 1600 Charleston Avenue, Mattoon, Coles County, Illinois, (hereinafter the "Grantee"), as follows:

1. Grantor does grant unto Grantee up to the sum of Eight Thousand Three Hundred Five Dollars (\$8,305.00) to be disbursed as hereinafter described, subject to the following terms and conditions:

A. It is agreed and understood that said grant shall be for the sole purpose of painting the soffit and trim of the property located at 1600 Charleston Avenue, Mattoon, Coles County, Illinois. The undersigned acknowledges that the primary consideration for the grant herein from the City of Mattoon unto the undersigned is to achieve a restoration and improvement for the City, and, as such, the undersigned acknowledges this consideration and agrees to abide by the rules and regulations and oversight of the City of Mattoon for implementation and/or construction of said design including, but not necessarily limited to: construction of said design pursuant to the design specifications; prior consent from the City of Mattoon before any alterations or changes to the design; oversight authority on the part of the City of Mattoon during the construction of said design if reasonably necessary to ensure said design and specifications are being complied with. Further, as additional consideration herein, the undersigned covenants that once completed, said City-approved improvement work shall remain the same and not be substantially changed without prior written consent of the City within 10 years of completion of the same, which covenant shall survive the payment of the grant and remain obligatory unto the parties herein whether or not they retain control of the property or transfer the same to a third party within said 10 years. Should the undersigned sell or convey all or a part of said property, it guarantees and promises unto the City of Mattoon that it shall include in the deed of conveyance a restriction on changing said improvements for said 10-year period. Said prohibition upon a substantial alteration of said exterior does not prohibit the undersigned from periodic and regular maintenance of the same, which maintenance shall include, but not necessarily be limited to, cleaning, painting and material replacement if warranted. The undersigned agrees to commence the improvements within 120 days of initial design approval from the City, and to proceed diligently to the completion of the same, but in no event to be

completed in not less than 12 months from the date hereof. During said construction, the City, at any time, can issue a written notice to the undersigned that it is in violation of the agreed upon design and specifications heretofore approved by the City. The undersigned will have thirty (30) days from receipt of written notice of noncompliance with design to correct the same to the City's satisfaction or otherwise reach a mutually agreeable resolution of the same. If correction or a mutual resolution is not completed within said thirty (30) day response time, then in that event, the City may consider this grant to be in default, to cease all future payments due hereunder, and shall rescind the grant. Accordingly, the undersigned hereby agrees to assume all responsibility for any damages or claims for damages as a result of any injuries or claims for injuries for said improvements, and, further, agrees to indemnify and hold the City of Mattoon free and harmless in association with any damages or claims for damages by the undersigned, or other third parties.

B. It is agreed and understood that the grant shall be for the purpose of painting the soffit and trim at 1600 Charleston Avenue, Mattoon, Coles County, Illinois.

C. It is agreed and understood that there is dollar limit flexibility between the elements of construction cost as more fully set forth hereinabove. Said grant proceeds shall be based upon the actual construction cost of work, but not to exceed Eight Thousand Three Hundred Five Dollars (\$8,305.00) as determined by the City's authorized agent.

D. Grantee shall secure the necessary building permits from Grantor, and shall indemnify and hold the Grantor harmless from any and all claims, damages, and injuries associated with or resulting from the rehabilitation and improvement of said real estate.

E. It is agreed and understood that improvement of said real estate shall include the painting of the soffit and trim at 1600 Charleston Avenue. Grantee warrants that the total value of the improvements at 1600 Charleston Avenue shall not be less than Sixteen Thousand Eight Hundred Fifty-Five Dollars (\$16,855), including the grant authorized by this agreement.

F. Any and all work performed under this grant shall be at the prevailing wage in Coles County and as adopted by the City of Mattoon from time to time. Grantee hereby agrees to abide by all the Illinois Prevailing Wage Act, 820 ILCS 130 et.seq.

2. Grantor shall disburse the grant funds to Grantee in one lump sum following the completion of all the restoration/renovation work and reassessment of the property. The payment shall only be made if this grant is valid and in full force at the time the payment is to be made.

3. This Grant is expressly contingent upon the execution of this grant agreement by Grantee and Grantor and upon presentation to Grantor of vouchers or other sufficient proof of work authorized and approved and within the scope of this grant in amounts which exceed the grant money provided herein.

4. Grantee does hereby guarantee and covenant that it will apply the grant money only for the uses intended as set forth herein pursuant to the terms and conditions set forth herein.

5. Grantor's grant as made herein is made contingent upon Grantee performing all of the covenants and conditions by it to be performed.

6. This is an outright grant and is not repayable to Grantor unless Grantee fails to perform one or more of the covenants and conditions herein by it to be performed, and in that event, Grantor shall send written notice of said breach to Grantee and afford it an opportunity to correct the same within 30 days. Should Grantee fail to correct the breach within 30 days of said written notice, then in that event, Grantor shall rescind the grant and shall be entitled to recover from Grantee any and all grant moneys heretofore delivered to Grantee, which grant money Grantee agrees to repay unto Grantor.

7. This grant made herein is pursuant to a Special Ordinance adopted by the City Council of the City of Mattoon meeting in regular session on May 21, 2019.

8. Grantee covenants unto Grantor that it intends to retain ownership of the building for the operation of a public library, and that it is not its intention to use the grant money herein to remodel the building and then resell the same to a third party. To secure this covenant, Grantor and Grantee agree that if the building is sold to a third party, then there shall be a rebate of the grant based upon the following schedule: if sold within one year of the date of the grant, the grant shall be null and void and there shall be a 75% rebate of the grant amount already paid; if sold after one year from the date of this grant but within two years of the date of this grant, the grant shall be null and void and then there shall be a 50% rebate of the grant amount already paid; and if sold after two years

from the date of this grant but within three years of the date of this grant, the grant shall be null and void and then there shall be a 25% rebate of the grant amount already paid.

9. Grantor reserves to itself the right to seek reimbursement for the amount expended under this grant from revenues of the Mattoon Midtown Tax Increment Financing District.

Executed at Mattoon, Illinois, on the day and year first above written.

GRANTEE

CITY OF MATTOON, GRANTOR

Justin Grady, Secretary
On behalf of Mattoon Public Library

Tim Gover, Mayor

ATTEST:

Susan J. O'Brien, City Clerk

Tourism Grant Application

Name of Organization: Mattoon Hitmen
Contact Person: Dave Johnson
Address: 409 Crestview Telephone: 217-276-6001
Date of Event: May-June Name of Event: Hitmen Tournaments

How Event Promotes Tourism in Mattoon

How does your event promote tourism, conventions, and other events within the city?

Over 50 different baseball teams attend our tournaments. They stay in Mattoon Hotels and eat in our local restaurants, along with shopping as well.

How does your event attract non-residents?

Often families, along with grandparents attend these events staying in town.

If your application were accepted, how would the tourism funds granted be used?

To promote our tournaments. Along with improving what we can do to draw more teams into the tournaments.

Financial Statement (See Attached)

Statement of Assurances

Any funds received under this grant will be used for the purposes described in this application. The figures, facts, and representations in this application are true and correct to the best of my knowledge.

Name (Please Print): _____

Signature: _____

Date: _____ Title or Office Held: _____

Tourism Grant Application

Detailed Budget

Event: Mattoon Hltmen Tournament

Date of Event: May17-19, June 7-9 and June 14-16 Date of Application: April 24, 2019

Sponsor: _____

Income (Estimated)	Actual Last Year 20__ OR First Annual Budget	Estimated Present Year 20__
	\$	\$
Rental of Booths		
Entry Fees/ Gate Receipts		
Donations/ Sponsorships		
T-Shirts and Souvenirs		
Food and Drinks, Etc.		
Mattoon Tourism Grant	7,000.00	7,000.00
Other: (Explain)		
entry fee and T-shirt sales	14,400.00	12,000.00
	21,400.00	19,000.00
Total Income	\$	\$
Expenses (Itemized)		
Advertising		
T-Shirts and Souvenirs	910.00	900.00
Food, Drinks, Etc.		
Labor Costs	8,225.00	8,000.00
Entertainment		
Supplies		
Postage		
Rentals		
Insurance		
Other (Explain)		
Awards	1,269.00	1,110.00
Balls	1,450.00	1,200.00
Total Expenditures	\$ 11,854.00	\$ 11,200.00 \$ 11,210.00
Estimate Value of In-Kind Services (Explain)	\$	\$

Agreement

This Agreement made this _____ day of _____, _____
by and between the City of Mattoon, Coles County, Illinois (hereinafter, "City") and
Mattoon Hitmen , Mattoon, IL (hereinafter "Grantee").

Witnesseth:

WHEREAS. City has agreed to provide a grant of money in the amount of five thousand and five hundred dollars (\$5,500.00) for the purposes set forth in the Tourism Grant Application (appended hereto, marked as Exhibit A, and fully incorporated herein by reference); and ,

WHEREAS, Grantee, as a condition of the grant, has agreed to fully disclose its financial standing to prove that the grant was used as represented on Exhibit A.

NOW, THEREFORE, IT IS AGREED BETWEEN THE PARTIES HERETO AS FOLLOWS:

1. As a condition of the grant (Exhibit A), Grantee shall make available to City, or any of its designated representatives, any or all of its financial records, including but not limited to: checking accounts, savings accounts, bank accounts, financial institution accounts, books of account, general ledgers, and all other financial records and business records, such records request shall be satisfied within seven (7) business days of written request to Grantee.
2. City agrees to fund the grant (Exhibit A) consistent with the terms of Exhibit A.

3. City may conduct an audit of Grantee's financial records at any time within fourteen (14) months of the date of Exhibit A. City may also conduct an audit within sixty (60) days of receipt of written notice as set forth in the next paragraph, hereof.
4. Grantee shall provide a written notice to the City Clerk of the City of Mattoon within sixty (60) days of the conclusion of the grant program (Exhibit C). Grantee will comply with all other requirements set forth in "General Information Sheet" appended hereto and marked as Exhibit B which are not expressly contradicted by this agreement.
5. The audit referred to in this agreement shall include the unrestricted access to all financial records of Grantee as provided in this Agreement.
6. Grantee shall, upon written request by City, give written direction to all financial institutions, with which it has any account, to disclose any information with respect to such account(s) and, by this Agreement, waives any privilege or right of confidentiality which it may have to any financial records possessed by it or possessed by any financial institution.
7. Financial institution, as used in this Agreement, includes any bank, savings and loan, securities house, or any other institution having the purpose of holding or investing funds for clients or customers of such financial institution.
8. In the event of noncompliance with this Agreement, Grantee shall refund all monies paid to it pursuant to Exhibit A within thirty (30) days upon written demand to it by City because of such noncompliance. City will not demand

refund until reasonable efforts have been made to obtain compliance with this Agreement.

9. Grantee agrees that all funds paid to it pursuant to Exhibit A shall be used solely and only for the purposes represented on Exhibit A.

Mayor

Attest:

City Clerk

Grantee



Tourism Grant Application

General Information Sheet

Tourism Funds

On September 17, 1991, the Mattoon City Council established a Tourism Committee to make recommendations to the City Council relative to the disposition and allocations of tourism funds generated by a Hotel-Motel Tax. Funds generated by this tax are to be **expended by the municipality for the promotion of tourism and conventions within the City of Mattoon or otherwise attract overnight non-residents.** The Committee consists of seven members appointed by the Mayor with the advice and consent of the City Council. A City Council member serves as an ex-officio member.

How To Apply

1. Obtain an application from the City Clerk's office or the Tourism Office at City Hall.
2. Fully complete the application along with any other pertinent documents plus twelve (12) copies (13 in all) to the Tourism Office located at 208 North 19th Street, Mattoon, Illinois 61938.
3. Carefully address the evaluation criteria.
4. The Committee should receive the application **ninety (90) days prior-to** the planned event date when possible. Any application received later than 90 days may be tabled until the next meeting. It is mutually advantageous to have the application acted upon up to six (6) months prior to the planned event date.
5. Application **MUST** be typed. Any handwritten applications will not be reviewed.
6. A representative from the sponsoring group applying for the funds **MUST** attend the application review process by the Mattoon Tourism Committee.
7. Submit evidence seeking additional funding sources, such as foundations, matching grant programs, Department of Commerce and Community Affairs, Illinois Bureau of Tourism, etc.
8. Applicants must make an appointment with the Tourism Director prior to submitting the application for evaluation of the application. Applicants can expect this to be a 10-15 minute meeting.

Evaluation Criteria

Grant application for Mattoon Tourism Fund shall be evaluated primarily on the following terms:

1. Overnight hotel stays give events a greater weight
2. The event compliments the best interest of the Mattoon Community.
3. The event or some portion of the event must occur within the city limits of Mattoon or otherwise attract overnight non-residents.
4. Provides economic opportunities for Mattoon Businesses.
5. Be proposed by an organization (or individuals) that has/have an established history of successful accomplishments.
6. Be innovative in the promotion of the Greater Mattoon Community.
7. Enhances the visual environment that results in lasting positive impressions of the community.
8. One or more of the following is included:
 - a. A repeat of an event that has been successful in past years. This should not be interpreted however, as an on going means of funding an event. The ideal scenario is lending more funds to "new" or "young" events and gradually

decreasing the amount as the event moves toward becoming self-supporting and profit making.

- b. An event that meets a need for greater attention, in the total spectrum of Mattoon attractions.
9. Note: Lower funding priority will be given to the application that enhances the reputation of an individual or business over the reputation of the community.
10. Eligible Uses for Mattoon Tourism Funds
- a. Advertising
 - b. Entry Fees/Entertainment
 - c. Hotel Rooms
 - d. Transportation Expense
 - e. Insurance
 - f. Capitol Improvements/City Facilities that encourage/enhance tourism
11. Ineligible uses
- a. Concessions
 - b. Souvenirs
 - c. Equipment/Balls
 - d. Officials
 - e. City Labor Costs

Crediting City/Tourism Board For Funding Project

The following statement will be incorporated on all printed material and/or television/radio marketing: **“Funding provided in part by Mattoon, Illinois Tourism”**. **The official logo of Mattoon Tourism shall also be used on printed materials.** Failure to include statement or logo will result in a total cost disallowance for the portion of the grant project.

A follow-up report of any monies from the Mattoon Tourism Committee MUST be received within sixty (60) days after the event. The follow-up summary is attached. Said report will consist of actual financial statements, samples of promotional materials, event statistics and/or the usage of Tourism money to promote tourism in the Mattoon Community

Tourism Grant Application

Name of Organization: **Lake Mattoon Sailing Association**

Contact Person: **Chuck Lowell**

Address: **4241 Lincoln Hwy Road** Telephone: **217-549-9497**

Date of Event: **June 7, 8, 9, 2019** Name of Event: ***Lake Mattoon Riviera Regatta***

How Event Promotes Tourism in Mattoon

How does your event promote tourism, conventions, and other events within the city?

The Y Flyer sailboat is raced by two people and can be viewed on the Y Flyer website at www.vflyer.org. For over six decades, Y Flyers have been built locally by Turner Marine.

The focus of the three-day-weekend is to promote sailing, youth sailing, and family fun. The competition will be held on Lake Mattoon; however, the attendees and spectators will be staying in hotels in Mattoon, eating meals at Mattoon restaurants, and buying fuel for their vehicles at Mattoon gas stations.

Y Flyer Fleet 39, aka Lake Mattoon Sailing Association, has hosted the Riviera Regatta on Lake Mattoon for over 50 years. Typically, our regatta is one of the best attended of the year.

How does your event attract non-residents?

Invitations have been sent to all members of the American Y Flyer Racing Association (AYFYRA) to travel to Lake Mattoon from Atlanta to New York in the East to Little Rock to Kansas City in the West. The lake itself attracts many sailors because of the ideal sailing conditions; size of the lake, low lying banks, and steady winds. Not only is the geographical location of Mattoon Illinois a draw, but most attendees are attracted by the generous, genuine, friendliness, kindness, and hospitality of the community.

The novelty, curiosity, and beauty of the event itself attracts spectators from miles away to the lake just to watch the 18' sailboats with their Jibs and Mains set to the winds; tacking and jibing, reaching and running all at the same time across the breeze felt waters of Lake Mattoon.

If your application were accepted, how would the tourism funds granted be used?

Because we are a not-for-profit organization, we struggle with the increase cost for the insurance to host this event. We would like to use the grant funds to help off-set our insurance premiums, and to help advertise the event.

Financial Statement (See Attached)

Statement of Assurances

Any funds received under this grant will be used for the purposes described in this application. The figures, facts, and representations in this application are true and correct to be best of my knowledge.

Name **Chuck Lowell**:

Signature: _____

Date: **April 15, 2019** Title or Office Held: **Past Commodore, Lake Mattoon Sailing Association**

Tourism Grant Application

Detailed Budget

Event: **Y Flyer Riviera Regatta**

Date of Event: **June 7, 8, 9, 2018** Date of Application: **April 15, 2019**

Sponsor: **Lake Mattoon Sailing Association**

Income (Estimated)	Actual Last Year 2018 OR First Annual Budget	Estimated Present Year 2019
Rental of Booths	00.00	00.00
Entry Fees/ Gate Receipts	1280.00	1280.00
Donations/ Sponsorships	100.00	100.00
T-Shirts and Souvenirs	00	00
Food and Drinks, Etc.	300.00	300.00
Mattoon Tourism Grant	3075.00	3075.00
Other: (Explain)	00	00
	00	00
	00	00
Total Income	4755.00	4755.00
Expenses (Itemized)		
Advertising	575.00	575.00
T-Shirts and Souvenirs	200.00	200.00
Food, Drinks, Etc.	500.00	500.00
Labor Costs	00	00
Entertainment	00	00
Supplies	125.00	125.00
Postage	65.00	65.00
Rentals	00	00
Insurance	2500.00	2500.00
Other (Explain)	00	00
Fuel for the committee boat	90.00	90.00
	00	00
Total Expenditures	4055.00	4055.00
Estimate Value of In-Kind Services (Explain)	750.00	750.00

Tourism Grant Application

Summary of Event

Name of Organization: Lake Mattoon Sailing Association

Contact Person: Chuck Lowell

Phone: 217-549-9497

Address: 4241 Lincoln Hwy Rd, Charleston, IL 61920 Date of Event June 7, 8, 9, 2019

Amount of Award: \$3075.00

Date Granted: _____

Summary of Event

Attendance: 85 Mattoon Hotel/Motel Rooms Used: 8

Average Stay (# of nights): 2

If Mattoon motels sold out, list other accommodations that attracted overnight visitors:

Comments:

Describe the general impact this event had on the Mattoon Community:

We advertised on the radio and invited spectators to view the races from the Lake Mattoon Beach. Although I was racing, and the weather not cooperating, I was able to notice people and cars at the beach. Many people commented that they heard the ads on the radio and were going to come out and watch the event.

Describe the Success of this event:

The weather did not cooperate; scattered thunderstorms, but we were able to get all our races in. Consequently, Lake Mattoon Beach was not as packed with spectators as last year yet the participants from five different states and as far away as Atlanta and Little Rock were up by 27% over last year. 22 boats in all with two to a boat plus families, friends, and volunteer helpers. There were possibly over 85 participants, volunteers and guest; and many spectators around the lake.

Profit and Loss Summary of Event

Income (Estimated)	Estimated Present Year 2018
Rental of Booths	
Entry Fees/ Gate Receipts	\$1408.00
Donations/ Sponsorships	\$7.50
T-Shirts and Souvenirs	\$25.00
Food and Drinks, Etc.	\$288.50
Mattoon Tourism Grant	\$3075.00
Other: (Explain)	

Total Income	\$4804.00
Expenses (Itemized)	
Advertising	\$575.00
T-Shirts and Souvenirs	
Food, Drinks, Etc.	\$787.47
Labor Costs	
Entertainment	
Supplies	\$262.50
Postage	
Rentals	
Insurance	\$2353.95
Other (Explain)	
___ Fuel for the Committee	
___ Boat and the Safety Boats	
Total Expenditures	\$3978.92
Estimate Value of In-Kind	\$500.00
Services (Explain)	
___ Donations	

Agreement

This Agreement made this _____ day of _____, _____
by and between the City of Mattoon, Coles County, Illinois (hereinafter, "City") and
Lake Mattoon Sailing Association, Mattoon, IL (hereinafter "Grantee").

Witnesseth:

WHEREAS. City has agreed to provide a grant of money in the amount of three thousand and seventy-five dollars (\$3,075.00) for the purposes set forth in the Tourism Grant Application (appended hereto, marked as Exhibit A, and fully incorporated herein by reference); and ,

WHEREAS, Grantee, as a condition of the grant, has agreed to fully disclose its financial standing to prove that the grant was used as represented on Exhibit A.

NOW, THEREFORE, IT IS AGREED BETWEEN THE PARTIES HERETO AS FOLLOWS:

1. As a condition of the grant (Exhibit A), Grantee shall make available to City, or any of its designated representatives, any or all of its financial records, including but not limited to: checking accounts, savings accounts, bank accounts, financial institution accounts, books of account, general ledgers, and all other financial records and business records, such records request shall be satisfied within seven (7) business days of written request to Grantee.
2. City agrees to fund the grant (Exhibit A) consistent with the terms of Exhibit A.

3. City may conduct an audit of Grantee's financial records at any time within fourteen (14) months of the date of Exhibit A. City may also conduct an audit within sixty (60) days of receipt of written notice as set forth in the next paragraph, hereof.
4. Grantee shall provide a written notice to the City Clerk of the City of Mattoon within sixty (60) days of the conclusion of the grant program (Exhibit C). Grantee will comply with all other requirements set forth in "General Information Sheet" appended hereto and marked as Exhibit B which are not expressly contradicted by this agreement.
5. The audit referred to in this agreement shall include the unrestricted access to all financial records of Grantee as provided in this Agreement.
6. Grantee shall, upon written request by City, give written direction to all financial institutions, with which it has any account, to disclose any information with respect to such account(s) and, by this Agreement, waives any privilege or right of confidentiality which it may have to any financial records possessed by it or possessed by any financial institution.
7. Financial institution, as used in this Agreement, includes any bank, savings and loan, securities house, or any other institution having the purpose of holding or investing funds for clients or customers of such financial institution.
8. In the event of noncompliance with this Agreement, Grantee shall refund all monies paid to it pursuant to Exhibit A within thirty (30) days upon written demand to it by City because of such noncompliance. City will not demand

refund until reasonable efforts have been made to obtain compliance with this Agreement.

9. Grantee agrees that all funds paid to it pursuant to Exhibit A shall be used solely and only for the purposes represented on Exhibit A.

Mayor

Attest:

City Clerk

Grantee

Tourism Grant Application

Name of Organization: Mattoon Cobras

Contact Person: Louis Edwards

Address: 2320 Marshall Ave Telephone: 217-294-3280

Date of Event: May 10-12 Name of Event: Mattoon Cobras 14th Annual Mothers Day Tournament

How Event Promotes Tourism in Mattoon

How does your event promote tourism, conventions, and other events within the city?

This event continues to give opportunity to play competitive softball in our community. It will bring people from all over the Midwest to Mattoon to our hotels, eat in our restaurants, and purchase goods as well as services from our local merchants.

How does your event attract non-residents?

The event approximately brings 35 teams consisting of 10-12 players, along with their parents, grandparents and siblings, most of which will stay at least one night in our local hotels. Umpires and USSSA dignitaries will be in Mattoon throughout the tournament as well.

If your application were accepted, how would the tourism funds granted be used?

Funds will be used to operate our tournament for the weekend in a manner that which the city of Mattoon and participating teams have become accustomed to: high class, quality run tournaments. Funds will cover the cost associated with trophies, insurance, association fees, necessary weekend equipment rental and capital improvements in conjunction with the MGSA as well as application and permit fees, advertising to bring in not only more local residents but people from surrounding areas as well as promoting our city and this tournament.

Financial Statement (See Attached)

Statement of Assurances

Any funds received under this grant will be used for the purposes described in this application. The figures, facts, and representations in this application are true and correct to the best of my knowledge.

Name (Please Print): Louis Edwards

Signature: _____

Date: _____ Title or Office Held: President

Tourism Grant Application

Detailed Budget

Event: Mattoon Cobras 14th Annual Mothers Day Tournament

Date of Event: May 10-12 Date of Application: April 18, 2019

Sponsor: Mattoon Cobra Fastpitch

Income (Estimated)	Actual Last Year 2018 OR First Annual Budget	Estimated Present Year 2019
Rental of Booths	\$ 8,075.00	\$ 8,500.00
Entry Fees/ Gate Receipts		
Donations/ Sponsorships		
T-Shirts and Souvenirs	2,022.00	2,000.00
Food and Drinks, Etc.	1,333.30	1,500.00
Mattoon Tourism Grant	4,000.00	4,000.00
Other: (Explain)		
<hr/>		
Total Income	\$ 15,430.30	\$ 16,000.00
<hr/>		
Expenses (Itemized)		
Advertising		
T-Shirts and Souvenirs	2051.81	2,100.00
Food, Drinks, Etc.	452.29	400.00
Labor Costs	995.00	950.00
Entertainment		
Supplies	69.28	75.00
Postage		
Rentals		
Insurance	SANCTION FEE 850.00	800.00
Other (Explain)	Gifts 526.33	500.00
<hr/>	UMPIRE FEES 6,425.00	6,400.00
Total Expenditures	\$ 12,063.89	\$ 11,925.00
<hr/>		
Estimate Value of In-Kind Services (Explain)	\$	\$
<hr/>	Volunteers contributed over 150 hours	Volunteers will contribute over 150 hours

Tourism Grant Application

Name of Organization: Mattoon Cobras

Contact Person: Louis Edwards

Address: 2320 Marshall Ave Telephone: 217-294-3280

Date of Event: May 31-June 2 Name of Event: USSSA 7GG Schools Out Blowout Tournament

How Event Promotes Tourism in Mattoon

How does your event promote tourism, conventions, and other events within the city?

This event continues to give opportunity to play competitive softball in our community. It will bring people from all over the Midwest to Mattoon to our hotels, eat in our restaurants, and purchase goods as well as services from our local merchants.

How does your event attract non-residents?

The event approximately brings 40 teams consisting of 10-12 players, along with their parents, grandparents and siblings, most of which will stay at least one night in our local hotels. Umpires and USSSA dignitaries will be in Mattoon throughout the tournament as well.

If your application were accepted, how would the tourism funds granted be used?

Funds will be used to operate our tournament for the weekend in a manner that which the city of Mattoon and participating teams have become accustomed to: high class, quality run tournaments. Funds will cover the cost associated with trophies, insurance, association fees, necessary weekend equipment rental and capital improvements in conjunction with the MGSA as well as application and permit fees, advertising to bring in not only more local residents but people from surrounding areas as well as promoting our city and this tournament.

Financial Statement (See Attached)

Statement of Assurances

Any funds received under this grant will be used for the purposes described in this application. The figures, facts, and representations in this application are true and correct to the best of my knowledge.

Name (Please Print): Louis Edwards

Signature: _____

Date: _____ Title or Office Held: President

Tourism Grant Application

Detailed Budget

Event: Mattoon Cobras USSSA 7GG Schools Out Blowout

Date of Event: May 31-June 2

Date of Application: April 18, 2019

Sponsor: Mattoon Cobra Fastpitch

Income (Estimated)	Actual Last Year <u>2018</u> OR First Annual Budget	Estimated Present Year <u>2019</u>
	\$	\$
Rental of Booths	10,500.00	12,500.00
Entry Fees/ Gate Receipts		
Donations/ Sponsorships		
T-Shirts and Souvenirs	1,783.00	1,800.00
Food and Drinks, Etc.	365.72	400.00
Mattoon Tourism Grant	4,500.00	4,000.00
Other: (Explain)		
<hr/>		
Total Income	\$ 17,148.72	\$ 18,700.00
<hr/>		
Expenses (Itemized)		
Advertising		
T-Shirts and Souvenirs	3,726.42	3,900.00
Food, Drinks, Etc.	426.55	550.00
Labor Costs	825.00	800.00
Entertainment		
Supplies	102.43	100.00
Postage		
Rentals	200.00	200.00
Insurance		
Other (Explain)	Gifts 531.64	600.00
Umpire Fees, Sanction Fees, Gifts	UMPIRE FEES 9,560.00	11,000.00
	Sanction Fee 925.00	1,100.00
Total Expenditures	\$ 16,297.04	\$ 18,250.00
<hr/>		
Estimate Value of In-Kind Services (Explain)	\$	\$
	Volunteers contributed over 150 hours	Volunteers will contribute over 150 hours
<hr/>		

Agreement

This Agreement made this _____ day of _____, _____
by and between the City of Mattoon, Coles County, Illinois (hereinafter, "City") and
Mattoon Cobra's Softball, Mattoon, IL (hereinafter "Grantee").

Witnesseth:

WHEREAS. City has agreed to provide a grant of money in the amount of fifteen thousand dollars (\$15,000.00) for the purposes set forth in the Tourism Grant Application (appended hereto, marked as Exhibit A, and fully incorporated herein by reference); and ,

WHEREAS, Grantee, as a condition of the grant, has agreed to fully disclose its financial standing to prove that the grant was used as represented on Exhibit A.

NOW, THEREFORE, IT IS AGREED BETWEEN THE PARTIES HERETO AS FOLLOWS:

1. As a condition of the grant (Exhibit A), Grantee shall make available to City, or any of its designated representatives, any or all of its financial records, including but not limited to: checking accounts, savings accounts, bank accounts, financial institution accounts, books of account, general ledgers, and all other financial records and business records, such records request shall be satisfied within seven (7) business days of written request to Grantee.
2. City agrees to fund the grant (Exhibit A) consistent with the terms of Exhibit A.

3. City may conduct an audit of Grantee's financial records at any time within fourteen (14) months of the date of Exhibit A. City may also conduct an audit within sixty (60) days of receipt of written notice as set forth in the next paragraph, hereof.
4. Grantee shall provide a written notice to the City Clerk of the City of Mattoon within sixty (60) days of the conclusion of the grant program (Exhibit C). Grantee will comply with all other requirements set forth in "General Information Sheet" appended hereto and marked as Exhibit B which are not expressly contradicted by this agreement.
5. The audit referred to in this agreement shall include the unrestricted access to all financial records of Grantee as provided in this Agreement.
6. Grantee shall, upon written request by City, give written direction to all financial institutions, with which it has any account, to disclose any information with respect to such account(s) and, by this Agreement, waives any privilege or right of confidentiality which it may have to any financial records possessed by it or possessed by any financial institution.
7. Financial institution, as used in this Agreement, includes any bank, savings and loan, securities house, or any other institution having the purpose of holding or investing funds for clients or customers of such financial institution.
8. In the event of noncompliance with this Agreement, Grantee shall refund all monies paid to it pursuant to Exhibit A within thirty (30) days upon written demand to it by City because of such noncompliance. City will not demand

refund until reasonable efforts have been made to obtain compliance with this Agreement.

9. Grantee agrees that all funds paid to it pursuant to Exhibit A shall be used solely and only for the purposes represented on Exhibit A.

Mayor

Attest:

City Clerk

Grantee



Tourism Grant Application General Information Sheet

Tourism Funds

On September 17, 1991, the Mattoon City Council established a Tourism Committee to make recommendations to the City Council relative to the disposition and allocations of tourism funds generated by a Hotel-Motel Tax. Funds generated by this tax are to be **expended by the municipality for the promotion of tourism and conventions within the City of Mattoon or otherwise attract overnight non-residents.** The Committee consists of seven members appointed by the Mayor with the advice and consent of the City Council. A City Council member serves as an ex-officio member.

How To Apply

- 1 Obtain an application from the City Clerk's office or the Tourism Office at City Hall.
- 2 Fully complete the application along with any other pertinent documents plus twelve (12) copies (13 in all) to the Tourism Office located at 208 North 19th Street, Mattoon, Illinois 61938.
- 3 Carefully address the evaluation criteria.
- 4 The Committee should receive the application **ninety (90) days prior-to** the planned event date when possible. Any application received later than 90 days may be tabled until the next meeting. It is mutually advantageous to have the application acted upon up to six (6) months prior to the planned
- 5 Application **MUST** be typed. Any handwritten applications will not be reviewed.
- 6 A representative from the sponsoring group applying for the funds **MUST** attend the application review process by the Mattoon Tourism Committee.
- 7 Submit evidence seeking additional funding sources, such as foundations, matching grant programs, Department of Commerce and Community Affairs, Illinois Bureau of Tourism, etc.
- 8 Applicants must make an appointment with the Tourism Director prior to submitting the application for evaluation of the application. Applicants can expect this to be a 10-15 minute meeting.

Evaluation Criteria

Grant application for Mattoon Tourism Fund shall be evaluated primarily on the following terms:

- 1 Overnight hotel stays give events a greater weight
- 2 The event compliments the best interest of the Mattoon Community.
- 3 The event or some portion of the event must occur within the city limits of Mattoon or otherwise attract overnight non-residents.
- 4 Provides economic opportunities for Mattoon Businesses.
- 5 Be proposed by an organization (or individuals) that has/have an established history
- 6 Be innovative in the promotion of the Greater Mattoon Community.
- 7 Enhances the visual environment that results in lasting positive impressions of the

8 One or more of the following is included:

a. A repeat of an event that has been successful in past years. This should not be interpreted however, as an on going means of funding an event. The ideal scenario is lending more funds to “new” or “young” events and gradually

decreasing the amount as the event moves toward becoming self-supporting and profit making.

b. An event that meets a need for greater attention, in the total spectrum of Mattoon attractions.

9. Note: Lower funding priority will be given to the application that enhances the reputation of an individual or business over the reputation of the community.

10. Eligible Uses for Mattoon Tourism Funds

- a. Advertising
- b. Entry Fees/Entertainment
- c. Hotel Rooms
- d. Transportation Expense
- e. Insurance
- f. Capitol Improvements/City Facilities that encourage/enhance tourism

11. Ineligible uses

- a. Concessions
- b. Souvenirs
- c. Equipment/Balls
- d. Officials
- e. City Labor Costs

Crediting City/Tourism Board For Funding Project

The following statement will be incorporated on all printed material and/or television/radio marketing: **“Funding provided in part by Mattoon, Illinois Tourism”. The official logo of Mattoon Tourism shall also be used on printed materials.** Failure to include statement or logo will result in a total cost disallowance for the portion of the grant project.

A follow-up report of any monies from the Mattoon Tourism Committee MUST be received within sixty (60) days after the event. The follow-up summary is attached. Said report will consist of actual financial statements, samples of promotional materials, event statistics and/or the usage of Tourism money to promote tourism in the Mattoon Community

Tourism Grant Application

Name of Organization: MATTOON AMERICAN LEGION POST 88 BASEBALL

Contact Person: Stacey Birdsong

Address: 4 Sugar Creek Lane Mattoon, IL 61938 Telephone: 217-317-9053

Date of Event: June 7-9 2019 and June 27-30 2019 Name of Event: FIRECRACKER CLASSIC

How Event Promotes Tourism in Mattoon

How does your event promote tourism, conventions, and other events within the city?

Our two baseball tournaments promote tourism by bringing people to our town two weekends in June. Those attending will frequent our local restaurants, and some will stay in our hotels. Our city always puts on excellent tournaments with the help of city employees and numerous volunteers. The past success of our tournaments will always promote the return of many teams and visitors to our community.

How does your event attract non-residents?

Our two baseball tournaments will attract visitors from 23 different cities, and 2-3 different states to Mattoon for 3 days both weekends of our tournaments. These tournaments will showcase our baseball fields located at our parks and schools, along with overnight stays for 4-6 teams this year. We schedule appropriately for those teams traveling to make sure they stay overnight.

If your application were accepted, how would the tourism funds granted be used?

Payment of umpires, UIC, Tourney Director, and other costs associated with our tournaments.

Financial Statement (See Attached)

Statement of Assurances

Any funds received under this grant will be used for the purposes described in this application. The figures, facts, and representations in this application are true and correct to the best of my knowledge.

Name (Please Print): Stacey Birdsong

Signature:

Date: 5/1/2018 _____ Title or Office Held: Manager

Tourism Grant Application

Summary of Event

Name of Organization: **MATTOON AMERICAN LEGION POST 88 BASEBALL CLUB**

Contact Person: **Stacey Birdsong** Phone: **217-317-9053**

Address: 4 Sugar Creek Lane Date of Event: June 8-10 2018 and June 29-July 1st 2018

Amount of Award: _____ Date Granted: _____

Summary of Event

Attendance: _____ Mattoon Hotel/Motel Rooms Used: ____

Average Stay (# of Nights): _____

If Mattoon motels sold out, list other accommodations that attracted overnight visitors:

Comments: _____

Describe the general impact this event had on the Mattoon Community:

Describe the Success of this event:

Date _____

Failure to complete this form within 60 days of the above event may result in denial of funds for future events. Mail this form to City of Mattoon Tourism Committee, C/O City Clerk's Office, 208 North 19th Street, Mattoon, Illinois 61938, Attention: Mattoon Tourism Committee

Explanation Page:

Estimated Labor Cost Summary:

Detail	Description	Total Cost
Umpire Cost	\$140x 55games	\$7,700.00
Umpires F&B	24 Umpires x 2 meals x \$5 per meal-3 days	\$500.00
UIC	Umpire In Charge - Scheduling for both tourneys	\$500.00
Tourn Director	Tourney Director - Both Tourneys	\$500.00
TOTAL		\$9,200.00

Estimated Supplies Cost Summary:

Detail	Description	Total Cost
Baseballs	20 Cases x72.00	\$1,440.00
Field Chalk	15 bags x \$7.75 per bag (LLC & MHS)	\$116.25
Diamond Dry	20 Bags x \$12.74 per bag (LLC & MHS)	\$255.00
Port-A-Pot	1 x 120 for 2 weekends (LLC)	\$120.00
TOTAL		\$1,931.25

Agreement

This Agreement made this _____ day of _____, _____
by and between the City of Mattoon, Coles County, Illinois (hereinafter, "City") and
Mattoon American Legion Post 88 Baseball, Mattoon, IL (hereinafter "Grantee").

Witnesseth:

WHEREAS. City has agreed to provide a grant of money in the amount of four thousand dollars (\$4,000.00) for the purposes set forth in the Tourism Grant Application (appended hereto, marked as Exhibit A, and fully incorporated herein by reference); and ,

WHEREAS, Grantee, as a condition of the grant, has agreed to fully disclose its financial standing to prove that the grant was used as represented on Exhibit A.

NOW, THEREFORE, IT IS AGREED BETWEEN THE PARTIES HERETO AS FOLLOWS:

1. As a condition of the grant (Exhibit A), Grantee shall make available to City, or any of its designated representatives, any or all of its financial records, including but not limited to: checking accounts, savings accounts, bank accounts, financial institution accounts, books of account, general ledgers, and all other financial records and business records, such records request shall be satisfied within seven (7) business days of written request to Grantee.
2. City agrees to fund the grant (Exhibit A) consistent with the terms of Exhibit A.

3. City may conduct an audit of Grantee's financial records at any time within fourteen (14) months of the date of Exhibit A. City may also conduct an audit within sixty (60) days of receipt of written notice as set forth in the next paragraph, hereof.
4. Grantee shall provide a written notice to the City Clerk of the City of Mattoon within sixty (60) days of the conclusion of the grant program (Exhibit C). Grantee will comply with all other requirements set forth in "General Information Sheet" appended hereto and marked as Exhibit B which are not expressly contradicted by this agreement.
5. The audit referred to in this agreement shall include the unrestricted access to all financial records of Grantee as provided in this Agreement.
6. Grantee shall, upon written request by City, give written direction to all financial institutions, with which it has any account, to disclose any information with respect to such account(s) and, by this Agreement, waives any privilege or right of confidentiality which it may have to any financial records possessed by it or possessed by any financial institution.
7. Financial institution, as used in this Agreement, includes any bank, savings and loan, securities house, or any other institution having the purpose of holding or investing funds for clients or customers of such financial institution.
8. In the event of noncompliance with this Agreement, Grantee shall refund all monies paid to it pursuant to Exhibit A within thirty (30) days upon written demand to it by City because of such noncompliance. City will not demand

refund until reasonable efforts have been made to obtain compliance with this Agreement.

9. Grantee agrees that all funds paid to it pursuant to Exhibit A shall be used solely and only for the purposes represented on Exhibit A.

Mayor

Attest:

City Clerk

Grantee



**FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY**

April 17, 2019

Angelia Burgett
Mattoon Tourism Director
208 N. 19th St.
Mattoon, IL 61938

Dear Angelia,

Enclosed please find our Tourism Grant Applications for:

Lytle Park Triathlon	June 9, 2019
Run for the Bagel	July 20, 2019

We are excited to be involved with the Lytle Park Triathlon and to partner with Justin and Mattoon Township Park District for the event. And we are thankful to be a part of the Bagelfest celebration.

It truly is a community effort that makes these events such a success. We appreciate the financial support of the Mattoon Tourism Committee and the many volunteers who will help us with both events.

Thank you for your consideration. If you have any questions, please contact me.

Sincerely,

Wendy Baker
Wendy Baker
Chief Operating Officer

MATTOON AREA FAMILY YMCA

221 N. 16th St. P.O. Box 875, Mattoon, IL 61938
P 217.234.9494 F 217.234.3481 www.mattoonymca.org

Our Mission: To put Christian principles into practice through programs that build healthy spirit, mind, and body for all.



MATTOON, ILLINOIS: *Working Together to Build the Future*

Tourism Grant Application

Name of Organization: Mattoon Area Family YMCA

Contact Person: Sarah Dowell

Address: 221 N. 16th St. Mattoon, IL 61938

Telephone: (217) 234-9494

Date of Event: Sunday, June 9, 2019

Name of Event: Lytle Park Triathlon

How Event Promotes Tourism in Mattoon

How does your event promote tourism, conventions, and other events within the city?

The inaugural Mattoon Area Family YMCA's Lytle Park Triathlon is coupled with the 2019 Grand Illinois Bike Tour this summer. Participants of both events are exposed to all the various other activities being offered in Mattoon throughout the year. Our goody bags will include Mattoon Chamber of Commerce programming and information, Mattoon Arts Council calendar, the Bagelfest guide, as well as focusing on year-around community events' promotional materials. Also, we plan to get materials from Lake Land College and Eastern Illinois University for distribution.

How does your event attract non-residents?

The 2019 Lytle Park Triathlon will be the Mattoon Area Family YMCA inaugural event. We create multiple social media posts in various formats throughout the year and advertising reaches targeted audiences via social media platforms like Facebook and Instagram. Traffic from those ads is routed to online registration at mattoonyymca.org. Electronic notifications directing participants to the website are also pushed out on the YMCA app. The tri is promoted to triathlon clubs, park districts, other Illinois races, and YMCAs across the state of Illinois via flyers, postcards and posters. Regularly scheduled emails are sent to all past participants of other YMCA triathlon events starting in February before the race with reminders, updates and links. Advertisements will be shared at local running events and broadcast via local radio stations including the four stations operated by Cromwell Radio Group, Lake Land College, and Hit-Mix 88.9 WEIU. We will utilize community calendars including the Mattoon Chamber of Commerce, Mattoon Tourism, Charleston Tourism, Charleston Chamber of Commerce and the Run Like a Deere page at MyRadioLink.com. Whether you're a veteran triathlete or are looking for an exciting new fitness challenge, we attract participants by offering a great race option for all triathletes in a welcoming small-town environment. The participants and their families have an opportunity to stay overnight in Mattoon, shop and eat in our community and take in the sights and sounds of Mattoon at Lytle Park.

If your application were accepted, how would the tourism funds granted be used?

Tourism funds will be used to continue to offer a high-quality event, specifically to create and distribute race flyers and postcards to triathlon clubs, park districts, other YMCAs, and at other local races, as well as for social media advertising. The official Mattoon Tourism logo will be included on the race flier and encourages participants to contact Mattoon Tourism for the schedule of upcoming events and area information. In addition, funds will be used to purchase medals, t-shirts, posters, postcards, flyers, timing services and race-related costs. It is our priority to purchase through local vendors as a first and best option whenever possible.

Financial Statement

(See Attached)

Statement of Assurances

Any funds received under this grant will be used for the purposes described in this application. The figures, facts, and representations in this application are true and correct to be best of my knowledge.

Name (Please Print): Sarah Dowell

Signature: Sarah Dowell

Date: 04/17/2019 Title or Office Held: Community Programs Director

MATTOON

MATTOON, ILLINOIS: *Working Together to Build the Future*

Tourism Grant Application

Detailed Budget

Event: Lytle Park Triathlon

Date of Event: Sunday, June 9, 2019

Date of Application: April 11, 2019

Sponsor: Mattoon Area Family YMCA

Income (Estimated)	Actual 2018	Estimated 2019
Rental of Booths		0.00
Registration Fees		\$4,485.00
Donations/ Sponsorships		0.00
T-Shirts and Souvenirs		0.00
Food and Drinks, Etc.		0.00
Mattoon Tourism Grant		\$2,000.00
Other: (Explain)		0.00
Total Income		\$6,485.00
Expenses (Itemized)		
Advertising		\$1,089.00
T-Shirts		\$528.00
Food, Drinks, Etc.		
Labor Costs		\$2,000.00
Entertainment		
Supplies		\$40.00
Postage		
Rentals (timing)		\$1,200.00
Insurance		\$750.00
Other (Explain)		
Awards		\$150.00
Total Expenditures		\$5,757.00
Estimate Value of In-kind		\$3,940.00
Services (Explain):		
Trash/Recycling		
Radio Ads, Food, Water, Supplies, Ambulance, DJ, RN, Police Support, Mule, Water Trough, Photographer, and handwashing station		

Agreement

This Agreement made this _____ day of _____, _____
by and between the City of Mattoon, Coles County, Illinois (hereinafter, "City") and
Mattoon YMCA, Mattoon, IL (hereinafter "Grantee").

Witnesseth:

WHEREAS. City has agreed to provide a grant of money in the amount of five thousand dollars (\$5,000.00) for the purposes set forth in the Tourism Grant Application (appended hereto, marked as Exhibit A, and fully incorporated herein by reference); and ,

WHEREAS, Grantee, as a condition of the grant, has agreed to fully disclose its financial standing to prove that the grant was used as represented on Exhibit A.

NOW, THEREFORE, IT IS AGREED BETWEEN THE PARTIES HERETO AS FOLLOWS:

1. As a condition of the grant (Exhibit A), Grantee shall make available to City, or any of its designated representatives, any or all of its financial records, including but not limited to: checking accounts, savings accounts, bank accounts, financial institution accounts, books of account, general ledgers, and all other financial records and business records, such records request shall be satisfied within seven (7) business days of written request to Grantee.
2. City agrees to fund the grant (Exhibit A) consistent with the terms of Exhibit A.

3. City may conduct an audit of Grantee's financial records at any time within fourteen (14) months of the date of Exhibit A. City may also conduct an audit within sixty (60) days of receipt of written notice as set forth in the next paragraph, hereof.
4. Grantee shall provide a written notice to the City Clerk of the City of Mattoon within sixty (60) days of the conclusion of the grant program (Exhibit C). Grantee will comply with all other requirements set forth in "General Information Sheet" appended hereto and marked as Exhibit B which are not expressly contradicted by this agreement.
5. The audit referred to in this agreement shall include the unrestricted access to all financial records of Grantee as provided in this Agreement.
6. Grantee shall, upon written request by City, give written direction to all financial institutions, with which it has any account, to disclose any information with respect to such account(s) and, by this Agreement, waives any privilege or right of confidentiality which it may have to any financial records possessed by it or possessed by any financial institution.
7. Financial institution, as used in this Agreement, includes any bank, savings and loan, securities house, or any other institution having the purpose of holding or investing funds for clients or customers of such financial institution.
8. In the event of noncompliance with this Agreement, Grantee shall refund all monies paid to it pursuant to Exhibit A within thirty (30) days upon written demand to it by City because of such noncompliance. City will not demand

refund until reasonable efforts have been made to obtain compliance with this Agreement.

9. Grantee agrees that all funds paid to it pursuant to Exhibit A shall be used solely and only for the purposes represented on Exhibit A.

Mayor

Attest:

City Clerk

Grantee



MATTOON, ILLINOIS: *Working Together to Build the Future*

Tourism Grant Application

Name of Organization: Mattoon Area Family YMCA

Contact Person: Sarah Dowell

Address: 221 N. 16th St. Mattoon, IL 61938

Telephone: (217) 234-9494

Date of Event: Saturday, July 20, 2019

Name of Event: YMCA Run for the Bagel 2019

How Event Promotes Tourism in Mattoon

How does your event promote tourism, conventions, and other events within the city?

Coupled with Mattoon's annual Bagelfest, the 2018 Run for the Bagel attracted more than 457 participants from 13 states and 61 cities throughout Illinois. In 2018, we had six international participants join us from Abu Dhabi and Bangkok, Thailand. The Sarah Bush Healthy Communities programs Fast Reads and Fit Girls program participants will join us again this year. Bagelfest and Run for the Bagel participants are exposed to all the various other activities being offered in Mattoon throughout the year. Our goody bags always include Mattoon Chamber of Commerce programming and information, Mattoon Arts Council calendar, the Bagelfest guide, as well as local promotional materials. This year we also plan to get materials from EIU for distribution.

How does your event attract non-residents?

The Mattoon Area Family YMCA's Run for the Bagel started in 1987 and we will celebrate the 32nd annual race in July. We create multiple social media posts in various formats throughout the year and advertising reaches targeted audiences via social media platforms like Facebook and Instagram. Traffic from those ads is routed to online registration at mattoonymca.org. Electronic notifications directing participants to the website are also pushed out on the YMCA app. The run is promoted to running clubs, park districts, other Illinois races, and YMCA's across the state of Illinois via flyers, postcards and posters. Postcards are mailed directly to participants from the past five years. Regularly scheduled emails are sent to all past participants starting the November before the race with reminders, updates and links. Advertisements will be shared at local running events and broadcast via local radio stations including the four stations operated by Cromwell Radio Group, Lake Land College, and Hit-Mix 88.9 WEIU. We will utilize community calendars including the Mattoon Chamber of Commerce, Mattoon Tourism, Charleston Tourism, Charleston Chamber of Commerce and the Run Like a Deere page at MyRadioLink.com. We attract participants by offering a family-friendly event that gives participants multiple race options for all ages in a welcoming small-town environment. The participants and their families have an opportunity to stay overnight in Mattoon, shop and eat in our community and take in the sights and sounds of Bagelfest at Peterson Park.

If your application were accepted, how would the tourism funds granted be used?

Tourism funds will be used to continue to offer a high-quality event, specifically to create and distribute race flyers and postcards to past runners, running clubs, park districts, other YMCAs, and at other local races, as well as for social media advertising. The official Mattoon Tourism logo will be included on the race flier and encourages participants to contact Mattoon Tourism for the Bagelfest schedule of events and area information. In addition, funds will be used to purchase medals, t-shirts, posters, postcards, flyers, timing services and race-related costs. It is our priority to purchase through local vendors as a first and best option whenever possible.

Financial Statement

(See Attached)

Statement of Assurances

Any funds received under this grant will be used for the purposes described in this application. The figures, facts, and representations in this application are true and correct to the best of my knowledge.

Name (Please Print): Sarah Dowell

Signature: *Sarah Dowell*

Date: 04/12/19 Title or Office Held: Community Programs Director

MATTOON

MATTOON, ILLINOIS: *Working Together to Build the Future*

Tourism Grant Application

Detailed Budget

Event: YMCA Run for the Bagel 2019

Date of Event: Saturday, July 20 2019

Date of Application: April 11, 2019

Sponsor: Mattoon Area Family YMCA

Income (Estimated)	Actual 2018	Estimated 2019
Rental of Booths	0.00	0.00
Registration Fees	\$13,198.50	\$12,898.00
Donations/ Sponsorships	0.00	0.00
T-Shirts and Souvenirs	0.00	0.00
Food and Drinks, Etc.	0.00	0.00
Mattoon Tourism Grant	\$3,000.00	\$3,000.00
Other: (Explain)	0.00	0.00
Total Income	\$16,198.50	\$15,898.00
Expenses (Itemized)		
Advertising	\$709.33	\$738.00
T-Shirts	\$3,100.00	\$3,150.00
Food, Drinks, Etc.		
Labor Costs	\$3,000.00	\$3,000.00
Entertainment		
Supplies	\$255.74	\$197.00
Postage	\$199.92	\$250.00
Rentals (timing)	\$1,800.00	\$1,350.00
Insurance	\$750.00	\$750.00
Other (Explain)		
Mileage	\$63.95	
Awards	\$725.40	\$765.00
Total Expenditures	\$10,604.34	\$10,200.00
Estimate Value of In-Kind Services (Explain):	\$8,846.70	\$9,625.00
Trash/Recycling		
Radio Ads, Food, Water, Supplies, Ambulance, DJ, Porta Potties, RN, Police Support, Mule, Water Trough, Photographer, and handwashing station		

CITY OF MATTOON, ILLINOIS

SPECIAL ORDINANCE NO. 2019-1712

A SPECIAL ORDINANCE DECLARING PERSONAL PROPERTY OWNED BY THE MUNICIPALITY SURPLUS AND AUTHORIZING THE SALE OR DISPOSAL OF THE PROPERTY

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL FOR THE CITY OF MATTOON, COLES COUNTY, ILLINOIS, as follows:

Section 1. Supplies and equipment identified on Exhibit A to this ordinance are no longer necessary or useful to, or for the best interest of, the City of Mattoon, and are hereby declared surplus to the needs of the City of Mattoon.

Section 2. The City of Mattoon, Illinois does not express any warranty or imply any statement of condition of this surplus property. The Department Heads are hereby authorized to administratively sell by the most advantageous means and to negotiate the conditions for the sale, recycle, or other disposition of the property without further formal consideration or approval by the City Council. The City of Mattoon shall reserve the right to accept or reject any and/or all offers for this property.

Section 3. The Mayor and City Clerk are authorized and directed to execute any documents necessary to complete the sale or disposal of the property.

Section 4. This ordinance shall be deemed published as of the day of its adoption and approval by the City Council.

Section 5. This ordinance shall be effective upon its approval as provided by law.

Upon motion by _____, seconded by _____, adopted this _____ day of _____, 2019, by a roll call vote, as follows:

AYES (Names): _____

NAYS (Names): _____

ABSENT (Names): _____

Approved this _____ day of _____, 2019.

Tim Gover, Mayor
City of Mattoon, Coles County, Illinois

ATTEST:

Susan J. O'Brien, City Clerk

APPROVED AS TO FORM:

Daniel C. Jones, City Attorney

Recorded in the Municipality's Records on _____, 2019.

EXHIBIT A

1. (1) One 2013 Chevrolet Medtech Express Cutaway Ambulance; VIN: 1GB6G5CL8D1118469; 151,008 mileage; in operating condition
2. (1) One Stryker Ambulance Cot; Model 6500PP, SN050240570, in operating condition
3. (1) One Stryker Ambulance Cot; Model 6500PP, SN110641463, in operating condition
4. (1) One Stryker Ambulance Cot; Model 6500PP, SN130440652, in operating condition
5. I.T. items:

Memory Card Reader w/USB cable	IOGEAR	Memory Card Reader	GFR281	OU35USC4187437
Battery UPS	Belkin	Battery Backup 550 VA	F6C550-AVR	0X042526625W5
19" Flat Panel Monitor	HP	vs19d Flat Panel Monitor	EN632A7 (376305-771)	CNN6400YH4
Verizon Wireless 4GLTE USB Modem (inoperable)	Verizon Wireless	Pantech UML295	UML295VWQ	135000187924
Verizon Wireless PC Card	Verizon Wireless	PC5750	PC5750VW	802076313
Verizon Wireless PC Card	Verizon Wireless	PC5750	PC5750VW	802053334
Verizon Wireless Jetpack	Verizon Wireless	MiFi 6620L	MiFi 6620L	649496019587
Wireless Router Switch w/antennas	Cisco	Cisco 870	871W-G-A-K9	FHK120929PC
Wireless Router Switch w/antennas	Cisco Linksys	Broadband Firewall Router	BEFSX41	CB921F613631
Wireless Router Switch w/antennas	Cisco	Cisco 870	871W-G-A-K9	FHK104811NQ

**City of Mattoon
Council Decision Request**

MEETING DATE: 5/21/2019 CDR NO: 2019-1939

SUBJECT: Budget Amendment

SUBMITTAL DATE: 5/15/2019

SUBMITTED BY: Beth W. Wright, Finance Director/Treasurer
J. Preston Owen, Finance Commissioner

APPROVED FOR COUNCIL AGENDA: Kyle Gill, City Administrator 05/16/19
Date

EXHIBITS (If applicable): None

EXPENDITURE ESTIMATE:	AMOUNT BUDGETED:	CONTINGENCY FUNDING REQUIRED:
N/A	N/A	N/A

IF IT IS THE WISH OF THE COUNCIL TO SUPPORT RECOMMENDATIONS CONTAINED IN THIS REPORT, THE FOLLOWING MOTION IS SUGGESTED:

“I move to approve the budget revisions contained in this Council Decision Request for the fiscal year ending April 30, 2020.”

SUMMARY OF THE TOPIC FOR WHICH A COUNCIL DECISION IS REQUESTED:

Within the General Fund, the Mattoon Arts Council budget is being amended for its share (50%) of the increased cost of a storage facility. See CDR 2019-1931. In addition, the expenditure is being reclassified from Improvements Other Than Buildings to Buildings and Structures.

The Hotel Tax Fund budget is being amended to reflect its share (50%) of the additional cost for the storage facility (see CDR 2019-1931), to reclassify the expenditure from Improvements Other Than Buildings to Buildings and Structures, and to add \$35,000 to Improvements other than Building for ball field improvements to be made at Lawson Park.

Acct Name	Acct #	Original Budget	Revised Budget
Buildings & Structures	110-5505-720	\$ 0	\$ 40,000
Improvements Other Than Bldgs	110-5505-730	\$ 20,000	\$ 0
General Fund Expense Total		\$ 20,000	\$ 40,000
Buildings & Structures	122-5653-720	\$ 0	\$ 40,000
Improvements Other Than Bldgs	122-5653-730	\$ 20,000	\$ 35,000
Hotel Tax Fund Exp Total		\$ 20,000	\$ 75,000

Nothing follows